

ORANGE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

December 9, 2025

4:00 p.m.

27740 Jefferson Ave. Temecula, CA

and

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Jessica Large, Chair
Michael Solomon, Vice Chair
Cheryl LaCount, Secretary
Pam Rivas, Treasurer
Eugene Dokes, Director
Todd Franklin, Director
Kellie Woodson, Director

Dr. Kathleen Hermsmeyer, Superintendent
Dr. Vivian Price, Asst. Superintendent, Education
Virginia Smith, Asst. Superintendent, Human Resources
Michelle Sapanara, Asst. Superintendent, Student Services
Amy Podratz, Asst. Superintendent, Admin. Ops.
Natali South, Senior Director of Charter Relations
Trevor Johnson, Senior Director of Business
Ruth Newsome, Senior Director of Human Resources
Katherine Van Leeuwen, Senior Director of Admin. Ops.
Tony Hager, Director of Risk Management
Maureen Roye, Director of CITE
Renee Albright, Charter Relations Coordinator

- 1. Establish a Quorum, Call to Order, and Pledge of Allegiance**
 - Ms. Large called the meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

- 2. Action: Approval of Agenda**
 - Ms. Rivas moved to approve the agenda.
 - Dr. Dokes seconded.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 3. Action: Approval of Minutes from September 9, 2025**
 - Ms. Large moved to approve the minutes from September 9, 2025.
 - Ms. LaCount seconded.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 4. Action: Approval of Consent Agenda**
 - Ms. Large moved to approve the Consent Agenda consisting of Warrants and Personnel Action Report.
 - Ms. LaCount seconded.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 5. Public Comments**
 - None

- 6. Information: Student Spotlight - Fall Open House & Showcase - Montessori Voyage**
 - The Board enjoyed a video presentation featuring our Montessori Voyage program Fall 2025 Open House Art Showcase.

- 7. Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer presented the Superintendent's Report and provided network-wide updates, including CAASPP test preparation efforts, upcoming professional development for staff, and current student initiatives.

- 8. Information: Review of 2025-26 Mid-year Local Control and Accountability Plan (LCAP) and WASC Priorities Implementation Update**
 - Katherine VanLeeuwen reviewed the mid-year LCAP plan and WASC priorities update.

- 9. Information: Comprehensive School Safety Plan**
 - Tony Hager reviewed the CSSP and explained that the plan was developed in collaboration with the appropriate agencies to ensure the safety of students and staff in the event of an emergency.

- 10. Information: First Reading of Revised Board Policy 5000 Updates**
 - Michelle Sapanara explained that minor changes have been made to policies in the 5000 section of our policies. The policies will return for a second reading and approval at a future meeting.

- 11. Action: Approval of 1st Interim Budget 25-26 School Year**
 - Dr. Dokes moved to approve the 1st Interim Budget for the 25-26 School Year.
 - Ms. LaCount seconded.
 - Discussion: Trevor Johnson reviewed the budget, including a comparison to the preliminary budget, current snapshot, and projections. He indicated that enrollment is lower than projected, however, OSCS is still in a healthy budget position due careful budgeting and adjustments.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 12. Action: Approval of 2025-26 EPA Multi-Year Plan**
 - Dr. Dokes moved to approve the 2025-26 EPA Multi-Year Plan.
 - Ms. Woodson seconded.
 - Discussion: Trevor Johnson explained that EPA funds will provide .35 of a teacher's salary.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 13. Action: Approval of Stipend Agreement Form (SAF) Schedule for 2025-26**
 - Ms. Large moved to approve the Stipend Agreement Form (SAF) Schedule for 2025-26.
 - Ms. Rivas seconded.
 - Discussion: Trevor Johnson reviewed the various stipends that the school provides, including the amounts paid and the source of funding.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 14. Action: Approval of Staff Retention Bonuses 2025**
 - Ms. Large moved to approve the Staff Retention Bonuses 2025.
 - Ms. LaCount seconded.
 - Discussion: Trevor Johnson explained that we will provide a \$1500 bonus for all full-time staff, and prorate the amount based on the percentage of employment for part-time staff.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 15. Action: Approval of Authorized Signers of Bank Accounts**
 - Ms. Large moved to approve the Authorized Signers of Bank Accounts.
 - Ms. Rivas seconded.
 - Discussion: Trevor Johnson presented the list of authorized signers. This is an annual update; there were no changes to the previous list.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted

- 16. Action: Approval of 2026-27 Attendance & 185/187/188 Staff Calendar**
- Ms. Large moved to approve the 2026-27 Attendance & 185/187/188 Staff Calendar.
 - Ms. LaCount seconded.
 - Discussion: Amy Podratz reviewed the staff and attendance calendars for the 2026-27 school year, noting days designated for staff development, holidays, testing, and other important dates.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted
- 17. Action: Second Reading and Approval of Revised Board Policy 6002.1 - Cell Phones and Cell Phone Reimbursement**
- Ms. Large moved to approve the Second Reading and Approval of Revised Board Policy 6002.1 - Cell Phones and Cell Phone Reimbursement.
 - Ms. Woodson seconded.
 - Discussion: Ruth Newsome reminded the board that the revisions were reviewed at the September meeting. No changes had been requested, and the policy was presented for second reading and approval.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted
- 18. Action: Second Reading and Approval of Board Policy 6005. 1 - Remote Internet Access Policy**
- Ms. Woodson moved to approve the Second Reading and Approval of Board Policy 6005. 1 - Remote Internet Access Policy.
 - Dr. Dokes seconded.
 - Discussion: Ruth Newsome reminded the board that the revisions were reviewed at the September meeting. No changes had been requested, and the policy was presented for second reading and approval.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted
- 19. Action: Rescission of Home and Hospital Instruction Board Policy 5019.1**
- Ms. Large moved to approve the rescission of Home and Hospital Instruction Board Policy 5019.1.
 - Ms. Woodson seconded.
 - Discussion: Michelle Sapanara clarified that this policy will be rescinded from the list of approved board policies because charter schools are exempt from the funding model referenced in the standard Home and Hospital program. She noted that Springs continues to provide instruction to students receiving home or hospital care through our regular instructional model.
 - Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson;

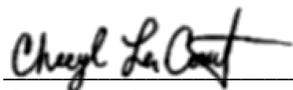
0 Noes; 0 Absent; Motion Adopted

20. Board Comments and Future Agenda Requests

- Ms. LaCount: I enjoyed attending the first Fall Native American History Festival at Santa Ana, and was very impressed. It was a fantastic event.

21. Action: Motion to Adjourn the Meeting

- Dr. Dokes moved to adjourn the meeting at 5:41 p.m.
- Ms. Woodson seconded.
- Vote: 7 Ayes: Dokes, Franklin, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 0 Absent; Motion Adopted



Cheryl LaCount, Secretary

02/10/26

Date