

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 12, 2026

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

and all RSCS Locations

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

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| Jenny Adamo, Vice Chair Dr. Annica Dawe, Treasurer Stevie Heiliger, Director Dr. Givona Sandiford, Director | Dr. Kathleen Hermsmeyer, Superintendent Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops Tanya Rogers, Asst. Superintendent, Business Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Maureen Roye, Director of CITE Rosario Marquez, Asst. Director - Work-Based Programs Kenley Nakao, Asst. Director - VAPA Renee Albright, Charter Relations Coordinator |
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- 1. Establish a Quorum, Call to Order, and Pledge of Allegiance**
 - Ms. Adamo called the meeting to order at 1:03 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Ms. Heiliger moved to approve the agenda.
 - Dr. Sandiford seconded.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

3. **Action: Approval of Minutes from December 11, 2025**
 - Ms. Heilger moved to approve the minutes from December 11, 2025.
 - Dr. Sandiford seconded.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Heiliger moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Approval for the Disposal of Electronic Equipment, School Accountability Report, Consulting Services Contract, Document Tracking Services 2026-27, AA Traffic at Corona Student Center, Geo Soils Inc. at Cherry Valley Homeschool Cooperative, Luv R Blinds at Renaissance Valley Academy, Moore Flooring Inc at Renaissance Valley Academy, Ross Fence Inc at Corona Student Center, Smart Network Solutions Inc at Little Springs Kinder Center, Smart Network Solutions Inc at Renaissance Valley Academy, and Stand Guard Security Team at Renaissance Valley Academy
 - Dr. Sandiford seconded.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

5. **Public Comments**
 - None

6. **Information: Student Spotlight: Murrieta Student Center**
 - The Board enjoyed a video presentation of the Murrieta Student Center discussing their Kindness Week.

7. **Information: Student Spotlight: Bear River Student Center**
 - The Board enjoyed a video presentation featuring our Bear River Student Center students reading a Japanese haiku.

8. **Information: Student Spotlight - January Events**
 - The Board enjoyed a video presentation featuring Springs' January Events.

9. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer presented the Superintendent's Report and provided network-wide updates.

10. **Information: Visual and Performing Arts Informational Presentation**
 - Kenley presented the Visual & Performing Arts (VAPA) update to the Board, highlighting the development of River Springs programs, including program vision, multi-year implementation plan, staffing overview, and budget allocation.

- 11. Information: Presentation of CITE Program**
 - Maureen Roye presented to the Board on the CITE (Career Internship Technical Education) Program, highlighting program history, pathway offerings, student outcomes, and future initiatives. A printout copy of the presentation magazine was included for Board review.

- 12. Information: Presentation of Pre-Apprenticeship Program**
 - Rosario Marquez presented an update to the Board on the River Springs Charter School Pre-Apprenticeship Program, highlighting program goals, student participation, pathway development, employer feedback, and future expansion plans.

- 13. Information: Selection of Auditor for Fiscal Year ending 06/30/26**
 - Tanya Rogers presented an update to the Board regarding the selection of an auditor for the fiscal year ending June 30, 2026, including audit rotation considerations, proposal reviews, and the timeline for Board approval of the audit contract. Interviews with potential companies will take place this week.

- 14. Information: School Nutrition Program Performance Audit (CDE Audit 25-616)**
 - Tanya Rogers explained that this was a routine audit, and overall, we received a good review. The minor areas for improvement have been addressed.

- 15. Information: Completion of Statement of Conflict of Interest Form 700**
 - Natali South discussed the annually required Statement of Conflict of Interest Form 700. The Board will complete applicable financial interests in accordance with the Conflict of Interest Code.

