

**HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**

***SPECIAL CALLED  
BOARD MEETING***

**August 26, 2025**

***3:30 p.m.***

**27740 Jefferson Ave. Temecula, CA**

***Vista Student Center***

**700 E. Bobier Ave. Vista, CA 92084**

***Otay Ranch Academy for the Performing Arts***

**2371 Fenton St., Chula Vista, CA 91914**

**42018 Thoroughbred Lane, Murrieta, CA 92562**

**842 Woodside Lane, Encinitas, CA 92024**

**36165 Remuda Drive, Temecula, CA 92592**

**1220 Portola Avenue Escondido, CA 92026**

**4110 Crystal Street, Oceanside, CA 92056**

<b>Preliminary</b>
<b>1. 3:30 p.m.: Establish a Quorum, Call to Order, and Pledge of Allegiance - Led by Chair</b>
<b>2. Approval of the Agenda - Led by Chair</b>
<b>3. VSCS: Approval of Minutes - June 12, 2025 - Led by Chair</b>
<b>4. VSCS: Approval of Minutes - August 5, 2025 - Led by Chair</b>
<b>Public Relations</b>
<b>5. Public Comments</b>
<b>Action Items</b>
<b>6. VSCS: Approval Vista Springs Renewal Submission - Led by Amy Podratz</b>
<b>Community Relations</b>
<b>7. Board Comments &amp; Future Agenda Item Requests - Led by Chair</b>
<b>8. Motion to Adjourn the Meeting - Led by Chair</b>

# VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

June 12, 2025

**4:30 p.m.**

**Vista Student Center**

**700 E. Bobier Ave. Vista, CA 92084**

**Otay Ranch Academy for the Performing Arts**

**2371 Fenton St. Chula Vista, CA 91914**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

Barbara BJ Heath, Chair Collin Harrison, Vice Chair Reginald Wadlington, Secretary Lauren Rugge, Treasurer Debbie Daniel, Director Justin Moldenhauer, Director Michelle Nagelvoort, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director of Admin. Ops. Courtney Cook, Senior Director of Special Education Tony Santistevan, Director of Facilities Laura Banda, Director of Assessment & Accountability Karen Arnett, Director of Teacher & Student Support Cheryl Smallman, Director of Enrollment Zach Smith, Facilities Project Manager Erin Chafin, Credential Analyst Kimberly Bagby, Principal Renee Albright, Charter Relations Coordinator
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- 1. Call to Order and Establishment of Quorum**
  - Ms. Heath called the meeting to order, established a quorum, and led the Pledge of Allegiance..
- 2. Approval of Agenda**
  - Mr. Wadlington moved to approve the agenda.

- Mr. Moldenhauer seconded.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**3. Action: Approval of Minutes from May 8, 2025**

- Mr. Harrison moved to approve the Minutes from May 8, 2025.
- Mr. Moldenhauer seconded.
- 7 Ayes: Daniel, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 1 Abstention: Harrison; 0 Noes; Motion Adopted

**4. Information: Reappointment of Board of Directors: Barbara “BJ” Heath**

- Natali South announced that Springs Inc. reappointed BJ Heath for a second three-year term which will expire on June 30, 2028.

**5. Action: Approval of Consent Agenda**

- Mr. Wadlington moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and Scoot Educational contract.
- Ms. Rugge seconded.
- 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**6. Public Comment**

- None

**7. Information: Student Spotlight - Junior/Senior Prom**

- The Board enjoyed a video presentation of our 2025 Junior/Senior Prom held at Hawk Ranch in Murrieta.

**8. Information: 2025 Commencement Ceremony Presentation**

- The Board enjoyed a video of our 2025 Commencement Ceremony held at Pechanga Resort. We had over 3,000 families and friends in attendance to celebrate our graduating class.

**9. Information: Superintendent’s Report**

- Dr. Hermsmeyer reviewed the Superintendent’s Report and highlighted year-end events and provided network-wide updates. She indicated that 98% of our CAASSP scores are in and early results are reflecting academic growth.

- 10. Information: Visual Arts, Music, & Performing Arts Education (VAPA) Presentation**
- Karen Arnett reviewed a presentation about our new VAPA program that offers visual, music and performing arts opportunities for our students. This program is funded by Prop 28 grant funds.
- 11. Information: Information Regarding Our Spring into Teaching Spotlight**
- Karen Arnett announced that we just completed our 5th year of having a Teacher Residency program. We have a 98% retention rate. Karen explained the benefits of having the opportunity to provide training for student teachers to learn how to teach the Springs Way!
- 12. Information: Reporting of State Priority Local Indicators to CDE Dashboard**
- Katherine Van Leeuwen reviewed the local indicators and explained that data related to our school will be publicly posted on the California Department of Education website.
- 13. Action: Approval of 2025-26 Budget**
- Mr. Wadlington moved to approve the 2025-26 Budget.
  - Mr. Harrison seconded.
  - Discussion: Tanya Rogers reviewed the 25-26 Budget. She indicated that the budget reflects a step increase of approximately 3% for all staff. Other features of the budget were highlighted including academic priorities and adjustments based on new funding models.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 14. Action: Approval of EPA Education Protection Account Actuals as of 6/30/25 Current Estimates**
- Ms. Rugge moved to approve the .74 Education Protection Account Actuals as of 6/30/25 current estimates.
  - Mr. Harrison seconded.
  - Trevor Johnson explained that the EPA Protection Account covered .74 teachers' salaries for the 24-25 school year.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

