

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

REGULAR MEETING MINUTES

February 12, 2026

4:30 p.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Collin Harrison, Chair Reginald Wadlington, Vice Chair Lauren Ruge, Secretary Ivo Caouette, Treasurer Debbie Daniel, Director Barbara BJ Heath, Director Michelle Nagelvoort, Director	Dr. Kathleen Hermsmeyer, Superintendent Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops Tanya Rogers, Asst. Superintendent, Business Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Maureen Roye, Director of CITE Rosario Marquez, Asst. Director - Work-Based Programs Kenley Nakao, Asst. Director - VAPA Renee Albright, Charter Relations Coordinator
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- 1. Establish a Quorum, Call to Order, and Pledge of Allegiance**
 - Mr. Harrison called the meeting to order at 4:32 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Mr. Caouette moved to approve the agenda.
 - Ms. Nagelvoort seconded.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Ruge, Wadlington;

0 Absent; 0 Noes; Motion Adopted

3. **Action: Approval of Minutes from December 11, 2025**
 - Ms. Rugge moved to approve the minutes from December 11, 2025.
 - Ms. Nagelvoort seconded.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

4. **Action: Approval of Minutes from January 8, 2026**
 - Mr. Caouette moved to approve the minutes from January 8, 2026.
 - Mr. Wadlington seconded.
 - 6 Ayes: Caouette, Daniel, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 1 Abstention: Harrison; 0 Noes; Motion Adopted

5. **Action: Approval of Consent Agenda**
 - Ms. Rugge moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and the School Accountability Report Card.
 - Ms. Nagelvoort seconded.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

6. **Public Comments**
 - None

7. **Information: Student Spotlight - January Events**
 - The Board enjoyed a video presentation featuring Springs' January Events.

8. **Student Spotlight: Venture - Layton**
 - The Board enjoyed a video presentation featuring Venture student Layton and her passion for figure skating.

9. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer presented the Superintendent's Report and provided network-wide updates.

10. **Information: Visual and Performing Arts Informational Presentation**
 - Kenley presented the Visual & Performing Arts (VAPA) update to the Board, highlighting the development of Harbor, Pacific, and Vista Springs' programs, including program vision, multi-year implementation plan, staffing overview, and budget allocation.

- 11. Information: Presentation of CITE Program**

 - Maureen Roye presented to the Board on the CITE (Career Internship Technical Education) Program, highlighting program history, pathway offerings, student outcomes, and future initiatives. A printout copy of the presentation magazine was included for Board review.

- 12. Information: Presentation of Pre-Apprenticeship Program**

 - Rosario Marquez presented an update to the Board on Harbor Springs Pre-Apprenticeship Program, highlighting program goals, student participation, pathway development, employer feedback, and future expansion plans.

- 13. Information: Selection of Auditor for Fiscal Year ending 06/30/26**

 - Tanya Rogers presented an update to the Board regarding the selection of an auditor for the fiscal year ending June 30, 2026, including audit rotation considerations, proposal reviews, and the timeline for Board approval of the audit contract. Interviews with potential companies will take place this week.

- 14. Information: Completion of Statement of Conflict of Interest Form 700**

 - Natali South discussed the annually required Statement of Conflict of Interest Form 700. The Board will complete applicable financial interests in accordance with the Conflict of Interest Code.

- 15. Action: Approval of Renewal Petition for Harbor Springs Charter School 2026-2031**

 - Ms. Rugge moved to approve the Renewal Petition for Harbor Springs Charter School 2026-2031.
 - Mr. Caouette seconded.
 - Discussion: Amy Podratz explained that we will be submitting a petition to Julian Union Elementary School District for the renewal of Harbor Springs Charter Schools.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 16. Action: Approval of Change to the 2025-26 Classified Calendar**

 - Ms. Rugge moved to approve the change to the 2025-26 Classified Calendar.
 - Mr. Caouette seconded.
 - Discussion: Tanya Rogers explained the revision to the 2025-26 Classified Calendar for 260-day staff.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 17. Action: Second Reading and Approval of Revised Board Policy 5000 Updates**
- Ms. Rugge moved to approve the second reading of revised Board Policy 5000 Updates.
 - Mr. Caouette seconded.
 - Discussion: Michelle Sapanara reminded the board that the updates were presented at an earlier meeting for first reading, and that no additional edits were made.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 18. Action: Waive the First Reading and Approval of Revised Board Policy 5030.1 Immigrant Students and Families**
- Mr. Caouette moved to waive the first reading and approve the revised Board Policy 5030.1 Immigrant Students and Families.
 - Ms. Nagelvoort seconded.
 - Discussion: Michelle Sapanara indicated in order to meet the legal timeline, we need to waive the first reading and approve the policy. The changed language reflects the practice that is already in place.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 19. Action: Waive the First Reading and Approval of Behavioral Health Referral Protocols Grades 7 - 12 Board Policy 5029.2**
- Mr. Caouette moved to waive the first reading and approve the Behavioral Health Referral Protocols Board Policy 5029.2.
 - Mr. Harrison seconded.
 - Discussion: Sarah Adams indicated that new mental health protocols are in place, and this policy codifies our practice.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 20. Action: Approval of Increase to Special Education Contracts for Providers for 2025 - 26**
- Ms. Nagelvoort moved to approve an increase to the Special Education Contracts for Providers for 2025-26.
 - Ms. Daniel seconded.
 - Discussion: Courtney Cook explained the need to increase the budget for special education service providers.
 - 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

21.

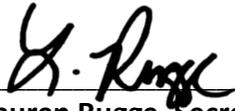
Board Comments

- Ms. Nagelvoort: The MADD Walk in honor of Garret Caouette is coming up. There is information available at <https://garretcaouette.com/>

22.

Action: Motion to Adjourn the Meeting

- Mr. Wadlington moved to adjourn the meeting at 6:37 p.m.
- Mr. Caouette seconded.
- 7 Ayes: Caouette, Daniel, Harrison, Heath, Nagelvoort, Rugge, Wadlington;
0 Absent; 0 Noes; Motion Adopted



Lauren Rugge, Secretary

March 12, 2026

Date