

# HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

## REGULAR MEETING MINUTES

May 14, 2026

4:30 p.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Reginald Wadlington, Vice Chair Lauren Ruge, Secretary Ivo Caouette, Treasurer Debbie Daniel, Director Michelle Nagelvoort, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Ruth Newsome, Senior Director of HR Dr. Byrnnne Dukes, Principal Kim Bagby, Principal Renee Albright, Charter Relations Coordinator
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- 1. Open Session: Establish a Quorum and Call to Order**
  - Mr. Wadlington called the meeting to order at 4:34 p.m.
- 2. Closed Session: GOV Code 54954.5/54957/54956.9, Entered Closed Session at: p.m.**
  - 54957: Public Employee Performance Evaluation (Government Code § 54957(b)(1))
  - PSCS: 54956.9: Special Education Settlement Agreement re: Student ID:

3. **Open Session: Report of Action Taken in Closed Session**
  - 54957: Public Employee Performance Evaluation (Government Code § 54957(b)(1))
    - No Action to Report
  - 54956.9: Special Education Settlement Agreement re: Student ID: 4073
    - The board approved the settlement agreement.
  
4. **Action: Approval of Agenda**
  - Mr. Caouette moved to table the First Reading of Revised Board Policy 4015.1 – Retirement Health Benefits and approve the remainder of the agenda.
  - Ms. Nagelvoort seconded.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
  
5. **Action: Approval of Consent Agenda**
  - Ms. Rugge moved to approve the Consent Agenda consisting of Warrants and Personnel Action Reports.
  - Ms. Daniel seconded.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
  
6. **Public Comments**
  - None
  
7. **Information: Superintendent's Report**
  - Dr. Kathleen Hermsmeyer reviewed the Superintendent's Report and provided charter and network-wide updates. She indicated that Vista Springs earned a two-year renewal by the CA State Board of Education.
  
8. **Presentation of McKinney-Vento Data & Resources 2025-26**
  - Mary McDaniel, Community Outreach Coordinator, provided the board with a presentation regarding the McKinney-Vento Act and the services Vista Springs provides to our special populations and homeless students in need of additional support.
  
9. **Information: Public Comment for Local Control and Accountability Plan (LCAP)**
  - Natali South opened the Public Comment window at 5:55 p.m. Amy Podratz reviewed the LCAP report for Harbor Springs. No public comments were received, and the window was closed at 6:01 p.m.

- 10. Action: Approval of 2026-27 Consolidated Application for Funding**
- Mr. Caouette moved to approve the 2026-27 Consolidated Application for Funding.
  - Ms. Daniel seconded.
  - Discussion: Trevor Johnson explained that the consolidated application allows the school to apply for various forms of funding through one application process.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
- 11. Action: Second Reading and Approval of Revised Board Policy 8001.1 - 8001.3**  
**Hiring: Recruitment and Selection, Nondiscrimination in Employment, Nepotism**
- Ms. Lauren moved to approve the revised Board Policy 8001.1 - 8001.3 Hiring: Recruitment and Selection, Nondiscrimination in Employment, Nepotism.
  - Ms. Nagelvoort seconded.
  - Discussion: Ruth Newsome explained that this policy was brought for First Reading and that the minor requested edit has been made.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
- 12. Action: Second Reading and Approval of Revised Board Policy 8003.1-8003.3**  
**Termination: At-Will Employment, Discipline, Resignation, Dismissal**
- Ms. Rugge moved to approve the revised Board Policy 8003.1-8003.3 Termination: At-Will Employment, Discipline, Resignation, Dismissal.
  - Mr. Wadlington seconded.
  - Discussion: Virginia Smith explained that this policy was brought for First Reading at a previous meeting and no changes were requested.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
- 13. Action: Approval of CL-500 Declaration of Need for Fully Qualified Educators**
- Mr. Caouette moved to approve the CL-500 Declaration of need for fully qualified Educators.
  - Ms. Daniel seconded.
  - Discussion: Erin Chafin explained that this document is submitted annually to project the number of emergency permits that may be required for teachers who have not yet obtained their credentials.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted

14. **Action: Approval of Lifeline Community Services MOU and Direct Services Contract**
- Ms. Rugge moved to approve the Lifeline Community Services MOU and Direct Services Contract.
  - Ms. Nagelvoort seconded.
  - Discussion: Sarah Adams explained that the Capacity Grant covers the cost of mental health services. One of the authorized providers is Lifeline Community. This MOU outlines the services that will be provided.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
15. **Action: Approval of Board Calendar 2026/27**
- Mr. Caouette moved to approve the Board calendar 2026/27.
  - Ms. Daniel seconded.
  - Discussion: Natali South discussed the proposed 2026–2027 Board meeting calendar, explaining that Harbor Springs’ Board meetings will occur at 4pm on Wednesdays, beginning with the 2026-27 school year.
  - Vote: 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted
16. **Board Comments**
- None
17. **Action: Motion to Adjourn the Meeting**
- Ms. Rugge moved to adjourn the meeting at 6:17 p.m.
  - Mr. Caouette seconded.
  - 5 Ayes: Caouette, Daniel, Nagelvoort, Rugge, Wadlington; 2 Absent: Harrison, Heath; 0 Noes; Motion Adopted

  
Ivo Caouette, Secretary

June 11, 2026

Date