VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

R E G U L A R M E E T I N G
MINUTES

June 11, 2026

10:11 a.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Collin Harrison, Chair Reginald Wadlington, Vice Chair Lauren Rugge, Secretary Ivo Caouette, Treasurer Debbie Daniel, Director BJ Heath, Director Michelle Nagelvoort, Director	Dr. Kathleen Hermsmeyer, Superintendent Virginia Smith, Asst. Superintendent, Human Resources Amy Podratz, Asst. Superintendent, Admin. Ops Vivian Price, Asst. Superintendent, Education Michelle Sheane, Asst. Superintendent, Student Services Trevor Johnson, Senior Director of Business Natali South, Senior Director of Charter Relations Katherine VanLeeuwen, Senior Director of Admin. Ops. Holly Hungerford, Senior Director of Nutrition Services Scott Lloyd, Senior Director of Facilities Jonathan Green, Senior Director of Middle & HS Programs Ruth Newsome, Senior Director of HR Mariajose Borja, Director of Hiring and Recruitment Laura Banda, Director of Assessment & Accountability Leilani Weiss, Director of Special Projects - Facilities Renee Albright, Charter Relations Coordinator

1. Establish a Quorum, Call to Order, and Pledge of Allegiance

- Mr. Harrison called the meeting to order at 4:30 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda

- Mr. Caouette moved to approve the Agenda.
- Ms. Heath seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

3. Action: Approval of Minutes from June 11, 2026

- Ms. Nagelvoort moved to approve the Minutes from June 11, 2026.
- Ms. Heath seconded.
- Vote: 5 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; 2 Abstentions: Harrison, Heath; Motion Adopted.

5. Public Comments

- None

9. Reporting of State Priority Local Indicators to CDE Dashboard

- Katherine Van Leeuwen reviewed the local indicators for the CDE dashboard. These indicators are self-reported data points regarding specific measures.

10 Approval of the 2026-27 Local Control and Accountability Plan (LCAP)

- Mr. Caouette moved to approve the 2026-27 Local Control and Accountability Plan (LCAP).
- Ms. Heath seconded.
- Discussion: Katherine Van Leeuwen reviewed the LCAP. She explained that the plan follows the state's template, and indicates the school's progress on goals and actions.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

11. Approval of 2026-27 Budget

- Mr. Caouette moved to approve the 2026-27 Budget.
- Ms. Daniel seconded.
- Discussion: Trevor Johnson reviewed the 2026-27 budget. He explained that the Governor's May Revise added additional funding to the budget. Portions

of the money are one-time funding streams, and the school will ensure that those funds are not utilized for ongoing expenses.

- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

12. Approval of EPA Education Protection Account Actuals as of 6/30/26 Current Estimates

- Ms. Nagelvoort moved to approve the EPA Education Protection Account Actuals as of 6/30/26 estimates.
- Ms. Daniel seconded.
- Discussion: Trevor Johnson explained that EPA funds covered .63 teacher salaries for the 2025-26 school year.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

13. Approval of 2026-27 EPA Multi-Year Plan

- Mr. Caouette moved to approve the 2026-27 EPA Multi-Year Plan.
- Ms. Heath seconded.
- Discussion: Trevor Johnson explained the projection that EPA funds will cover .90 teachers' salaries.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

14. Approval of Longevity Payments to 15, 20, and 25-year Employees

- Mr. Caouette moved to approve the Longevity Payments to 15, 20, and 25-year Employees.
- Ms. Nagelvoort seconded.
- Discussion: Trevor Johnson reminded the Board that, during the annual Ignite! event, employees celebrating 15, 20, and 25 years of service with the organization are recognized and honored with longevity bonuses.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

15. Approval of Superintendent's Contract 2026-27

- Ms. Nagelvoort moved to approve the Superintendent's Contract 2026-27.

