RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

R E G U L A R M E E T I N G
MINUTES

September 11, 2025

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Louis Fetherolf, Chair Jenny Adamo, Vice Chair Dr. Annica Dawe, Treasurer Stevie Heiliger, Director Dr. Givona Sandiford, Director Jamie Thompson, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations Courtney Cook, Senior Director of Special Education Jared McLeod, Senior Director of Assessment & Student Achievement Leilani Weiss, Director of Special Projects - Facilities Renee Albright, Charter Relations Coordinator

1. **Open Session -Establish a Quorum and Call to Order**
   - Ms. Heiliger called the meeting to order at 12:06 p.m.

2. **Closed Session - in Accordance with Gov Code Section 54954.5/54956.9: Entered into at 12:00 p.m.**
   - 54956.9: Special Education Settlement Agreement re: Student ID: 2722
   - 54956.9 - Special Education Settlement Agreement re: 9744

3. **Open Session - Call to Order and Pledge of Allegiance**
   - Ms. Heiliger called the meeting to order at 1:02 p.m. and led the Pledge of Allegiance. The board observed a moment of silence in honor of 9/11.

Action: Election of Officers & Appointment of Subcommittees
- Ms. Heiliger moved to elect Louis Fetherolf as Board Chair.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;

1 Absent: McCallion; 0 Noes; Motion Adopted

- Mr. Fetherolf moved to elect Jenny Adamo as Vice Chair.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

- Ms. Thompson moved to elect James McCallion as Board Secretary.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

- Ms. Heiliger moved to elect Dr. Annica Dawe as Board Treasurer.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

- Mr. Fetherolf moved to appoint Jenny Adamo, Stevie Heiliger and Annica Dawe to the Superintendent's Evaluation Subcommittee.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

- Ms. Adamo moved to appoint Jamie Thompson and Louis Fetherolf as River Springs' representatives on the Succession Plan Subcommittee.
- Mr. Fehterolf seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

4. Report of Action Taken in Closed Session

- Approval of Special Education Settlement Agreement re: Student ID: 2722
  - The Board approved the Settlement Agreement.

- Approval of Special Education Settlement Agreement re: Student ID: 9744
  - The Board approved the Settlement Agreement.

5. Approval of Agenda

- Ms. Thompson moved to approve the Agenda.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

6. **Action: Approval of Minutes from August 5, 2025**
- Ms. Adamo moved to approve the Minutes from August 5, 2025.
- Dr. Dawe seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

7. **Action: Approval of Minutes from August 5, 2025**
- Ms. Thompson moved to approve the Minutes from August 5, 2025.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

8. **Action: Approval of Consent Agenda**
- Ms. Heiliger moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Approval for the Disposal of Electronic Equipment, and Contract Ratifications As Posted: Care Solace 2025-26, Carahsoft Contract 2025-26, Amco Structures Contract Cherry Valley, Crown Lift Trucks Bookmart, Diamond Air Services, Inc Enterprise RC, Diamond Air Services, Inc Pathfinder, First Ascent Geotechnical Florida, Intercity Security Systems Corona Compton, JC Janitorial Services Multiple Sites, Kolibrien Corp. DMA&E Inc.Bookmart, Kolibrien Corp. DMA&E Inc. Corona Compton, Kolibrien Corp. DMA&E Inc. Temecula Kitchen, Kolibrien Corp. DMA&E Inc. Van Buren, Lister Electric Bookmart, Restored Elevator, Inc Enterprise RC, Signarama Corona SC Compton, Smart Network Solutions, Inc. Corona SC Compton, SOS Playgrounds, Inc. Cherry Valley, Sun Country Playgrounds, Inc. Bear River, TK Elevator Bear River, Over-Allotment of Vacation Time Used, Parsec Real Contract, Turnitin Contract Renewal, Transformational Leadership Invoice #3110, and Transformational Leadership Invoice #3103.
- Dr. Dawe seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

9. **Public Comments**
- None

10. **Information: Staff Spotlight - IGNITE! Day One**
- The Board enjoyed a video presentation featuring our Springs Charter School's organization at our Annual Ignite! Conference - Day One. This was our day of professional development for all Springs' staff members.

