

PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 9, 2026

4:00 p.m.

27740 Jefferson Ave. Temecula, CA 92595

Vista Student Center

700 E. Bobier Vista, CA 92084

Otay Ranch Academy for the Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Reginald Wadlington, Chair Lauren Rugge, Vice Chair Ivo Caouette, Secretary Michelle Nagelvoort, Treasurer Joseph D'Andrea, Director Dr. Kenyota Dokes, Director BJ Heath, Director	Dr. Vivian Price, Asst. Supt. of Education Dr. Virginia Smith, Asst. Supt. of HR Amy Podratz, Asst. Supt. of Admin. Operations Michelle Sheane, Asst. Supt. Student Services Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Ruth Newsome, Senior Director of HR Jon Webster, Legal Counsel Afton McDonald, Assistant Director of IT - Programs & Ops. Renee Albright, Charter Relations Coordinator
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- 1. Establish a Quorum, Call to Order, and Pledge of Allegiance.**
 - Mr. Wadlington called the meeting to order at 4:00 p.m.
- 2. Action: Oath of Office - Dr. Kenyota Dokes**
 - Dr. Kenyota Dokes agreed to the Oath of Office. Dr. Dokes' term will expire on June 30, 2029, and may be extended one time.

3.	Action: Approval of Agenda ● Ms. Rugge moved to approve the Agenda. ● Mr. Caouette seconded. ● Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
4.	Action: Approval of Minutes - July 20, 2026 ● Ms. Rugge moved to approve the Minutes from July 20, 2026. ● Ms. Nagelvoort seconded. ● Vote: 6 Ayes: Caouette, D’Andrea, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 1 Abstention: Dokes, 0 Absent; Motion Adopted
5.	Action: Approval of Minutes - August 4, 2026 ● Mr. Caouette moved to approve the Minutes from August 4, 2026. ● Ms. Rugge seconded. ● Vote: 5 Ayes: Caouette, D’Andrea, Heath, Nagelvoort, Rugge; 0 Noes; 0 Absent; 2 Abstentions: Dokes, Wadlington; Motion Adopted
6.	Action: Approval of Consent Agenda ● Mr. Caouette moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, and Contract Ratifications as posted: i-ReadyContract. ● Ms. Rugge seconded. ● Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
7.	Public Comments ● None
8.	Information: Springs Nation - IGNITE! 2026 ● Renee Albright presented the Springs Nation - IGNITE! 2026 video.
9.	Information: Student Spotlight - 2026 8th Grade Leadership Camp Video Presentation ● Renee Albright presented the 2026 8th Grade Leadership Camp Student Spotlight video.
10.	Information: Superintendent's Report ● Michelle Shaene reviewed the Superintendent's Report. She reviewed highlights from each department, and reminded the Board that this year’s theme is LEGO — Learning that Empowers Goals and Ownership and

shared how the theme is being implemented to engage and empower both staff and students.

11. Information: Review of Academic Growth Action Plan Progress

- Dr. Vivan Price reviewed the Academic Growth Action Plan. She reminded the Board that the Plan had been adopted at a previous meeting and today's review outlined the growth and outcomes.

12. Action: Approval of Superintendent Goals 2026-2027

- Mr. Caouette moved to approve the Superintendent Goals 2026-2027.
- Ms. Nagelvoort seconded.
- Discussion: Dr. Vivian Price and Amy Podratz reviewed the Superintendent's goals for the upcoming school year, which address several key areas of focus for the school, including academic achievement, enrollment, LEGO-themed initiatives, and high school graduation rates and college and career readiness.
- Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

13. Action:Waive the First Reading and Approval of Revised Board Policy - 7001.1 - BoardStipends

- Mr. Caouette moved to waive the first reading and approve revised Board Policy - 7001.1 - Board Stipends.
- Ms. Nagelvoort seconded.
- Discussion: Natali South explained that the policy would change the Board member stipend from \$500 to \$650 per month and responded to the Board's questions. She further explained that waiving the first reading would allow the policy to take effect immediately.
- Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

