

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

May 8, 2025

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Stevie Heiliger, Chair Jenny Adamo, Vice Chair James McCallion, Secretary Steffany Johnson, Treasurer Louis Fetherolf, Director Annica Dawe, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director of Admin. Ops. Courtney Cook, Senior Director of Special Education Laura Banda, Director of Assessment & Accountability Karen Arnett, Director of Teacher & Student Support Cheryl Smallman, Director of Enrollment Zach Smith, Facilities Project Manager Janet Ilko, Director of English Language Development Erin Chafin, Credential Analyst Tammy Slaten, Principal Valerie Walker, Principal Shirley Jones, Principal Renee Albright, Charter Relations Coordinator
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- 1. Open Session - Call to Order**
 - Ms. Heiliger called the meeting to order at 12:00 p.m.
- 2. Closed Session - in Accordance with Gov Code Section 54954.5: Entered into at 12:00 p.m.**
 - 54956.9: Special Education Settlement Agreement re: Student ID: 7967
- 3. Open Session - Call to Order and Pledge of Allegiance**

- Ms. Hieliger called the meeting to order at 1:03 p.m. and led the Pledge of Allegiance.

4. Report of Action Taken in Closed Session

- Approval of Special Education Settlement Agreement re: Student ID: 7967
 - The Board approved the Settlement Agreement.

5. Approval of Agenda

- Mr. Fetherolf moved to approve the Agenda.
- Mr. McCallion seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

6. Action: Approval of Minutes from April 10, 2025

- Dr. Dawe moved to approve the Minutes from April 10, 2025.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

7. Action: Approval of Consent Agenda

- Mr. Fetherolf moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Approval of Disposal of Electronic Equipment, and Contract Ratifications As Posted: APLUS Contract for 2025-26, Ellevation Software, Language Tree, Frontline, AA Traffic at Temecula Student Center, Busy Bees Locks & Keys at Palm Academy, Diamond Air Services, Inc. at Enterprise Resource Center, Emcor Services Mesa Energy at iShine Student Center, Enfield Electric at Bear River Student Center, Herron+Rumansoff Architects, Inc. at 45252 Florida Avenue, Hemet, JB Roofing & Weatherproofing at 45252 Florida Avenue, Hemet, Intercity Security Systems at Bookmart, JB Roofing & Weatherproofing at Cherry Valley Homeschool Cooperative, ORCC Inc at Cherry Valley Homeschool Cooperative, Ross Fence Inc at Hemet Student Center, SOS Playgrounds, Inc at Flabob Airport Preparatory Academy, South Pacific at Magnolia Student Center, Swift Lee Office, Inc. at Cherry Valley Homeschool Cooperative, The Flying Locksmiths at Corona Student Center, Victory Paving for the Murrieta Student Center.
- Dr. Dawe seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

8. Public Comments

- None

9. **Information: Student Spotlight: Cherry Valley Student Center**
 - The Board enjoyed a live presentation from the Cherry Valley Student Center Cherry Bombers.
10. **Information: Student Spotlight: Temecula Student Center**
 - Valerie Walker, principal of Temecula Student Center, was accompanied by four students who achieved stellar scores on the ASVAB test.
11. **Information: Student Spotlight: Riverside Student Center**
 - The Board enjoyed a video presentation of the STEAM class offered at Riverside Student Center.
12. **Information: Teacher Spotlight - Kimberly Matthews: 2025 Hart Vision Teacher of the Year**
 - Kimberly Matthews, the CCSA 2025 Hart Vision Teacher of the Year, was recognized by the Board for her significant achievement.
13. **Information: Presentation of the Seal of Civic Engagement Fundraising Project**
 - Shirley Jones, Journey Homeschool Principal, presented a video of Anais Park's California Seal of Civic Engagement Project. Anais is a River Springs Charter School Journey senior who completed her civic-minded project to raise money for the Summit Springs (network-wide) scholarship program.
14. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates, including important legislative updates.
15. **Information: First Reading of Board Policy 5037.1 Dyslexia Universal Screening and Intervention**
 - Laura Banda and Karent Arnett presented this policy for First Reading. It will be brought back at a future meeting for Second Reading and Approval.

Information: First Reading of Revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten

 - Amy Podratz reviewed the requirements for Kindergarten and Transitional Kindergarten enrollment. The policy will return for Second Reading and Approval at an upcoming meeting.
16. **Public Hearing - Local Control and Accountability Plan (LCAP)**
 - Natali South opened the LCAP Public Hearing at 1:56 p.m. and welcomed community comments and feedback. Kat Van Leeuwen reviewed the LCAP report and answered Board members' questions. The hearing was closed at 2:02 p.m. The LCAP will be brought back for approval at the June meeting.

