



Subject: Title I, Part A LEA Level Parent and Family Engagement Policy

Approved By: Board of Directors

Policy: 4014.1

☒ **CITRUS SPRINGS CHARTER SCHOOL**

Effective Date: 06/07/2018

Revised Date: 12/05/2023

☒ **ORANGE SPRINGS CHARTER SCHOOL**

Effective Date: 02/04/2025

Revised Date:

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(a). The purpose of the Parent and Family Engagement policy is to provide timely relevant information to parents regarding the Title I program offered at the Charter School.

Parents will be involved in the development of the Parent and Family Engagement Policy, which may include the development of a Parent Advisory Board (ESSA sections 1116(a)(2), and 1116(a)(2)(F)). Annual meetings will be held to discuss any needed changes based on review of assessments used to measure student progress and the proficiency levels of students. If requested, additional meetings will be conducted to meet parental needs.

Parents and family members will be involved in the development of the Parent and Family Engagement Policy (ESSA Section 1116(a)(2)(A)). Stakeholders will have the opportunity to review the policy on an annual basis, at minimum, to assess if the policy is meeting the current needs of the parents and the school. Parents and family members will be able to provide input throughout the year, but in particular, at the annual meeting to determine what plans will be utilized for the current school year.

Local Educational Agencies (LEAs) allot funds for parent and family engagement (ESSA Section 1116(a)(3)(B)). Funds will be allocated for meetings, to include refreshments and childcare, if requested. The number of meetings will be flexible, but at a minimum scheduled twice yearly and held in the mornings and evenings to accommodate parents/guardians' schedules.

If requested by parents of Title I, Part A students, LEA provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116(c)(4)(C)). LEA shall have quarterly School Site Council (SSC), and District English Learner Advisory Council (DELAC) meetings.

LEAs provide coordination, technical assistance, and other support to assist schools in planning and implementing effective parent and family engagement activities. This may include consultation with employers, business leaders, philanthropic organizations, or individuals. Technical assistance will be

provided to parents (ESSA Section 1116(a)(3)(A)). The school will provide reasonably identified technical assistance to stakeholders for implementing effective parent and family engagement activities.

LEAs shall reserve 1 percent of the Title I, Part A funds to carry out parent and family engagement requirements (ESSA Section 1116(a)(3)(A)). Schools shall reserve 1% of funding associated with parent education, meetings and other engagements.

LEAs shall distribute 90 percent of the 1 percent reserve to schools (ESSA Section (a)(3)(C)). School distributes all funds not reserved for parent engagement to identified programs based on unduplicated pupil count.

LEAs shall coordinate or integrate parent and family engagement strategies with other relevant federal, state, local laws, and programs (ESSA Sections 1116(a)(2)(C)), and 1116(e)(4)). School coordinates parent engagement strategies in line with the identified needs in the LCAP plan.

LEAs shall conduct, with meaningful involvement of parents and family members, and annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy on improving academic quality of all schools served under Title I, Part A, and use the finding to design evidence-based strategies (ESSA Sections 1116(a)(2)(D), and 1116(a)(2)(E)). The annual meeting shall determine the effectiveness of the policy by reviewing the metrics used to assess the student outcomes.

The Parent and Family Engagement Policy is in a format and language that is easy for the parents and families to understand (ESSA Section 1116(f)). The policy is reviewed and modified by parent groups to ensure the ease of use.

LEAs will provide assistance to parents and families in understanding the state academic standards, state and local academic assessments, Title I, Part A requirements., how to monitor their child's progress, and how to work with educators to help all students succeed (ESSA Section (e)(1)). School provides meaningful information to parents and families to measure the child's progress.

LEAs will provide materials and training to help parents and families work with their children to improve their achievement, such as literacy training and using technology (ESSA Section 1116(e)(2)). School provides regular training to families in order to ensure tools are available to improve achievement.

LEAs will educate teachers, instructional support staff, principals, and other school leaders and staff, with the assistance of parents and families, in the value and utility of contributions of parents and families, and how to reach out to, communicate with, and work with parents and families as equal partners, implementing and coordinating parent and family programs to build ties between parent and families and the school (ESSA Section (e)(3)). School provides regular communication through newsletters, professional development training and community interaction to promote the mission statement of the school which requires parental involvement in meeting the achievement needs of the student.

LEAs will coordinate and integrate parent and family involvement programs with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent and family resource centers that encourage and support parents and families in more fully participating in the education of their children (ESSA 1116(e)(4)).

LEAs will ensure that information related to school and parent programs, meetings, and other activities are sent to the parent of participating children in a format, and to the extent practicable, in a language the parents and families can understand (ESSA Section 1116(e)(5)).

LEAs will provide such other reasonable support for parental involvement activities under this section (ESSA Section 1116(e)(14))