14. Action:Waive the First Reading and Approval of Board Policy - 6006.1 - AI Use and Governance

- Mr. Caouette moved to waive the first reading of Board Policy - 6006.1 - AI Use and Governance.
- Ms. Rugge seconded.
- Discussion: Afton McDonald explained that recent legislation has taken effect establishing requirements and responsibilities for the school related to the use of artificial intelligence (AI).
- Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

15. **Action: Approval of Special Education Contract with Harbottle Law Group**
- Mr. Caouette moved to approve the Special Education Contract with Harbottle Law Group.
 - Ms. Rugge seconded.
 - Discussion: Courtney Cook explained that following the retirement of Debbie Cesario, Hatch & Cesario has transitioned the school's casework to Harbottle Law Group. She noted that there will be no change to the school's legal team.
 - Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
16. **Action: Approval of Revised 188 Salary Schedule**
- Mr. Caoutte moved to approve the revised 188 Salary Schedule.
 - Ms. Nagelvoort seconded.
 - Discussion: Dr. Virginia Smith explained that an error was identified in the recently approved Salary Schedule. She noted that the revised schedules contain the correct information and confirmed that all employees were paid correctly.
 - Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
17. **Action: Approval of Resolution to Transfer Funds between Harbor Springs and Pacific Springs**
- Mr. Caouette moved to approve the Resolution to Transfer Funds between Harbor Springs and Pacific Springs.
 - Ms. Nagelvoort seconded.
 - Discussion: Trevor Johnson explained that the fund balance transfer from Harbor to Pacific allows the funding reserve to follow the students who transferred enrollment from Harbor to Pacific.
 - Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
18. **Action: Approval of Unaudited Actuals**
- Ms. Rugge moved to approve the Unaudited Actuals.
 - Mr. Caouette seconded.
 - Discussion: Trevor Johnson reviewed the Unaudited Actuals and explained any differences between projections and actual revenues and expenditures.
 - Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted
19. **Action: Approval of the Annual Prop 28 Report**
- Ms. Rugge moved to approve the Annual Prop 28 Report.

- Mr. Caouette seconded.
- Discussion: Trevor Johnson reviewed the annual Proposition 28 report, which details the use of funding provided for arts and music education.
- Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

20. Action:Approval of Supplemental Pay Agreement Form Schedule for 2026-27

- Mr. Caouette moved to approve the Supplemental Pay Agreement Form Schedule for 2026-27.
- Ms. Rugge seconded.
- Discussion: Trevor Johnson reviewed the positions and projects that are paid via the Supplemental Pay Agreement.
- Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

21. Action:Approval to Piggyback Hemet Unified School District Bid # PUR2026-01

- Mr. Caouette moved to approve the Piggyback agreement with Hemet Unified School District Bid # PUR2026-01.
- Ms. Nagelvoort seconded.
- Discussion: Trevor Johnson explained that the agreement will allow the school to receive the same pricing as Hemet Unified School District through a recent competitive bidding process for school furniture and supplies.
- Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

22. Action:Approval to Piggyback Kern County Superintendent of Schools / PEPPM ContractBid #546422

- Mr. Caouette moved to approve the Piggyback agreement with Kern County Superintendent of Schools / PEPPM Contract Bid #546422.
- Ms. Rugge seconded.
- Discussion: Trevor Johnson explained that the agreement will allow the school to receive the same pricing as Kern County Superintendent of Schools through a recent competitive bidding process for school furniture and supplies.
- Vote: 7 Ayes: Caouette, D’Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted

23. BoardComments

- Mr. Wadlington: Welcome to the new members.
- Ms. Rugge: Great job on the Action Plans and progress.

24.

Action: Motion to Adjourn the Meeting

- Mr. Caouette moved to adjourn the meeting at 5:43 p.m.
- Ms. Rugge seconded.
- Vote: 7 Ayes: Caouette, D'Andrea, Dokes, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted



Ivo Caouette, Secretary

09/09/2026

Date