

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

December 11, 2025

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Louis Fetherolf, Chair, (left at 2:25 p.m.) Jenny Adamo, Vice Chair Dr. Annica Dawe, Treasurer Stevie Heiliger, Director Dr. Givona Sandiford, Director Jamie Thompson, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Tanya Rogers, Asst. Superintendent, Business Natali South, Senior Director of Charter Relations Courtney Cook, Senior Director of Special Education Ruth Newsome, Senior Director of Human Resources Sarah Adams, Senior Director of Student Services Scott Lloyd, Senior Director of Facilities Tony Hager, Director of Risk Management Tony Santistevan, Director of Facilities Maureen Roye, Director of CITE Tony Escalante, School Nurse Renee Albright, Charter Relations Coordinator
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- 1. Open Session -Establish a Quorum and Call to Order**
 - Natali South called the meeting to order at 12:00 p.m.
- 2. Closed Session - in Accordance with Gov Code Section 54954.5/54956.9: Entered into at 12:00 p.m.**
 - 54956.9: Special Education Settlement Agreement re: Student ID: 9213
 - 54956.9: Special Education Settlement Agreement re: 0400
 - 54957(b)(1): Evaluation of Superintendent - Dr. Kathleen Hermsmeyer

3. Open Session: Report of Action Taken in Closed Session

- 54956.9: Special Education Settlement Agreement re: Student ID: 9213
 - The board approved the settlement agreement.
- 54956.9: Special Education Settlement Agreement re: 0400
 - The board approved the settlement agreement.
- Evaluation of the Superintendent
 - The Board provided a favorable evaluation of the superintendent.

4. Action: Approval of Agenda

- Ms. Heiliger moved to approve the agenda with an amendment to add consideration of the PL Summit contract.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

5. Action: Approval of Minutes from October 9, 2025

- Dr. Dawe moved to approve the Minutes from October 9, 2025.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

6. Action: Approval of Consent Agenda

- Dr. Dawe moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Approval for the Disposal of Electronic Equipment, and Contract Ratifications As Posted: Order with Asana, Glide Contract, Guitar Salon International Purchase Order, Carson Delloso Invoice, Transformational Leadership Retreat, CTE Photography Camera Bundles, Smartsheets 2025-26, SOS Playgrounds, Inc at Corona Student Center, M&M Tinting LLC at Renaissance Valley Academy, Bemus Landscape, Inc. at Little Springs Kinder Center, Herron+Rumansoff Architects, Inc. at Hemet Student Center, and Security Signal Devices, Inc. at Corona Student Center.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

7. Public Comments

- None

8. **Information: Student Spotlight: Temecula Student Center Chorus**
 - The Board enjoyed a live chorus performance by the students from our Temecula Student Center.
9. **Information: Student Spotlight: Virtual Academy - Fall Open House**
 - The Board enjoyed a video presentation of our Virtual Academy Fall Open House 2025 submitted by Principal Lanise Goosby.
10. **Information: Student Spotlight: FAPA - The Runway Report Presentation**
 - The Board enjoyed a video presentation of our FAPA students' morning announcements and teacher interviews.
11. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer presented the Superintendent's Report and provided network-wide updates, including i-Ready test preparation efforts, upcoming professional development for staff, and current student initiatives.
12. **Information: Review of 2025-26 Mid-year Local Control and Accountability Plan (LCAP) and WASC Priorities Implementation Update**
 - Katherine Van Leeuwen reviewed the mid-year LCAP plan and WASC priorities update.
13. **Information: Comprehensive School Safety Plan**
 - Tony Hager reviewed the CSSP and explained that the plan was developed in collaboration with the appropriate agencies to ensure the safety of students and staff in the event of an emergency.
11. **Information: First Reading of Revised Board Policy 5000 Updates**
 - Sarah Adams explained that minor changes have been made to policies in the 5000 section of our policies. The policies will return for a second reading and approval at a future meeting.
12. **Information: Review Updated Work Permit Authorization List for Secondary District Plan**
 - Maureen Roye presented the list of individuals who are authorized to approve work permits.
13. **Action: Approval of PL Summit Contract**
 - Ms. Heiliger moved to approve the PL Summit Contract.
 - Dr. Dawe seconded.
 - Discussion: Vivian Price explained that this contract covers the expenses of hosting the PL Summit conference.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

