

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

May 6, 2025

4:00 p.m.

27740 Jefferson Ave. Temecula, CA

and

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Eugene Dokes, Chair
Jessica Large, Vice Chair
Michael Solomon, Secretary
Cheryl LaCount, Treasurer
Pam Rivas, Director
Kellie Woodson, Director

Dr. Kathleen Hermsmeyer, Superintendent
Virginia Smith, Asst. Superintendent, Human Resources
Michelle Sapanara, Asst. Superintendent, Student Services
Amy Podratz, Asst. Superintendent, Admin. Ops.
Natali South, Senior Director of Charter Relations
Trevor Johnson, Senior Director of Business
Katherine Van Leeuwen, Senior Director of Admin. Ops.
Laura Banda, Director of Assessment & Accountability
Karen Arnett, Director of Teacher & Student Support
Erin Chafin, Credential Analyst
Priscilla Doorbar, Principal
Shirley Jones, Principal
Renee Albright, Charter Relations Coordinator

1. Call to Order and Pledge of Allegiance

- Dr. Dokes called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance.

2. Action: Approval of Agenda

- Ms. Rivas moved to approve the agenda.
- Ms. Large seconded.
- Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson;
0 Noes; 1 Absent: Ponzio; Motion Adopted

3. **Action: Approval of Board Minutes from March 4, 2025**
 - Ms. LaCount moved to approve the Board Minutes from March 4, 2025.
 - Ms. Woodson seconded.
 - Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson;
0 Noes; 1 Absent: Ponzio; Motion Adopted
4. **Action: Approval of Consent Agenda**
 - Ms. Woodson moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and Contract Ratifications As Posted: Charter Communications Operating, LLC.
 - Ms. LaCount seconded.
 - Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson;
0 Noes; 1 Absent: Ponzio; Motion Adopted
5. **Public Comments**
 - None
6. **Information: Student Spotlight - Santa Ana Student Center - Noah and Margot**
 - The Board enjoyed a video presentation featuring Santa Ana Student Center students Noah and Margot, who showcased their love for reading and STEAM classes.
7. **Information: Teacher Spotlight - Kimberly Matthews: 2025 Hart Vision Teacher of the Year**
 - The Board enjoyed a video presentation created by the California Charter Schools Association featuring Kimberly Matthews, the CCSA 2025 Hart Vision Teacher of the Year.
8. **Information: Presentation of the Seal of Civic Engagement Fundraising Project**
 - Shirley Jones, Journey Homeschool Principal, presented a video of Anais Park's California Seal of Civic Engagement Project. Anais is a River Springs Charter School Journey senior who completed her civic-minded project to raise money for the Summit Springs (network-wide) scholarship program.
9. **Information: Superintendent's Report**
 - Dr. Kathleen Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates, including important legislative updates.
10. **Information: First Reading of Board Policy 5037.1 Dyslexia Universal Screening and Intervention**
 - Laura Banda and Karen Arnett presented this policy for First Reading. It will be brought back at a future meeting for Second Reading and Approval.

- 11. Information: First Reading of Revised Board Policy 5023.1 - Kindergarten and Transitional Kindergarten**
 - Amy Podratz reviewed the requirements for Kindergarten and Transitional Kindergarten enrollment. The policy will return for Second Reading and Approval at the next meeting.
- 12. Public Hearing - Local Control and Accountability Plan (LCAP)**
 - Natali South opened the LCAP Public Hearing at 4:36 p.m. and welcomed community comments and feedback. Kat Van Leeuwen reviewed the LCAP report and answered Board members' questions. The hearing was closed at 4:44 p.m. The LCAP will be brought back for approval at the June meeting.
- 13. Action: Approval of the 2025-26 Consolidated Application for Funding**
 - Ms. LaCount moved to approve the 2025-26 Consolidated Application for Funding
 - Ms. Large seconded.
 - Discussion: Trevor Johnson explained that this application allows the school to apply for multiple federal grants.
 - Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 1 Absent: Ponzio; Motion Adopted
- 14. Action: Waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts**
 - Ms. Rivas moved to waive the First Reading and Approve Revised Board Policy 4001.1 - Contracts.
 - Ms. Woodson seconded.
 - Discussion: Kathleen Hermsmeyer explained that the policy has been revised to include updated titles for those individuals authorized to sign contracts on behalf of the school.
 - Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 1 Absent: Ponzio; Motion Adopted
- 15. Action: Approval of Title I, Part A School-Parent Compact 2026**
 - Ms. Large moved to approve the Title I, Part A School-Parent Compact 2026.
 - Ms. Rivas seconded.
 - Discussion: Laura Banda explained that the Compact has been revised to include revised language. This compact is a requirement under Title I.
 - Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 1 Absent: Ponzio; Motion Adopted
- 16. Action: Approval of the CL-500 Declaration of Need for Fully Qualified Educators**
 - Ms. LaCount moved to approve the CL-500 Declaration of Need for Fully Qualified Educators.
 - Ms. Large seconded.

- Discussion: Erin Chafin explained that this document is submitted annually to project the number of emergency permits that may be required for teachers who have not yet obtained their credentials.
- Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 1 Absent: Ponzio; Motion Adopted

17. Board Comments and Future Agenda Requests

- Ms. Woodson: I loved the CCSA Teacher of the Year video!
- Ms. Large: I will miss Charlene!

18. Action: Motion to Adjourn the Meeting

- Ms. Woodson moved to adjourn the meeting at 4:57 p.m.
- Ms. Large seconded.
- Vote: 6 Ayes: Dokes, LaCount, Large, Rivas, Solomon, Woodson; 0 Noes; 1 Absent: Ponzio; Motion Adopted



Michael Solomon, Secretary

June 10, 2025

Date