- 16. Action: Approval of Material Revision to Add New Murrieta Location**
 - Ms. Heiliger moved to approve the Material Revision to add a new Murrieta location.
 - Dr. Sandiford seconded.
 - Discussion: Amy Podratz explained that we will submit a Material Revision to RCOE in order to add the proposed new location in Murrieta.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

- 17. Action: Approval of the lease with Calvary Murrieta for 24275 Monroe Avenue, Murrieta**
- Ms. Heiliger moved to approve the lease with Calvary Murrieta for 24275 Monroe Avenue, Murrieta.
 - Dr. Sandiford seconded.
 - Discussion: Leilani Weiss explained that we are pursuing a lease at this location for an additional location in Murrieta.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted
- 18. Action: Approval of Outdoor Adventures by Boojum Contract for 8th Grade Camp**
- Ms. Heiliger moved to approve the Outdoor Adventures by Boojum Contract for 8th Grade Camp.
 - Dr. Sandiford seconded.
 - Discussion: Jen Walker explained that our 8th graders will once again attend 8th Grade Camp at Boojum.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted
- 19. Action: Approval of Order Form with Zoom Video Communications, Inc.**
- Ms. Heiliger moved to approve the Order Form with Zoom Video Communications, Inc.
 - Dr. Sandiford seconded.
 - Discussion: Aaron Lorenz explained that this contract will cover additional Zoom licenses for our staff phones.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted
- 20. Action: Approval of Change to the 2025-26 Classified Calendar**
- Ms. Heiliger to approve the change to the 2025-26 Classified Calendar.
 - Dr. Sandiford seconded.
 - Discussion: Trevor Johnson explained the revision to the 2025-26 Classified Calendar for 260-day staff.
 - Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted
- 21. Action: Second Reading and Approval of Revised Board Policy 5000 Updates**
- Ms. Heiliger moved to approve the second reading of revised Board Policy 5000 Updates.
 - Dr. Sandiford seconded.
 - Discussion: Michelle Sapanara reminded the board that the updates were presented at an earlier meeting for first reading, and that no additional edits were made.

- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

22. Action: Waive the First Reading and Approval of Revised Board Policy 5030.1 Immigrant Students and Families

- Ms. Heiliger moved to waive the first reading and approve the revised Board Policy 5030.1 Immigrant Students and Families.
- Dr. Sandiford seconded.
- Discussion: Michelle Sapanara indicated in order to meet the legal timeline, we need to waive the first reading and approve the policy. The changed language reflects the practice that is already in place.
- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

23. Action: Waive the First Reading and Approval of Behavioral Health Referral Protocols Grades 7 - 12 Board Policy 5029.2

- Ms. Heiliger moved to waive the first reading and approve the Behavioral Health Referral Protocols Board Policy 5029.2.
- Dr. Sandiford seconded.
- Discussion: Sarah Adams indicated that new mental health protocols are in place, and this policy codifies our practice.
- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

24. Action: Approval of Increase to Special Education Contracts for Providers for 2025 - 26

- Ms. Heiliger moved to approve an increase to the Special Education Contracts for Providers for 2025-26.
- Dr. Sandiford seconded.
- Discussion: Courtney Cook explained the need to increase the budget for special education service providers.
- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

25. Action: Approval of Long Distance Travel - National Charter School Conference 2026

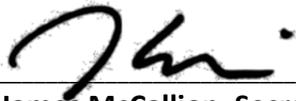
- Ms. Heiliger moved to approve the long-distance travel for staff to attend the National Charter School Conference 2026.
- Dr. Sandiford seconded.
- Discussion: Dr. Kathleen Hermsmeyer explained that 5 people will attend the National Charter Schools conference in New Orleans in June 2026.
- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford; 2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted

26. Board Comments

- Ms. Adamo: This was a great meeting.
- Dr. Dawe: Thanks to all for their hard work.

27. Action: Motion to Adjourn the Meeting

- Ms. Heiliger moved to adjourn the meeting at 2:26 p.m.
- Dr. Dawe seconded.
- Vote: 4 Ayes: Adamo, Dawe, Heiliger, Sandiford;
2 Absent: McCallion, Thompson; 0 Noes; Motion Adopted



James McCallion, Secretary

March 12, 2026

Date