



Subject: Kindergarten and Transitional Kindergarten

Approved By: Board of Directors

Policy: 5023.1

☒ **CITRUS SPRINGS CHARTER SCHOOL**

☒ **ORANGE SPRINGS CHARTER SCHOOL**

Effective Date: June 8, 2017

Revised Date: March 10, 2022

Revised Date: June 10, 2025

Enrollment in Transitional Kindergarten and Kindergarten

Governing Law: Admission policy and procedures for transitional kindergarten and kindergarten, consistent with Education Code Section 48000.

Enrollment in Kindergarten

Pursuant to EC 48000(a), a child is eligible for kindergarten (KN) if the child will have their fifth birthday by September 1 of that school year.

Enrollment in Kindergarten (KN) for Transitional Kindergarten (TK) eligible students

Pursuant to EC 48000(b), the Charter School may, on a case-by-case basis, admit into KN a child having attained the age of five years at any time during the school year with the approval of the parent/guardian, subject to the following conditions:

- (1) the administration determines that the admittance is in the best interests of the child;
- (2) the parent/guardian is given information regarding the advantages and disadvantages and any other explanatory information about the effect of this early admittance.

Determination for enrollment into the school will be based on standard criteria set by school administration and is based on standardized guidelines for academic and developmental readiness for Kindergarten. Staff determination or recommendation of grade level placement will be made based on multiple measures, including grade level appropriate formal assessments and student observations.

In the case that the parent/guardian disagrees with the determination, they can go through an appeal process.

The criteria and appeal process are further explained in the administrative regulation.

The Director of Instructional Support or Designee oversees the implementation of this policy to ensure it aligns with charter guidelines and complies with state education laws.

Enrollment in Transitional Kindergarten

Pursuant to EC 48000(c), a child is eligible for TK if the child will have their fourth birthday on or before September 1 of that school year.

Non-Discrimination and Enrollment Procedures:

The Charter School adheres to all applicable non-discrimination laws in the implementation of this policy. Enrollment and placement decisions follow the same processes as all otherwise qualified students as outlined in the Charter School's New Student Enrollment Handbook. Placement into one of the Charter School's programs will be consistent with all other enrollment guidelines, including placement on a program's pending list, etc.

Two-Year Maximum

Pursuant to *Education Code* 46300(g), school districts and charter schools may claim average daily attendance (ADA) for a child for one year of TK and not more than two years in Kindergarten or two years in a combination of TK and Kindergarten (*EC* Section 46300(g)(2)). Therefore, the charter will not allow any enrollment beyond this time limit in any program.