- 14. Action: Approval of Acceptance of Annual Audit for Fiscal Year 2024-25**
- Ms. Heiliger moved to approve the Acceptance of the Annual Audit for Fiscal Year 2024-25.
 - Dr. Dawe seconded.
 - Discussion: Trevor Johnson indicated that RSCS received a clean audit with zero findings.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 15. Action: Approval of 1st Interim Budget 25-26 School Year**
- Dr. Dawe moved to approve the 1st Interim Budget for the 25-26 School Year.
 - Ms. Thompson seconded.
 - Discussion: Trevor Johnson reviewed the budget, including a comparison to the preliminary budget, current snapshot, and projections. He indicated that RSCS is in a healthy budget position despite a slight reduction in ADA.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 16. Action: Approval of the Annual Prop 28 Report**
- Ms. Thompson moved to approve the Annual Prop 28 Report.
 - Dr. Dawe seconded.
 - Discussion: Trevor Johnson reported that Prop 28 provides dedicated funding for arts and music. Ongoing funds support teacher salaries, while one-time funds have been used to purchase equipment and supplies for these programs.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 17. Action: Approval of Stipend Agreement Form (SAF) Schedule for 2025-26**
- Ms. Heiliger moved to approve the Stipend Agreement Form (SAF) Schedule for 2025-26.
 - Dr. Dawe seconded.
 - Discussion: Trevor Johnson reviewed the various stipends that the school provides, including the amounts paid and the source of funding.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

- 18. Action: Approval of Staff Retention Bonuses 2025**
- Dr. Dawe moved to approve the Staff Retention Bonuses for 2025.
 - Ms. Thompson seconded.
 - Discussion: Trevor Johnson explained that we have received one-time funding for the purpose of staff retention. We will provide a \$1500 bonus for all full-time staff, and prorate the amount based on the percentage of employment for part-time staff.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 19. Action: Approval of Agreement with the County of Riverside for School Resource Officer for Renaissance Valley Academy**
- Ms. Thompson moved to approve the agreement with the County of Riverside for a School Resource Officer for Renaissance Valley Academy.
 - Ms. Heiliger seconded.
 - Discussion: Dr. Vivian Price explained that we will be having a dedicated School Resource Officer at the RVA campus.
 - Vote: 5 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Thompson;
1 Abstention: Sandiford; 1 Absent: McCallion; 0 Noes; Motion Adopted
- 20. Action: Approval of 2026-27 Attendance & 185/187/188 Staff Calendar**
- Dr. Dawe moved to approve the 2026-27 Attendance & 185/187/188 Staff Calendar.
 - Ms. Heiliger seconded.
 - Discussion: Amy Podratz reviewed the staff and attendance calendars for the 2026-27 school year, noting days designated for staff development, holidays, testing, and other important dates.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 21. Action: Second Reading and Approval of Revised Board Policy 6002.1 - Cell Phones and Cell Phone Reimbursement**
- Ms. Heiliger moved to approve the Second Reading and Approval of Revised Board Policy 6002.1 - Cell Phones and Cell Phone Reimbursement.
 - Ms. Thompson seconded.
 - Discussion: Ruth Newsome reminded the board that the revisions were reviewed at the September meeting. No changes had been requested, and the policy was presented for second reading and approval.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

22. Action: Second Reading and Approval of Board Policy 6005. 1 - Remote Internet Access Policy

- Dr. Dawe moved to approve the Second Reading and Approval of Board Policy 6005. 1 - Remote Internet Access Policy.
- Ms. Heiliger seconded.
- Discussion: Ruth Newsome reminded the board that the revisions were reviewed at the September meeting. No changes had been requested, and the policy was presented for second reading and approval.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

23. Action: Rescission of Home and Hospital Instruction Board Policy 5019.1

- Ms. Heiliger moved to approve the rescission of Home and Hospital Instruction Board Policy 5019.1.
- Dr. Dawe seconded.
- Discussion: Tony Escalante clarified that this policy will be rescinded from the list of approved board policies because charter schools are exempt from the funding model referenced in the standard Home and Hospital program. She noted that Springs continues to provide instruction to students receiving home or hospital care through our regular instructional model.
- Vote: 5 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Thompson; 1 Absent: McCallion;
1 No: Sandiford; Motion Adopted

24. Action: Approval of Long Distance Travel - American Diabetes Association (ADA) Conference

- Ms. Heiliger moved to approve the long-distance travel for staff to attend the American Diabetes Association (ADA) Conference.
- Ms. Thompson seconded.
- Discussion: Sarah Adams explained that a staff member will attend a conference hosted by the American Diabetes Association.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

25. Action: Approval of Parsec Add-On: Student Champion Report Contract

- Dr. Dawe moved to approve the Parsec add-on: Student Champion Report Contract.
- Ms. Heiliger seconded.
- Discussion: Laura Banda explained that the additional report will include per-student growth and outcomes data.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

