

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

June 6, 2024

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Steffany Johnson, Chair Louis Fetherolf, Vice Chair Stevie Heiliger, Secretary Jenny Adamo, Treasurer Rachel Couch, Board Director James McCallion, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent, Business Michelle Sapanara, Asst. Superintendent, Student Services Amy Podratz, Asst. Superintendent, Admin. Operations Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Sarah Adams, Senior Director of Student Services Courtney Cook, Senior Director of Special Education Aaron Lorenz, Senior Director of IT Dave Black, Senior Director of Facilities Tony Santistevan, Director of Facilities Janet Ilko, Director of English Language Development Tamara Rose, Director of Professional Learning & Development Leilani Weiss, Director of Special Projects - IT/Facilities Rosario Marquez, WEE Lead Coordinator
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- 1. Closed Session - in Accordance with Gov Code Section 54954.5/54956.8/54956.9:
Entered into at 12:00 p.m.**
 - 54956.8: Conference with Real Property Negotiator: 4th Amendment Lease E-1091
 - 54956.9: Special Education Settlement re: Student ID #1834
 - 54956.9: Special Education Settlement re: Student ID #8275
 - 54956.9: Special Education Settlement re: Student ID #0594
- 2. Open Session - Call to Order and Pledge of Allegiance**
 - Ms. Johnson called the meeting to order at 1:06 p.m. and led the Pledge of Allegiance.

3. Report of Action Taken in Closed Session

- 54956.8: Conference with Real Property Negotiator: 4th Amendment Lease E-1091
 - This item was pulled from the agenda.
- 54956.9: Special Education Settlement re: Student ID #1834
 - The board approved the Settlement Agreement.
- 54956.9: Special Education Settlement re: Student ID #8275
 - The board approved the Settlement Agreement.
- 54956.9: Special Education Settlement re: Student ID #0594
 - The board approved the Settlement Agreement.

4. Approval of Agenda

- Mr. Fetherolf moved to approve the agenda.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

5. Action: Approval of Minutes from May 9, 2024

- Mr. McCallion moved to approve the Minutes from May 9, 2024.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

6. Action: Approval of Special Called Minutes from May 9, 2024

- Mr. Fetherolf moved to approve the Special Called Minutes from May 9, 2024.
- Mr. McCallion seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

7. Action: Approval of Reappointment of Board Director - Stephanie Heiliger

- Ms. Couch moved to approve the Reappointment of Board Director - Stephanie Heiliger.
- Mr. Fetherolf seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

8. **Action: Approval of Reappointment of Board Director - Jenny Adamo**
 - Ms. Heiliger moved to approve the Reappointment of Board Director - Jenny Adamo.
 - Mr. Fetherolf seconded.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

9. **Action: Approval of Consent Agenda**
 - Mr. Fetherolf moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Contract Ratifications: Frontline Contract Annual Fee, ParentSquare, Vector Solutions 24.25, Frontline Contract 2025-27, River WriteScore Contract, Language Tree Contract, Bemus Landscape Inc. at iShine Student Center, SOS Playgrounds, Inc. at Bear River Student Center, South Pacific Commercial Property Services at Magnolia Student Center. - Led by Chair
 - Ms. Adamo seconded.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

10. **Public Comments**
 - None

11. **Presentation/Activity: Student Spotlight**
 - Del Rio Student Center - Garden
 - Kim Bellantyne-Morse, Principal of Del Rio Student Center, and her staff introduced the Del Rio Garden! The students gave a tour of all the fruits and vegetables they grew from seedlings and showcased many fruit trees they planted.

12. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's Report and provided network-wide updates. She shared information about assessment, graduation and our upcoming Ignite! conference.

13. **Information: Notification River Springs Charter Secondary District Plan and Work Experience Application (Renewal)**
 - Rosario Marquez explained that this application allows our CTE students to participate in work experience opportunities and earn school credit.