15. **Action: Approval of Superintendent's Contract 2025-26**
- Ms. Heath moved to approve the Superintendent's contract 2025-26.
  - Ms. Nagelvoort seconded.
  - Discussion: Trevor Johnson reviewed the Superintendent's contract for the upcoming school year. She indicated that Kathleen will receive the standard 3% salary increase offered to all staff.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
16. **Action: Approval of Longevity Payments to 15, 20, and 25-year Employees**
- Mr. Wadlington moved to approve the longevity payments for 15, 20, and 25-year employees.
  - Mr. Moldenhauer seconded.
  - Discussion: Trevor Johnson explained that we will offer a longevity payment to employees who reach their 15th, 20th and 25th anniversary with Springs, as outlined in the report.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
17. **Action: Approval of 2025-26 EPA Multi-Year Plan**
- Mr. Harrison moved to approve the 2025-26 EPA Multi-Year Plan.
  - Mr. Wadlington seconded.
  - Discussion: Trevor Johnson explained that the EPA Protection Account is projected to cover .76 teachers' salaries for the 25-26 school year.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
18. **Action: Approval of Contract with Hatch & Cesario 2025**
- Ms. Rugge moved to approve the contract with Hatch & Cesario 2025.
  - Ms. Daniel seconded.
  - Discussion: Trevor Johnson explained that this contract will engage the services with Hatch and Cesario for Special Education legal counsel.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
19. **Action: Approval of the Revised LCAP Federal Addendum**
- Mr. Wadlington moved to approve the revised LCAP Federal Addendum.
  - Mr. Moldenhauer seconded.
  - Discussion: Katherine Van Leeuwen explained that the federal addendum allows our schools to collect federal funds granted through title offices.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

20. **Action: Approval of the 2025-26 Local Control and Accountability Plan (LCAP)**
- Mr. Wadlington moved to approve the 2025-26 Local Control and Accountability Plan (LCAP).
  - Ms. Moldenhauer seconded.
  - Discussion: Katherine Van Leeuwen reviewed the LCAP report, noting that it will be posted online and serve as a tool to communicate the school's overarching priorities.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
21. **Action: Waive the First Reading and Approve Revised Board Policy 5032.1 - Residency Requirements and Investigation**
- Mr. Wadlington moved to waive the first reading and approve revised Board Policy 5032.1 - Residency Requirements and Investigation.
  - Ms. Nagelvoort seconded.
  - Discussion: Katherine Van Leeuwen explained that the policy updates the residency verification process for families to ensure compliance with legal requirements for collecting ADA within the counties we serve.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
22. **Action: Second Reading and Approval of Revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten**
- Mr. Wadlington moved to approve the second reading and approval of revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten.
  - Ms. Nagelvoort seconded.
  - Discussion: Amy Podratz explained that this policy was presented at the last meeting and is presented for second reading and approval.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
23. **Action: Second Reading of Board Policy 5037.1 Dyslexia Universal Screening and Intervention**
- Ms. Rugge moved to approve the second reading of Board Policy 5037.1 - Dyslexia Universal Screening and Intervention.
  - Mr. Wadlington seconded.
  - Discussion: Karen Arnett presented this policy and reminded the board that no changes had been requested when it was presented for first reading.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 24. Action: Approval of Special Education Contracts for Providers for 2025-26**
- Mr. Wadlington moved to approve the Special Education contracts for providers for 2025-26.
  - Ms. Rugge seconded.
  - Discussion: Courtney Cook explained that we use service providers for certain Special Education services, and she reviewed the anticipated expenditure for the upcoming school year.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 25. Action: Approval of Contract with Harbor Building Maintenance, Inc. at Vista Student Center**
- Mr. Wadlington moved to approve the contract with Harbor Building Maintenance, Inc. at Vista Student Center.
  - Ms. Rugge seconded.
  - Discussion: Natali South explained that this contract covers building maintenance for the Vista Student Center.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 26. Action: Waive the First Reading and Approve Board Policy 8009.1 - Local Assignment Options (LAOs)**
- Mr. Wadlington moved to waive the First Reading and Approve Board Policy 8009.1 - Local Assignment Options (LAOs).
  - Mr. Harrison seconded.
  - Discussion: Erin Chafin explained that this policy allows the school's credential analyst to assign credentialed teachers to positions outside their credential area when appropriate.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 27. Action: Waive First Reading and Approve Revised Board Policy 8006.1 - Certification**
- Ms. Rugge moved to waive the first reading and approve revised Board Policy 8006.1 - Certification.
  - Mr. Wadlington seconded.
  - Discussion: Erin Chafin explained that legal counsel suggested adding additional language to this policy regarding the timeframe and minimum compensation allowed for a teacher if their credential has expired.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 28. Action: Approval of Position Control System (PCS) and Salary Schedules 2025-2026**
- Ms. Rugge moved to approve the Position Control System (PCS) and Salary Schedules 2025-2026.
  - Ms. Nagelvoort seconded.
  - Discussion: Ruth Newsome presented the Position Control and Salary Schedules for the upcoming school year.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 29. Action: Approval of Board calendar 2025-26**
- Mr. Wadlington moved to approve the Board calendar 2025-26.
  - Mr. Harrison seconded.
  - Discussion: Natali South reviewed the board calendar.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 30. Board Comments**
- Ms. Rugge inquired about Springs' response to ICE raids.
    - Staff indicated that we have informed our staff about our protocols.
- 31. Action: Motion to Adjourn the Meeting**
- Mr. Rugge moved to adjourn the meeting at 6:48 p.m.
  - Mr. Harrison seconded.
  - 7 Ayes: Daniel, Harrison, Heath, Moldenhauer, Nagelvoort, Rugge, Wadlington; 0 Absent; 0 Noes; Motion Adopted

