



Subject: Local Assignment Options (LAOs)

Approved By: Board of Directors

Policy: 8009.1

☒ **CITRUS SPRINGS CHARTER SCHOOL**

☒ **ORANGE SPRINGS CHARTER SCHOOL**

Effective Date: June 10, 2025

Revised Date:

To ensure timely placement of qualified teachers while maintaining full compliance with Education Code and Title 5 regulations, this policy establishes approval of Local Assignment Options authorized at the school level. This policy delegates final authority to approve individual LAO assignments to the school's Credential Analyst once the Analyst verifies all legal requirements have been met.

Policy Statement

The Governing Board hereby establishes a policy providing approval for all Local Assignment Options (LAOs) authorized by law. Common Local Assignment Options include: EC §35029: Chiefs Administrative Officer, EC §44256(b): Departmentalized, EC §44258.2: Departmentalized, EC §44258.3 (Craven): Departmentalized, EC §44258.7(b): Competitive Sport for PE Credit, EC §44258.7(c)(d): (Committee on Assignments): Departmentalized, EC§44263: Self-Contained, EC §44263: Departmentalized, EC §44332: Temporary County Certificate (TCC), EC §35029:44831: Speech and Language Services, EC §44865: Alternative Settings, EC §58803: Specialized Secondary Programs, EC §8005(b): Departmentalized, EC §80020.4 Staff Development, and EC §80020.4.1(a): Program Coordination.

The Board delegates final authority to approve individual LAO assignments to the school's Credential Analyst, contingent upon verification of all legal requirements.

Procedures

Approval

- The Board grants approval for the use of LAOs as authorized under Education Code and California Commission on Teacher Credentialing (CTC) regulations codified in Title 5 of the California Code of Regulations.
- Individual LAO assignments do not require separate Board approval as they are automatically approved upon verifying that all legal and regulatory requirements have been met for each assignment.

Board's Delegation of Authority

- The Board delegates to and authorizes the Credential Analyst to review and approve individual LAO assignments, excepting certificated positions in Special Education, Career Technical Education, or English Learner assignments.
- Approval is contingent upon the Credential Analyst verifying that all legal and regulatory requirements have been met for each assignment.

Documentation and Reporting

- The Credential Analyst shall maintain records of all LAO assignments and verifications.
- A summary report of LAO assignments shall be provided to the Board annually, or as may be more frequently requested by the Board.

Compliance

- This policy shall be implemented in accordance with all applicable state laws, regulations, and Board policies.
- The Credential Analyst shall ensure that all LAO assignments are in full compliance with the California Education Code and CTC guidelines.

Legal References

- California Education Code §§ 44225, 44258.2, 44258.3, 44256(b), and related sections
- California Code of Regulations, Title 5
- CTC Local Assignment Option Guidelines

This policy shall be reviewed every five (5) years or sooner if required by changes to state law or Commission on Teacher Credentialing (CTC) regulations.

Note- Local Assignment Options:

- Most require a full teaching credential (Intern, Waiver, Provisional Internship, and Short-Term Staff Permit holders cannot serve on Local Assignment Options);
 - Require the teacher serving on the LAO to give their consent for the assignment;
- and
- LAOs pertaining to teachers are for general education assignments only, and cannot be used for special programs such as Special Education, Career Technical Education, or English Learner assignments.