

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

REGULAR MEETING MINUTES

June 12, 2025

4:30 p.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Barbara BJ Heath, Chair Collin Harrison, Vice Chair Reginald Wadlington, Secretary Lauren Ruge, Treasurer Debbie Daniel, Director Michelle Nagelvoort, Director Justin Moldenhauer, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director of Admin. Ops. Courtney Cook, Senior Director of Special Education Tony Santistevan, Director of Facilities Laura Banda, Director of Assessment & Accountability Karen Arnett, Director of Teacher & Student Support Cheryl Smallman, Director of Enrollment Zach Smith, Facilities Project Manager Erin Chafin, Credential Analyst Kimberly Bagby, Principal Renee Albright, Charter Relations Coordinator
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1. Call to Order and Establishment of Quorum

- Ms. Heath called the meeting and established a quorum.

2. Approval of Agenda

- Mr. Wadlington moved to approve the agenda.
- Mr. Moldenhauer seconded.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

3. Action: Approval of Minutes from May 8, 2025

- Mr. Harrison moved to approve the Minutes from May 8, 2025.
- Mr. Moldenhauer seconded.
- 7 Ayes: Daniel, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 1 Abstention: Harrison; 0 Noes; Motion Adopted

Information: Reappointment of Board of Directors: Barbara “BJ” Heath

- Natali South announced that Springs Inc. reappointed BJ Heath for a second three-year term which will expire on June 30, 2028.

4. Action: Approval of Consent Agenda

- Mr. Wadlington moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and SAVVAS Envision contract.
- Ms. Ruge seconded.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

5. Public Comment

- None

6. Information: Student Spotlight - Junior/Senior Prom

- The Board enjoyed a video presentation of our 2025 Junior/Senior Prom held at Hawk Ranch in Murrieta.

7. Information: 2025 Commencement Ceremony Presentation

- The Board enjoyed a video of our 2025 Commencement Ceremony held at Pechanga Resort. We had over 3,000 families and friends in attendance to celebrate our graduating class.

8. Information: Superintendent’s Report

- Dr. Hermsmeyer reviewed the Superintendent’s Report and highlighted year-end events and provided network-wide updates. She indicated that 98% of our CAASSP scores are in and early results are reflecting academic growth.

9. Information: Visual Arts, Music, & Performing Arts Education (VAPA) Presentation

- Karen Arnett reviewed a presentation about our new VAPA program that offers visual, music and performing arts opportunities for our students. This program is funded by Prop 28 grant funds.

10. Information: Information Regarding Our Spring into Teaching Spotlight

- Karen Arnett announced that we just completed our 5th year of having a Teacher Residency program. We have a 98% retention rate. Karen explained the benefits of having the opportunity to provide training for student teachers to learn how to teach the Springs Way!

11. Information: Reporting of State Priority Local Indicators to CDE Dashboard

- Katherine Van Leeuwen reviewed the local indicators and explained that data related to our school will be publicly posted on the California Department of Education website.

12. Action: Approval of 2025-26 Budget

- Mr. Wadlington moved to approve the 2025-26 Budget.
- Mr. Harrison seconded.
- Discussion: Tanya Rogers reviewed the 25-26 Budget. She indicated that the budget reflects a step increase of approximately 3% for all staff. Other features of the budget were highlighted including academic priorities and adjustments based on new funding models.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

13. Action: Approval of EPA Education Protection Account Actuals as of 6/30/25 Current Estimates

- Ms. Rugge moved to approve the Education Protection Account Actuals as of 6/30/25 current estimates.
- Mr. Harrison seconded.
- Trevor Johnson explained that the EPA Protection Account covered .89 teachers' salaries for the 24-25 school year.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