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Reginald Wadlington, Secretary

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Date



VISTA SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS  
27740 JEFFERSON AVE • TEMECULA, CA 92590

***SPECIAL CALLED MEETING  
MINUTES***

**August 5, 2025**

**1:00 p.m.**

**45000 Pechanga Parkway, Temecula, CA 92591**

**Cottonwood Room - 2nd Floor**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Barbara BJ Heath, Chair Collin Harrison, Vice Chair Reginald Wadlington, Secretary Lauren Rugge, Treasurer Debbie Daniel, Director Ivo Caouette, Director Michelle Nagelvoort, Director	Natali South, Senior Director of Charter Relations Janelle Ruley, Young, Minney, and Corr
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- 1. Call to Order**
  - Ms. South called the meeting to order at 1:00 p.m.
- 2. Public Comments**
  - None.
- 3. Information: Introduction to OnBoard Portal**
  - Natali South and Renee Albright presented a video of our new Board portal, OnBoard.
- 4. Information: Training: Brown Act, Conflict of Interest, & Ethics**
  - Janelle Ruley of Young, Minney, and Corr provided Board training, including Brown Act, Conflict of Interest, Ethics and best practices for Board members.
- 5. Board Comments**
  - None.

**6. Adjourn the Meeting**

- Ms. South adjourned the meeting at 3:15 p.m.

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**Reginald Wadlington, Secretary**

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**Date**



HARBOR SPRINGS CHARTER SCHOOL

VISTA SPRINGS CHARTER SCHOOL

PACIFIC SPRINGS CHARTER SCHOOL

...REDEFINING SCHOOL

## BOARD OF DIRECTORS MEETING

Date: 08/26/2025

Select only one:

☒ ACTION ITEM

☐ INFORMATION ITEM

### Approval of Vista Springs Renewal Petition

#### RECOMMENDATION:

Approve Vista Springs renewal petition. (Petition will come under separate cover.)

#### BACKGROUND:

Vista Springs Charter School is currently approved by the State Board of Education on appeal from Vista Unified School District and San Diego County Office of Education. Vista Springs was approved 8 years ago for a 5-year term by the State. However, due to changes in law, all charters within a certain time frame received extensions on their terms. Vista Springs has now reached the end of the extension and needs to be renewed as the current term ends June 30, 2026.

#### CURRENT CONSIDERATIONS:

Staff have been working diligently on updating the current charter petition based on program changes, new laws, and updated practices. Once approved, this petition will go back to Vista Unified to begin the renewal process. Staff have requested that Vista Unified hold the public hearing for this petition on October 16, 2025, with the vote on November 6, 2025, at their regularly scheduled board meeting.

If Vista Unified approves, Vista Springs will then be authorized by that entity.

If Vista Unified denies, staff will then appeal to the State. (State-approved petitions do not go back to the county level.)

The expected timeline is as follows (subject to change):

Action	Entity	Date
Agenda Action Item	Harbor Springs, Inc. Board	8/26/25
Submission	Vista Unified School District	8/27/25
Public Hearing	Vista Unified School District	10/16/25
Vote	Vista Unified School District	11/6/25
If denied at Vista Unified...		

Submission	ACCS	11/10/25
Hearing	ACCS (Sacramento)	2/3/26
Vote	State Board of Education (Sacramento)	3/11-3/12/26

- If there are any delays in this timeline staff will move toward having the State vote on their May timeline (the State meets quarterly)

**FINANCIAL IMPACT:**

A budget is being developed by Karl Yoder and will be a part of the petition submission.