



Subject: Medications for Students
Approved By: Board of Directors
Policy: 5005.1

RIVER SPRINGS CHARTER SCHOOL
Effective Date: August 21, 2025
Revised Date: February 12, 2026

Any student who is required to take prescribed or over-the-counter medication, medical testing, or medical treatment, during the regular school day, may be assisted by school personnel. Before a student receives assistance with the administration of a medication, including over-the-counter medication, medical monitoring, or medical testing, the Charter School's policy requires:

1. An authorization to provide prescribed and over the counter medications signed by both a licensed physician and a parent/guardian requesting that the charter school assist the student with the administration of medication, medical testing, or treatment.
2. The signed medical authorization form must include: specific dosage, method of administration, the time scheduled, and it must be signed and dated by the prescribing physician.

Individual prescription: Medication or treatment containers must be labeled by a California pharmacy. The label must state the student's first and last name, the name of the prescribing physician, time of administration, the symptoms for which the medication is to be administered, the dosage, expiration date, and telephone number of the pharmacy.

Over-the-counter medications must be in their original container. The parent or guardian should personally deliver medication, medical testing or treatment equipment, and supplies to the school or be sent with a designated adult that is identified and authorized by the parent or guardian in writing.

Emergency/life-saving prescription: The emergency life-saving medications of naloxone nasal spray and epinephrine auto-injectors shall be available to trained school personnel for administration to any person on campus who is exhibiting symptoms of either an opioid overdose or a life-threatening anaphylaxis reaction.

A pupil may carry and self-administer a prescription asthma inhaler, insulin injection, auto-injectable epinephrine, or medication identified in a student's IEP or Section 504 plan provided the following are provided to the school:

1. A written medical authorization from the doctor is needed for self-administration of medication at school. The form must include the name of the medication, dosage, and time to be administered by the student. These include: inhaled asthma medication, insulin, auto-injectable epinephrine, or medication identified in a student's IEP or section 504.
2. A written statement signed by the parent, guardian, or foster parent is required, allowing the school nurse or other designated school personnel, to consult with the health care provider regarding questions about the medication. The above form releases the charter school from civil liability if the self-administering pupil suffers an adverse reaction by taking medication pursuant to this section.

At the conclusion of the school year, a parent, guardian, or designated adult should take all remaining medication home. All medication not picked up in the school office will be destroyed.

IN SUMMARY:

1. All medication requires a Doctor's Order, with doctor's instruction, signature, and date.
2. School medication authorization forms are available in the school health office and on the Springs Charter Schools Health Services Portal <https://help.springscs.org/hc/en-us/categories/21147563737371-Health-Services>.
3. Students MAY NOT carry self-administered medications on campus, whether over-the-counter or prescription drugs unless Physician orders are provided to the school in advance. This includes inhaled asthma medication, insulin, auto-injectable epinephrine, or other medication as identified in a student's IEP or Section 504 plan.
4. Parents must provide the needed medications and related supplies to the school.
5. The prescription bottle label must match the doctor's orders provided for the school.
6. The only items not needing a doctor(s) order are: chapstick, sunscreen and lotion.