

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 12, 2024

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Stevie Heiliger, Chair Jenny Adamo, Vice Chair James McCallion, Secretary Steffany Johnson, Treasurer Rachel Couch, Director	Dr. Kathleen Hermsmeyer, Superintendent Virginia Smith, Asst. Superintendent, Human Resources Tanya Rogers, Asst. Superintendent, Business Amy Podratz, Asst. Superintendent, Admin. Operations Natali South, Senior Director of Charter Relations Dave Black, Senior Director of Facilities Trevor Johnson, Senior Director of Business Denise Smith, Senior Director of Human Resources Ruth Newsome, Senior Director of Human Resources Laura Banda, Director of Assessment & Accountability Beverly Voechting, Director of High School Programs Maureen Roye, Director of CITE Renee Albright, Charter Relations Coordinator
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- 1. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9: Entered into at 12:03 p.m.**
 - Approval of Litigation and Settlement re: Employee ID #88
 - 54956.9: Special Education Settlement re: Student ID #9875
 - 54956.9: Special Education Settlement re: Student ID #9475
- 2. Open Session - Call to Order and Pledge of Allegiance**
 - Ms. Johnson called the meeting to order at 1:01 p.m. and led the Pledge of Allegiance.
- 3. Open Session - Entered into at 1:01 p.m.**
 - **Report of Action Taken in Closed Session**
 - Approval of Litigation and Settlement re: Employee ID #88.

- The Board approved the Settlement Agreement.
 - Approval of Special Education Settlement re: Employee ID #9875.
 - The Board approved the Settlement Agreement.
 - Approval of Special Education Settlement re: Employee ID #9475.
 - The Board approved the Settlement Agreement.

4. Action: Election of Officers & Appointment of Subcommittees

- Ms. Adamo moved to elect Ms. Heiliger as Board Chair.
- Mr. McCallion seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- Ms. Heiliger moved to elect Ms. Adamo as Vice Chair.
- Ms. Johnson seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- Ms. Couch moved to elect Mr. McCallion as Board Secretary.
- Ms. Adamo seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- Ms. Heiliger moved to elect Ms. Johnson as Board Treasurer.
- Ms. Adamo seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- Ms. Heiliger moved to appoint Ms. Adamo, Ms. Johnson, and Mr. McCallion as representatives on the Superintendent's Evaluation Subcommittee.
- Ms. Couch seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- Ms. Adamo moved to appoint Ms. Heiliger and Ms. Couch as River Springs' representatives on the Succession Plan Subcommittee.
- Ms. Johnson seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

5. Approval of Agenda

- Ms. Johnson moved to approve the agenda.
- Ms. Adamo seconded.

- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

6. Action: Approval of Minutes from August 1, 2024

- Ms. Adamo moved to approve the Minutes from August 1, 2024.
- Ms. Johnson seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

7. Action: Approval of Minutes from August 6, 2024

- Ms. Johnson moved to approve the Minutes from August 6, 2024.
- Mr. McCallion seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

8. Action: Approval of Consent Agenda

- Mr. McCallion moved to approve the Consent Agenda with the exception of of the Delayed State Data: CA School Dashboard Priority 1, which was pulled for separate discussion. The balance of the Consent Agenda consisted of: Warrants; Personnel Action Report, Approval for the Disposal of Electronic Equipment, and Contract Ratifications: Carahsoft Contract 2024-25, WriteScore, Savvas enVision Math Professional Development, IXL Learning Contract, Rosetta Stone Contract, BrainPop Renewal Contract, Brisk Teaching Contract, Signarama for the Nutrition Services Lunch Truck, Ontario Refrigeration Service, Inc. at the Enterprise Resource Center, Moore Flooring, Inc. at the Temecula Student Center, Lorsung Brothers, Inc. at the Magnolia Student Center, Herron+Rumansoff Architects, Inc. at 45252 East Florida Avenue Hemet, CA, GeoSoils Consultants Inc. at Cherry Valley Homeschool Cooperative (CVHS), Enfield Electric at Multiple Student Centers, and Envirocheck, Inc. at 17241 Van Buren Boulevard, Riverside
- Ms. Adamo seconded.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted
- Ms. Couch moved to approve the Delayed State Data: CA School Dashboard Priority 1 which was removed from Consent.
- Ms. Adamo seconded.
- Discussion: Amy Podratz explained a term on this report, and provided additional information.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

9. **Public Comments**
 - None

9. **Information: Student Spotlight - 8th Grade Summer Camp Video Presentation**
 - The board enjoyed a video of our 8th-grade students at a week-long leadership camp in Idyllwild. Students bonded with their peers and developed leadership skills.

10. **Information: Staff Spotlight - Board Appreciation Dinner 2024 Ignite! Video Presentation**
 - The board enjoyed a video created by Parallel 40 Productions of our Board Appreciation Dinner 2024. Our Board Appreciation Dinner was held on August 6th, 2024, at Pechanga Resort and Casino in the Grand Ballroom.