- Ms. Daniel seconded.
- Discussion: Trevor Johnson presented the Superintendent's contract and indicated that Dr. Hermsmeyer's salary will be split among the Springs charters, based on enrollment percentages.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

16. Approval of Memorandum of Understanding (MOU) for Employee and Personnel Services Sharing: Addition of Three Schools

- Mr. Caouette moved to approve the Memorandum of Understanding (MOU) for Employee and Personnel Services Sharing: Addition of Three Schools.
- Ms. Daniel seconded.
- Discussion: Amy Podratz explained that this MOU allows staff to conduct work on behalf of any of the charters within the network, regardless of which charter(s) they are employed by.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

17. Approval of Position Control System (PCS) and Salary Schedules 2026-27

- Mr. Caouette moved to approve the Position Control System (PCS) and Salary Schedules 2026-27.
- Ms. Daniel seconded.
- Discussion: Ruth Newsome explained that a few changes were made to the upcoming salary schedules, based on compensation studies and the newly released budget estimations.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

18. Approval of Scoot Education Contract 2026-2027

- Mr. Caouette moved to approve the Scoot Education Contract 2026-2027.
- Ms. Daniel seconded.
- Discussion: Mariajose Borja explained that Scoot provides substitutes when Springs' subs are not available.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge,

Wadlington; 0 Noes; 0 Absent; Motion Adopted.

19. Waive the First Reading and Approval of Board Policy 5038.1 Mobile Communication Devices

- Mr. Caouette moved to approve the Board Policy 5038.1 Mobile Communication Devices.
- Ms. Heath seconded.
- Discussion: Jonathan Green explained that waiving the first reading is being requested in order to implement the policy in time for the upcoming school year. He indicated that state law requires the restriction of mobile devices on campuses. Springs has crafted a policy that aligns with state requirements and has been vetted by site leadership.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

20. Approval of Title I, Part A School-Parent Compact 2027

- Mr. Caouette moved to approve the Title I, Part A School-Parent Compact 2027.
- Ms. Daniel seconded.
- Discussion: Laura Banda reviewed the school-parent compact and indicated that legal counsel reviewed and provided the updated document for approval.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

21. Approval of Special Education Contracts for Providers for 2026-27

- Mr. Caouette moved to approve the Special Education Contracts for Providers for 2026-27.
- Ms. Daniel seconded.
- Discussion: Michelle Sheane reviewed the estimates for special education contracted services for the 2026/27 school year.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

22. Approval of Contract with Harbor Building Maintenance, Inc. at Vista Student Center

- Mr. Caouette moved to approve the Contract with Harbor Building Maintenance, Inc. at Vista Student Center.
- Ms. Heath seconded.
- Discussion: Tony Santistevan explained that this contract covers custodial services at the Vista Student Center.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

23. Action: Election of Officers & Appointment of Subcommittees

- Ms. Daniel moved to elect Reggie Wadlington as Board Chair.
- Ms. Rugge seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

- Mr. Caouette moved to elect Lauren Rugge as Vice Chair.
- Ms. Nagelvoort seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

- Mr. Harrison moved to elect Ivo Caouette as Board Secretary.
- Ms. Rugge seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

- Mr. Harrison moved to elect Michelle Nagelvoort as Board Treasurer.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

- Mr. Caouette moved to appoint BJ Heath and Lauren Rugge to the Superintendent's Evaluation Subcommittee.
- Mr. Harrison seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

- Ms. Nagelvoort moved to appoint Ivo Caouette as Harbor, Vista, and Pacific Springs' representative on the Succession Plan Subcommittee.
- Ms. Daniel seconded.

- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

24. Closed Session: GOV Code 54954.5/54956.8/54957, Entered into at: 5:59 p.m.

- Public Employee Discipline/Dismissal/Release (GC 54957)

25. Open Session - Report of Action Taken in Closed Session **Entered into at: 6:36 p.m.**

- Public Employee Discipline/Dismissal/Release (GC 54957)
  - No Action to Report

26. Board Comments and Future Agenda Items

- None

27. Motion to Adjourn the Meeting

- Mr. Caouette moved to approve the motion at 6:45 p.m.
- Mr. Harrison seconded.
- Vote: 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Noes; 0 Absent; Motion Adopted.

______________________________ June 22, 2026

Ivo Caouette, Secretary **Date**