17. **Action: Approval of Key Charter Advisor Contract 2025-26**
- Mr. Fetherolf moved to approve the Key Charter Advisor Contract 2025-26.
 - Ms. Adamo seconded.
 - Discussion: Trevor Johnson explained that this contract engages the services of Karl Yoder as our financial advisor.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted
18. **Action: Approval of Special Education Contract Addition to Budget**
- Mr. McCallion moved to approve the Special Education Contract Addition to Budget.
 - Dr. Dawe seconded.
 - Discussion: Courtney Cook explained that the request is to be able to access funds that are in the Special Education budget for additional contracts and services.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted
19. **Action: Approval of the SB740 Grant**
- Ms. Adamo moved to approve the SB740 Grant.
 - Mr. Fetherolf seconded.
 - Discussion: Trevor Johnson explained that this grant allows us to recover up to 70% of our facility costs at some of our sites.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted
20. **Action: Approval of the 2025-26 Consolidated Application for Funding**
- Dr. Dawe moved to approve the 2025-26 Consolidated Application for Funding.
 - Ms. Adamo seconded.
 - Discussion: Trevor Johnson explained that this application allows the school to apply for multiple federal grants.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted
21. **Action: Approval of Legal Services Agreement with Jon Webster Law Group 2025-26**
- Ms. Adamo moved to approve the Legal Services Agreement with Jon Webster Law Group 2025-26.
 - Ms. Johnson seconded.
 - Discussion: Trevor Johnson explained that this contract engages legal services with Jon Webster.
 - Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

22. Action: Approval of Action Sales Agreement

- Mr. McCallion moved to approve the Approval of Action Sales Agreement.
- Mr. Fetherolf seconded.
- Discussion: Holly Hungerford explained that this agreement will secure new ovens for the RVA campus food prep kitchen.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

23. Action: Waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts

- Dr. Dawe moved to waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts.
- Ms. Johnson seconded.
- Discussion: Kathleen Hermsmeyer explained that the policy has been revised to include updated titles for those individuals authorized to sign contracts on behalf of the school.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

25. Action: Approval of Branching Minds Contract

- Ms. Adamo moved to approve the Branching Minds contract.
- Mr. Fetherolf seconded.
- Discussion: Karen Arnett explained that Branching Minds serves as a platform to provide information about student behavior, intervention, achievement and other data in one place. Teachers and staff have appreciated the streamlined access to this information.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

26. Action: Approval of Benchmark Express Contract

- Dr. Dawe moved to approve the Benchmark Express contract.
- Mr. Fetherolf seconded.
- Discussion: Janet Ilko explained that Benchmark Express provides information for monitoring student progress toward reclassification.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

27. Action: Approval of Write Score Contract

- Mr. Fetherolf moved to approve the Write Score contract.
- Dr. Dawe seconded.
- Discussion: Laura Banda explained that Write Score is used to evaluate students' writing.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

28. Action: Approval of mCLASS Contract

- Ms. Adamo moved to approve the mCLASS contract.
- Mr. McCallion seconded.
- Discussion: Laura Banda explained that mClass is an assessment tool that teachers can use to access student progress monitoring information for their students.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

29. Action: Approval of Title I, Part A School-Parent Compact 2026

- Mr. McCallion moved to approve the Title I, Part A School-Parent Compact 2026.
- Ms. Adamo seconded.
- Discussion: Laura Banda explained that the Compact has been revised to include revised language. This compact is a requirement under Title I.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

30. Action: Approval of Long Distance Travel - Pearson Virtual School Summer Conference

- Ms. Adamo moved to approve the Long Distance Travel - Pearson Virtual School Summer Conference.
- Mr. Fetherolf seconded.
- Discussion: Vivian Price explained that online staff will travel to the Pearson Virtual Conference.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

31. Action: Approval of the Contract with Intech Energy, Inc. dba Sanalife Wellness for Multiple Sites

- Mr. Fetherolf moved to approve the contract with Intech Energy, Inc. dba Sanalife Wellness for multiple sites.
- Dr. Dawe seconded.
- Discussion: Zach Smith explained that we will be installing air quality sensors at several sites.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

32. Action: Approval of the CL-500 Declaration of Need for Fully Qualified Educators

- Dr. Dawe moved to approve the CL-500 Declaration of Need for Fully Qualified Educators.
- Ms. Adamo seconded.
- Discussion: Erin Chafin explained that this document is filed annually to obtain authorization for teachers to work outside their credential area.

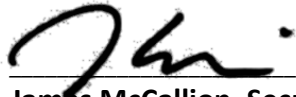
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted

33. Board Comments

- Mr. Fetherolf asked a question regarding the large waitlist at a couple of our sites.
 - Staff explained that the classrooms at those centers are full.

34. Action: Motion to Adjourn the Meeting

- Mr. Fetherolf moved to adjourn the meeting at 2:43 p.m.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Dawe, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Couch; 0 Noes; Motion Adopted



James McCallion, Secretary

June 12, 2025

Date