14. Action: Approval of Superintendent's Contract 2025-26

- Ms. Heath moved to approve the Superintendent's contract 2025-26.
- Ms. Nagelvoort seconded.
- Discussion: Trevor Johnson reviewed the Superintendent's contract for the upcoming school year. She indicated that Kathleen will receive the standard 3% salary increase offered to all staff.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 15. Action: Approval of Longevity Payments to 15, 20, and 25-year Employees**
- Mr. Wadlington moved to approve the longevity payments for 15, 20, and 25-year employees.
 - Mr. Moldenhauer seconded.
 - Discussion: Trevor Johnson explained that we will offer a longevity payment to employees who reach their 15th, 20th and 25th anniversary with Springs, as outlined in the report.
 - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 16. Action: Approval of 2025-26 EPA Multi-Year Plan**
- Mr. Harrison moved to approve the 2025-26 EPA Multi-Year Plan.
 - Mr. Wadlington seconded.
 - Discussion: Trevor Johnson explained that the EPA Protection Account is projected to cover .87 teachers' salaries for the 25-26 school year.
 - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 17. Action: Approval of Contract with Hatch & Cesario 2025**
- Ms. Rugge moved to approve the contract with Hatch & Cesario 2025.
 - Ms. Daniel seconded.
 - Discussion: Trevor Johnson explained that this contract will engage the services with Hatch and Cesario for Special Education legal counsel.
 - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 18. Action: Approval of the Revised LCAP Federal Addendum**
- Mr. Wadlington moved to approve the revised LCAP Federal Addendum.
 - Mr. Moldenhauer seconded.
 - Discussion: Katherine Van Leeuwen explained that the federal addendum allows our schools to collect federal funds granted through title offices.
 - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 19. Action: Approval of the 2025-26 Local Control and Accountability Plan (LCAP)**
- Mr. Wadlington moved to approve the 2025-26 Local Control and Accountability Plan (LCAP).
 - Ms. Moldenhauer seconded.
 - Discussion: Katherine Van Leeuwen reviewed the LCAP report, noting that it will be posted online and serve as a tool to communicate the school's overarching priorities.

- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

20. Action: Waive the First Reading and Approve Revised Board Policy 5032.1 - Residency Requirements and Investigation

- Mr. Wadlington moved to waive the first reading and approve revised Board Policy 5032.1 - Residency Requirements and Investigation.
- Ms. Nagelvoort seconded.
- Discussion: Katherine Van Leeuwen explained that the policy updates the residency verification process for families to ensure compliance with legal requirements for collecting ADA within the counties we serve.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

21. Action: Second Reading and Approval of Revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten

- Mr. Wadlington moved to approve the second reading and approval of revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten.
- Ms. Nagelvoort seconded.
- Discussion: Amy Podratz explained that this policy was presented at the last meeting and is presented for second reading and approval.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

22. Action: Second Reading of Board Policy 5037.1 Dyslexia Universal Screening and Intervention

- Ms. Ruge moved to approve the second reading of Board Policy 5037.1 - Dyslexia Universal Screening and Intervention.
- Mr. Wadlington seconded.
- Discussion: Karen Arnett presented this policy and reminded the board that no changes had been requested when it was presented for first reading.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Ruge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

23. Action: Approval of Special Education Contracts for Providers for 2025-26

- Mr. Wadlington moved to approve the Special Education contracts for providers for 2025-26.
- Ms. Ruge seconded.
- Discussion: Courtney Cook explained that we use service providers for certain Special Education services, and she reviewed the anticipated expenditure for the upcoming school year.

- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

24. Action: Waive the First Reading and Approve Board Policy 8009.1 - Local Assignment Options (LAOs)

- Mr. Wadlington moved to waive the First Reading and Approve Board Policy 8009.1 - Local Assignment Options (LAOs).
- Mr. Harrison seconded.
- Discussion: Erin Chafin explained that this policy allows the school's credential analyst to assign credentialed teachers to positions outside their credential area when appropriate.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

25. Action: Waive First Reading and Approve Revised Board Policy 8006.1 - Certification

- Ms. Rugge moved to waive the first reading and approve revised Board Policy 8006.1 - Certification.
- Mr. Wadlington seconded.
- Discussion: Erin Chafin explained that legal counsel suggested adding additional language to this policy regarding the timeframe and minimum compensation allowed for a teacher if their credential has expired.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

26. Action: Approval of Position Control System (PCS) and Salary Schedules 2025-2026

- Ms. Rugge moved to approve the Position Control System (PCS) and Salary Schedules 2025-2026.
- Ms. Nagelvoort seconded.
- Discussion: Ruth Newsome presented the Position Control and Salary Schedules for the upcoming school year.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

27. Action: Approval of Board calendar 2025-26

- Mr. Wadlington moved to approve the Board calendar 2025-26.
- Mr. Harrison seconded.
- Discussion: Natali South reviewed the board calendar.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

28.

Board Comments

- Ms. Rugge inquired about Springs' response to ICE raids.
 - Staff indicated that we have informed our staff about our protocols.

29.

Action: Motion to Adjourn the Meeting

- Mr. Rugge moved to adjourn the meeting at 6:48 p.m.
- Mr. Harrison seconded.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted



Lauren Rugge, Secretary

September 11, 2025

Date