11. Information: Superintendent's Report

- Dr. Kathleen Hermsmeyer reviewed the Superintendent's Report, and provided information related to enrollment, advocacy and network-wide updates.

12. Information: First Reading of Board Policy 6005.1 - Remote Internet Access Board Policy

- Ruth Newsome explained that this policy outlines the parameters for cell phone and/or the issuance of MiFi devices, per position. The policy will be brought back for second reading and approval at a following meeting.

13. Information: First Reading of Revised Board Policy 6002.1 - Cell Phones and Cell Phone Reimbursement

- Ruth Newsome explained that this policy outlines the parameters for cell phone issuance and cell phone reimbursement. The policy will be brought back for second reading and approval at a following meeting.

14. Action: Approval of Unaudited Actuals

- Ms. Heiliger moved to approve the Unaudited Actuals.
- Ms. Adamo seconded.
- Discussion: Tanya Rogers reviewed the Unaudited Actuals and provided information regarding revenue, expenditures and grants. Our auditors will perform the official audit, and the final report will be presented at the December meeting.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
  1 Absent: McCallion; 0 Noes; Motion Adopted

15. Action: Approval of Longevity Bonuses

- Ms. Adamo moved to approve the Longevity Bonuses.
- Ms. Heiliger seconded.
- Discussion: Tanya Rogers explained that bonuses are paid for 15, 20 and 25-year employee recognition.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
  1 Absent: McCallion; 0 Noes; Motion Adopted

16. Action: Approval of Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal 2025-26

- Ms. Thompson moved to approve the Lexia Core5 Reading/PowerUp Literacy Student Subscription Renewal 2025-26.
- Mr. Fetherolf seconded.
- Discussion: Amy Podratz explained that this is a renewal contract for our Lexia subscription. All charters will be billed accordingly.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
  1 Absent: McCallion; 0 Noes; Motion Adopted

17. **Action: Approval of i-Ready Contract**

- Ms. Adamo moved to approve the i-Ready Contract.
- Ms. Heiliger seconded.
- Discussion: Jared McLeod explained that we use i-Ready's diagnostic software for student assessments.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

18. **Action: Approval of Revised Position Control System (PCS) to reclassify Speech Language Pathologists**

- Ms. Heiliger moved to approve the revised Position Control System (PCS) to reclassify Speech Language Pathologists' salary schedules.
- Ms. Thompson seconded.
- Discussion: Ruth Newsome explained that the salary scale for Speech Language Pathologists has been updated to reflect current market value.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

19. **Action: Approval of Contract with SOS Playgrounds, Inc. for the Cherry Valley Homeschool Cooperative**

- Ms. Heiliger moved to approve the contract with SOS Playgrounds, Inc. for the Cherry Valley Homeschool Cooperative.
- Ms. Adamo seconded.
- Discussion: Leilani Weiss explained that this contract will provide a shade structure for the lunch and playground areas.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

20. **Action: Approval of Lease with Alas Company, LLC for 43218 Business Park Drive, Suite 107**

- Ms. Heiliger moved to approve the lease with Alas Company, LLC for 43218 Business Park Drive, Suite 107**.**
- Dr. Dawe seconded.
- Discussion: Leilani Weiss explained that this space is utilized for our "FabLab" which is used for educational equipment, supplies and event prep. The contract provides an extension of the lease and establishes the lease in River Springs' name.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson; 1 Absent: McCallion; 0 Noes; Motion Adopted

21. Action: Approval of Superintendent Goals 2025-2026

- Dr. Dawe moved to approve the Superintendent Goals for the 2025-2026 school year.
- Ms. Thompson seconded.
- Discussion: Dr. Kathleen Hermsmeyer discussed her Superintendent Goals for the 2025-26 school year.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
  1 Absent: McCallion; 0 Noes; Motion Adopted

22. Board Comments

- Dr. Dawe: I was able to visit the new Bookmart today. It's very nice!
- Ms. Adamo: Welcome to Dr. S!

23. Action: Motion to Adjourn the Meeting

- Ms. Adamo moved to adjourn the meeting at 2:13 p.m.
- Dr. Dawe seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Sandiford, Thompson;
  1 Absent: McCallion; 0 Noes; Motion Adopted

______________________________ 10/01/25

James McCallion, Secretary **Date**