11. **Information: Staff Spotlight - 25th Ignite! 2024 Video Presentation**
 - The board enjoyed a video created by Parallel 40 Productions of our Staff Development 2024 (IGNITE!). Our Staff Development 2024 (IGNITE!) was held on August 7th, 2024, at Pechanga Resort and Casino in the Summit Ballroom.

12. **Information: Superintendent's Report**
 - Kathleen Hermsmeyer reviewed the Superintendent's Report and provided updates regarding the beginning of the school year.

13. **Information: Board Conference Options 2024-25**
 - Natali South explained that one member per charter may attend a conference this year.

14. **Action: Approval of Contract with Herron + Rumansoff Architects, Inc. for 4522 East Florida Avenue**
 - Ms. Adamo moved to approve the Contract with Herron + Rumansoff Architects, Inc. for 4522 East Florida Avenue.
 - Ms. Johnson seconded.
 - Discussion: Dave Black explained that this contract will allow the architect to work on drawings needed to obtain the CUP for the new Hemet site.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

15. **Action: Approval of Approval Unaudited Actuals**
 - Mr. McCallion moved to approve the Unaudited Actuals.
 - Ms. Adamo seconded.
 - Discussion: Tanya Rogers reviewed the Unaudited Actuals for 2023-24. These will be reviewed during the upcoming audit. Tanya explained the sources of funding and reviewed expenditures.

- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

16. Action: Waive the First Reading and Approval of Board Policy 5036.1 - Student Parking

- Ms. Johnson moved to waive the First Reading and Approve Board Policy 5036.1 - Student Parking.
- Ms. Couch seconded.
- Discussion: Tanya Rogers explained that some of the sites in the network have grown to the size that we need to implement a parking policy.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

17. Action: Approval of Stipend Agreement Form (SAF) Schedule for 2024-25

- Ms. Adamo moved to approve the Stipend Agreement Form (SAF) Schedule for 2024-25.
- Ms. Johnson seconded.
- Discussion: Trevor Johnson explained that we have always offered stipends, which have been approved through the general budget process. CalSTRS has requested a separate approval for clarity regarding retirement credit reporting.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

18. Action: Approval of Longevity Bonuses presented at Ignite

- Ms. Adamo moved to approve the Longevity Bonuses presented at Ignite.
- Mr. McCallion seconded.
- Discussion: Trevor Johnson explained that CalSTRS is requesting that the longevity awards paid at the Ignite! Conference each year for our 15, 20 and 25 year employees receive board approval, separately from the general budget approval process.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

19. Action: Approval of Expanded Learning Opportunities Program Plan

- Ms. Johnson moved to approve the Expanded Learning Opportunities Program Plan.
- Ms. Adamo seconded.
- Discussion: Trevor Johnson explained that this plan is for the services that we provide outside the general school day including camps and afterschool programs. The plan must be approved in order to obtain ELOP funding.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

- 20. Action: Approval of Parsec Education Contract SY24 - SY27**
- Mr. McCallion moved to approve the Parsec Education Contract SY24 - SY27.
 - Ms. Johnson seconded.
 - Discussion: Laura Banda explained the services provided by Parsec, and provided a handout, highlighting some of the available reports.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted
- 21. Action: Waive the First Reading and Approval of Updated Board Policy 7003.1 - Conflict of Interest Code**
- Ms. Adamo moved to waive the First Reading and Approve Updated Board Policy 7003.1 - Conflict of Interest Code.
 - Ms. Johnson seconded.
 - Discussion: Ruth Newsome explained that minor edits have been made to the COI. The approved policy will be forwarded to the County Board of Supervisors for approval.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted
- 22. Action: Approval of Long-Distance Travel for Adobe MAX 2024 Conference**
- Ms. Adamo moved to approve the Long-Distance Travel for Adobe MAX 2024 Conference.
 - Mr. McCallion seconded.
 - Discussion: Maureen Roye explained that our digital teacher will attend this training. It will be funded by the Perkins Grant.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted
- 23. Action: Approval of Long-Distance Travel for Vista Higher Learning Conference**
- Ms. Couch moved to approve the Long-Distance Travel for Vista Higher Learning Conference.
 - Ms. Johnson seconded.
 - Discussion: Beverly Voechting explained that Vista Higher Learning is a program that we use to teach foreign languages. This conference is free, but Springs will cover the travel expenses.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted

24. **Action: Approval of Superintendent's Goals 2024-25**
- Ms. Johnson moved to approve the Superintendent's Goals 2024-25.
 - Mr. McCallion seconded.
 - Discussion: Kathleen Hermsmeyer reviewed her proposed goals for the upcoming year.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted
25. **Board Comments**
- Ms. Heiliger: Ignite! was amazing. It was great to be part of such a great celebration.
 - Ms. Johnson: Yes, I think Ignite! gets better every year!
 - Ms. Couch: Thank you Steffany for being a great Board Chair, and Stevie, you're a pro already!
26. **Action: Motion to Adjourn the Meeting**
- Ms. Johnson moved to adjourn the meeting at 2:25 p.m.
 - Ms. Couch seconded.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf; 0 Noes; Motion Adopted



James McCallion, Secretary

October 10, 2024

Date