

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

REGULAR MEETING MINUTES

May 8, 2025

4:00 p.m.

Vista Student Center

700 E. Bobier Ave. Vista, CA 92084

Otay Ranch Academy for the Performing Arts

2371 Fenton St. Chula Vista, CA 91914

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Barbara BJ Heath, Chair Reginald Wadlington, Secretary Debbie Daniel, Director Michelle Nagelvoort, Director Lauren Rugge, Director	Dr. Kathleen Hermsmeyer, Superintendent Dr. Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, Human Resources Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Ops. Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director of Admin. Ops. Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Laura Banda, Director of Assessment & Accountability Karen Arnett, Director of Teacher & Student Support Cheryl Smallman, Director of Enrollment Erin Chafin, Credential Analyst Shirley Jones, Principal Jacki Dee, Principal Renee Albright, Charter Relations Coordinator
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1. Call to Order and Pledge of Allegiance

- Ms. Heath called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance.

2. **Oath of Office: Michelle Nagelvoort**
Natali South presented the Oath of Office to Michelle Nagelvoort. This member's first, renewable term will expire on June 30, 2028.
3. **Approval of Agenda**
 - Mr. Wadlington moved to approve the agenda.
 - Ms. Nagelvoort seconded.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
4. **Closed Session - in Accordance with Gov Code Section GC54954.5/54956.9:
Entered into at 4:03 p.m.**
 - 54956.9: Conference with Legal Counsel: Litigation (Gov. Code 54956.9 (d)(4).): ([1])
5. **Open Session - Entered into at 4:30 p.m.**
 - Report of Action Taken in Closed Session
 - The board approved the recommended action.
6. **Action: Approval of Minutes from March 6, 2025**
 - Mr. Wadlington moved to approve the Minutes from March 6, 2025.
 - Ms. Rugge seconded.
 - 4 Ayes: Daniel, Heath, Rugge, Wadlington; 2 Absent: Harrison, Moldenhauer; 1 Abstention: Nagelvoort; 0 Noes; Motion Adopted
7. **Action: Approval of Consent Agenda**
 - Mr. Wadlington moved to approve the Consent Agenda consisting of Warrants and Personnel Action Report.
 - Ms. Rugge seconded.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
8. **Public Comment**
 - None
9. **Information: Student Spotlight: Otay Ranch Academy for the Arts**
 - The Board enjoyed a video presentation created by Otay Ranch Academy for the Arts reflecting the journey the program has taken while meeting on three separate campuses during the acquisition of the new campus on Fenton.


10. **Information: Teacher Spotlight - Kimberly Matthews: 2025 Hart Vision Teacher of the Year**
 - The Board enjoyed a video presentation created by the California Charter Schools Association featuring Kimberly Matthews, the CCSA 2025 Hart Vision Teacher of the Year.
11. **Information: Presentation of the Seal of Civic Engagement Fundraising Project**
 - Shirley Jones, Journey Homeschool Principal, presented a video of Anais Park's California Seal of Civic Engagement Project. Anais is a River Springs Charter School Journey senior who completed her civic-minded project to raise money for the Summit Springs (network-wide) scholarship program.
12. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates, including important legislative updates.
13. **Information: First Reading of Board Policy 5037.1 Dyslexia Universal Screening and Intervention**
 - Laura Banda and Karen Arnett presented this policy for First Reading. It will be brought back at a future meeting for Second Reading and Approval.
14. **Information: First Reading of Revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten**
 - Amy Podratz reviewed the requirements for Kindergarten and Transitional Kindergarten enrollment. The policy will return for Second Reading and Approval at the next meeting.
15. **Public Hearing - Local Control and Accountability Plan (LCAP)**
 - Natali South opened the LCAP Public Hearing at 5:15 p.m. and welcomed community comments and feedback. Kat Van Leeuwen reviewed the LCAP report and answered Board members' questions. The hearing was closed at 5:22 p.m. The LCAP will be brought back for approval at the June meeting.
16. **Action: Approval of the 2025-26 Consolidated Application for Funding**
 - Mr. Wadlington moved to approve the 2025-26 Consolidated Application for Funding.
 - Ms. Rugge seconded.
 - Discussion: Trevor Johnson explained that this application allows the school to apply for multiple federal grants.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted

- 17. Action: Approval of Special Education Contract Addition to Budget**
- Ms. Daniel moved to approve the Special Education Contract Addition to Budget.
 - Ms. Nagelvoort seconded.
 - Discussion: Trevor Johnson clarified that this request involves reallocating funds from the salary section of the budget to the contracted services category to ensure continued support for our students during periods of understaffing.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
- 18. Action: Waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts**
- Mr. Wadlington moved to waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts.
 - Ms. Daniel seconded.
 - Discussion: Kathleen Hermsmeyer explained that the policy has been revised to include updated titles for those individuals authorized to sign contracts on behalf of the school.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
- 19. Action: Approval of Title I, Part A School-Parent Compact 2026**
- Mr. Wadlington moved to approve the Title I, Part A School-Parent Compact 2026.
 - Ms. Nagelvoort seconded.
 - Discussion: Laura Banda explained that the Compact has been revised to include revised language. This compact is a requirement under Title I.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
- 20. Action: Approval of the CL-500 Declaration of Need for Fully Qualified Educators**
- Mr. Wadlington moved to approve the CL-500 Declaration of Need for Fully Qualified Educators.
 - Ms. Daniel seconded.
 - Discussion: Erin Chafin explained that this document is submitted annually to project the number of emergency permits that may be required for teachers who have not yet obtained their credentials.
 - 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted
- 21. Board Comments**
- Ms. Rugge asked a question related to AI use by staff and students.

- Staff addressed how we presently are engaging with AI, and plans for establishing policies to regulate its use.

22. Action: Motion to Adjourn the Meeting

- Ms. Heath moved to adjourn the meeting at 5:54 p.m.
- Ms. Nagelvoort seconded.
- 5 Ayes: Daniel, Heath, Nagelvoort, Rugge, Wadlington;
2 Absent: Harrison, Moldenhauer; 0 Noes; Motion Adopted



Reginald Wadlington, Secretary

June 12, 2025

Date