



Subject: AI Use and Governance

Approved By: Board of Directors

Policy: 6006.1

☑ **HARBOR SPRINGS CHARTER SCHOOL**

Effective Date: September 09, 2026

☑ **VISTA SPRINGS CHARTER SCHOOL**

Effective Date: September 09, 2026

☑ **PACIFIC SPRINGS CHARTER SCHOOL**

Effective Date: September 09, 2026

I. Legal Authority and Statutory Framework

To ensure compliance with California's evolving AI regulatory framework, this policy is designed to meet or exceed the standards of **EDC § 33328.5**, which mandates the charter school to develop guidance on the safe and effective use of **artificial intelligence (AI)**, and ensures AI tools benefit and do not harm pupils and educators.

II. Standardized Definitions

In accordance with **EDC § 33328.5** and **AB 2885**, the charter school defines **Artificial Intelligence** as an engineered or machine-based system that can, for explicit or implicit objectives, infer from inputs how to generate outputs that influence physical or virtual environments.

- **Generative AI (GenAI):** A subset of AI that produces original content (text, images, audio, code) by learning patterns from datasets.
- **Closed AI Systems:** Enterprise-grade tools with restricted datasets and strict guardrails. These are the **only** systems permitted for handling sensitive student records.
- **Open AI Systems:** Public tools (e.g., free versions of ChatGPT) that use user prompts to train models. Use of these tools for confidential data is prohibited.

III. Data Privacy and Security Mandates

The charter school follows a "**Data-Minimized**" approach, processing only information essential for educational services.

- **Prohibition on Public GenAI:** Students and staff are strictly forbidden from inputting Personally Identifiable Information (PII), confidential records, or draft IEP goals into Open AI tools.
- **Vendor Vetting (AB 1584 & SOPIPA):** All AI-enabled software must undergo rigorous vetting by following the charter schools approval process. All vendor contracts must affirm that student data remains the property of the charter school and prohibit the use of data for marketing or training models outside of the charter school.
- **Transparency (AB 2013):** Vendors must provide a high-level summary of datasets used to train generative AI systems during the procurement process.

- **Breach Response:** Any suspected unauthorized release of PII via AI systems must be reported immediately to the Information Technology department. Affected families must be notified in accordance with state law.

IV. Human-Centered Instruction and Academic Integrity

The charter school adheres to a "**Human-Centered**" principle, where AI augments human judgment but does not replace it.

- **Academic Integrity:** Students must disclose AI use and verify all AI-generated content for accuracy. Unauthorized use of AI is considered a violation of the *Student Code of Conduct for Academic Honesty*.
- **Citation Standards:** All AI contributions to submitted work must be cited using school-approved standards.
- **Intellectual Property:** Users must independently verify that AI-generated content does not violate third-party intellectual property rights.
- **Human Oversight:** AI will not replace human judgment in grading or emotional support. All AI-generated content must be reviewed by the creator before being shared or published.

V. Equitable Access and Bias Mitigation

The charter school will integrate the key aspects of **AB 2876**.

- **Core Skills:** Focuses on teaching students how to access, analyze, and evaluate media.
- **Ethical AI Use:** Equips students to understand the inner workings, real-world implications, limitations, and ethical dimensions of artificial intelligence.

VI. Compliance with California AI Legislation

The charter school will adhere to the following safety protections:

- **Digital Replicas (AB 2602):** Unauthorized creation or distribution of digital likenesses or voice replicas of students or staff is strictly prohibited.
- **Deepfakes and CSAM (SB 926/AB 1831):** The creation of AI-generated child sexual abuse material or non-consensual deepfakes is prohibited and subject to criminal reporting.
- **Chatbot Guardrails (SB 243):**
 - **Mandatory Disclosures:** Platforms must clearly inform users if an interaction is artificially generated.
 - **Suicide and Self-Harm Protocols:** Systems must maintain active protocols to detect and prevent self-harm content, directing distressed users to crisis hotlines.