SPRINGS CHARTER SCHOOLS
...REDEFINING SCHOOL
BOARD OF DIRECTORS MEETING

REGULAR MEETING MINUTES
February 11, 2025
4:00 p.m.
Navigator Conference Room
27740 Jefferson Ave.
Temecula, CA 92590

Present:

Board:	Staff:
Tim Trainor, Board Chair Teasa Phalen, Vice Chair Pamela Ellard, Secretary Cathy Hanson, Board Director Marla Martindale, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent, Business Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations

1. **Call to Order**
   - Mr. Trainor called the meeting to order at 4:03 p.m.

2. **Action: Approval of Agenda**
   - Ms. Ellard moved to approve the agenda.
   - Ms. Martindale seconded.
   - Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

3. **Action: Approval of Minutes from June 11, 2024**
   - Ms. Phalen moved to approve the Minutes from June 11, 2024.
   - Ms. Ellard seconded.
   - Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

4. **Activity: Public Comment**
   - None

5. **Information: Superintendent's Report**
    - Dr. Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates, including a discussion about Empower Academy (TN).

6. **Information: Financial Update February 2025**
    - Tanya Rogers provided a recap of Springs Inc.'s income and liabilities for the 24-25 school year. Future reports will include a legend for any pie charts and/or data will be presented in graphs.

7. **Information: Conflict of Interest Form 700**
    - Natali South provided board members with the annual conflict of interest forms and will process them in compliance with the requirement set by the Fair Political Practice Commission.

8. **Action: Approval of Contract with Pechanga - Summer Staff Development/Ignite! Conference**
    - Ms. Ellard moved to approve the Contract with Pechanga - Summer Staff Development/Ignite! Conference.
    - Ms. Martindale seconded.
    - Discussion: Amy Podratz reviewed the agreement for Pechanga and other vendors related to the Ignite! conference.
    - Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

9. **Action: Approval of Updated Memorandum of Understanding between SCS and Charters**
    - Ms. Phalen moved to approve the Updated Memorandum of Understanding between SCS and Charters.
    - Ms. Hanson seconded.
    - Discussion: Tanya Rogers explained that this MOU establishes the amount the charters each pay per ADA for Springs Inc. to provide staff development and other services.
    - Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

10. **Action: Approve the updated Memorandum of Understanding (MOU) of shared services between Springs Charter School, Inc. and Charters within the Springs Network**
    - Ms. Ellard moved to approve the updated Memorandum of Understanding (MOU) of shared services between Springs Charter School, Inc. and Charters within the Springs Network.
    - Ms. Martindale seconded.
    - Discussion: Tanya Rogers explained that this MOU allows employees from any of the Springs' charters to have access to information from any of the other

charters in the network as necessary to complete their job functions.
- Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

11. Information: Board Comments
- Ms. Martindale asked to be added to newsletters and Daily Refreshment emails.
- Ms. Ellard indicated she's attending a conference next month, and then will be caring for a relative who is having surgery.

12. Action: Adjournment
- Ms. Phalen moved to adjourn the meeting at 5:11 p.m.
- Ms. Ellard seconded.
- Vote: 5 Ayes: Ellard, Hanson, Martindale, Phalen, Trainor; 0 Noes; 0 Absent; Motion Adopted.

Pamela Ellard
________________________________ _05/13/25____________
Pamela Ellard, Secretary Date