- 26. Action: Waive the First Reading and Approve Board Policy 4021.1 - Meals Served to Food Service Staff Policy**
- Ms. Heiliger moved to waive the first reading and approve Board Policy 4012.1 - Meals Served to Food Service Staff Policy.
 - Ms. Thompson seconded.
 - Discussion: Trevor Johnson explained that this policy will allow our food service staff to receive meals during their shift.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 27. Action: Approval of Contract with Keeton Construction Co. Inc. at Arbor Student Center**
- Ms. Adamo moved to approve the contract with Keeton Construction Co. Inc at Arbor Student Center.
 - Dr. Dawe seconded.
 - Discussion: Scott Lloyd explained that Keeton will be the general contractor and provide demolition services at the Arbor Student Center in Riverside.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 28. Action: Approval of the lease extension with The Renck Family Trustee, Allison L. Renck Trustee at 43174 Business Park Drive, Temecula**
- Ms. Thompson moved to approve the lease extension with The Renck Family Trustee, Allison L. Renck Trustee at 43174 Business Park Drive, Temecula.
 - Ms. Heiliger seconded.
 - Discussion: Scott Lloyd explained that this vendor will be used for a remodeling project at the Event Center.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted
- 29. Action: Approval of the Contract with City Wide Facility Solutions LLC at Corona Student Center**
- Ms. Heiliger moved to approve the contract with City Wide Facility Solutions LLC at the Corona Student Center.
 - Dr. Dawe seconded.
 - Discussion: Tony Santisteven indicated that this company will provide custodial service for the Corona Student Center.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
1 Absent: McCallion; 0 Noes; Motion Adopted

- 30. Action: Approval of the lease extension with City Wide Facility Solutions LLC at Enterprise Resource Center**
- Ms. Adamo moved to approve the lease extension with City Wide Facility Solutions LLC at Enterprise Resource Center.
 - Dr. Dawe seconded.
 - Discussion: Tony Santistevan indicated that we will switch janitorial providers at Enterprise Resource Center.
 - Vote: 5 Ayes: Adamo, Dawe, Heiliger, Sandiford, Thompson;
2 Absent: Fetherolf, McCallion; 0 Noes; Motion Adopted
- 31. Action: Approval of Contract with Wenger Corporation at Multiple Site Locations**
- Dr. Dawe moved to approve the contract with Wenger Corporation at multiple Site locations: Bear River, Magnolia, Renaissance Valley Academy, Temecula Student Center, and 43234 Business Park Drive.
 - Ms. Heiliger seconded.
 - Discussion: Scott Lloyd and Kenley Nakao explained that these campuses will have dedicated spaces for our Visual and Performing Arts Programs.
 - Vote: 5 Ayes: Adamo, Dawe, Heiliger, Sandiford, Thompson;
2 Absent: Fetherolf, McCallion; 0 Noes; Motion Adopted
- 32. Action: Approval to Remove Donated 1992 Lexus**
- Ms. Adamo moved to approve the removal of the donated 1992 Lexus vehicle.
 - Ms. Thompson seconded.
 - Discussion: Maureen Roye explained that the vehicle will be donated since our students no longer need it for their program.
 - Vote: 5 Ayes: Adamo, Dawe, Heiliger, Sandiford, Thompson;
2 Absent: Fetherolf, McCallion; 0 Noes; Motion Adopted
- 33. Action: Approval to Remove Donated Vehicle Alignment Rack**
- Dr. Dawe moved to approve the removal of the donated vehicle alignment rack.
 - Ms. Thompson seconded.
 - Discussion: Maureen Roye explained that the alignment rack is no longer needed and will be donated.
 - Vote: 5 Ayes: Adamo, Dawe, Heiliger, Sandiford, Thompson;
2 Absent: Fetherolf, McCallion; 0 Noes; Motion Adopted
- 34. Board Comments**
- Ms. Heiliger: We are sad to see Louis leave, and I wish him the best.
 - Ms. Thompson: I want to commend Springs for the excellence provided to students in all academic groups.
 - Ms. Adamo: It's always so great to see our students perform live! We will miss Louis very much.

35. Action: Motion to Adjourn the Meeting

- Ms. Heiliger moved to adjourn the meeting at 2:58 p.m.
- Ms. Adamo seconded.
- Vote: 5 Ayes: Adamo, Dawe, Heiliger, Sandiford, Thompson;
2 Absent: Fetherolf, McCallion; 0 Noes; Motion Adopted



James McCallion, Secretary

02/12/26

Date