- 14. Action: Approval of the 2024-2025 Local Control and Accountability Plan (LCAP)**
- Mr. McCallion moved to approve the 2024-2025 Local Control and Accountability Plan (LCAP).
 - Ms. Heiliger seconded.
 - Discussion: Katherine Van Leeuwen explained that the LCAP outlines the major priorities and plans for the next three years, and specifically for the upcoming school year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 15. Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard**
- Ms. Adamo moved to approve the Reporting of State Priority Local Indicators to the CDE Dashboard.
 - Ms. Heiliger seconded.
 - Discussion: Katherine Van Leeuwen presented the local indicators for our dashboard. These are self-reported indicators of our LCAP goals.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 16. Action: Approval of RSCS 2024-25 Budget Presentation**
- Ms. Heiliger moved to approve the CSCS 2024-25 Budget Presentation.
 - Mr. Fetherolf seconded.
 - Discussion: Tanya Rogers reviewed the budget for the upcoming year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 17. Action: Second Reading and Approval of Revised Board Policy 3003.1 - Credit Cards**
- Ms. Couch moved to approve the Second Reading and Approval of Revised Board Policy 3003.1 - Credit Cards.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers indicated that this policy was previously presented for approval with no requested changes.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 18. Action: Second Reading and Approval of Revised Board Policy 3004.1 - Expense Reimbursement**
- Ms. Adamo moved to approve the Second Reading and Approval of Revised Board Policy 3004.1 - Expense Reimbursement.
 - Mr. Fetherolf seconded.
 - Discussion: Tanya Rogers indicated that this policy was previously presented for approval with no requested changes.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion;

1 Absent: Thompson; 0 Noes; Motion Adopted

- 19. Action: Second Reading and Approval of Revised Board Policy 3006.1 - Travel Policy**
- Ms. Adamo moved to approve the Second Reading and Approval of Revised Board Policy 3006.1 - Travel Policy.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers indicated that this policy was previously presented for approval with no requested changes.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 20. Action: Approval of Longevity Payments to 15, 20, and 25-year Employees**
- Mr. Fetherolf moved to approve the Longevity Payments to 15, 20, and 25-year Employees.
 - Mr. McCallion seconded.
 - Discussion: Tanya Rogers indicated that we've paid longevity awards for years, and they've been adopted previously through the budget process. This individual approval allows additional transparency.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 21. Action: Approval of Contract with TopNCatering LLC 2024-25**
- Ms. Adamo moved to approve the Contract with TopNCatering LLC 2024-25.
 - Mr. McCallion seconded.
 - Discussion: Tanya explained this vendor provides meals for our students. The majority of the costs are recovered through governmental meal reimbursement programs.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 22. Action: Approval of Student Meal Service Agreement with Julian Charter School**
- Mr. McCallion moved to approve the Student Meal Service Agreement with Julian Charter School.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers explained that with this agreement, we can adopt JCS into our food program and provide meal service for them.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

- 23. Action: Approval of 2023-24 EPA Plan Actuals**
- Mr. Fetherolf moved to approve the 2023-24 EPA Plan Actuals.
 - Mr. McCallion seconded.
 - Discussion: Tanya Rogers reported that 263.28 of teachers' salaries were paid by these funds for the 2023-24 school year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 24. Action: Approval of 2024-25 EPA Multi-Year Plan**
- Ms. Adamo moved to approve the 2024-25 EPA Multi-Year Plan.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers explained that we expect 257.41 of teachers' salaries to be paid through these funds for next school year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 25. Action: Approval of Special Education Contracts for Providers for 2024-25**
- Ms. Adamo moved to approve the Special Education Contracts for Providers for 2024-25.
 - Mr. Fetherolf seconded.
 - Discussion: Tanya Rogers explained that we expect to spend approximately \$2,500,000 on special education contracts for the upcoming school year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 26. Action: Approval of Contract with Hatch & Cesario 2024-25**
- Mr. McCallion moved to approve the Contract with Hatch & Casario 2024-25.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers indicated that we use Hatch & Cesario for Special Education legal matters. The contract establishes the hourly rate and expected cost for 24-25.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 27. Action: Approval of Superintendent's Contract 2024-25**
- Ms. Adamo moved to approve the Superintendent's Contract 2024-25.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers reviewed Dr. Hermsmeyer's contract. The superintendent will receive a three-step salary increase as a result of a recent salary comparison study.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

- 28. Action: Approval of Liminex, Inc. dba GoGuardian Contract**
- Ms. Heiliger moved to approve the Liminex, Inc. dba GoGuardian Contract.
 - Ms. Adamo seconded.
 - Discussion: Aaron Lorenz explained that GoGuardian monitors our students' computers, prevents access to certain sites, and notifies staff if there are any concerning posts made online.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 29. Action: Approval of Equipment Lease Agreement with Image 2000**
- Mr. McCallion moved to approve the Equipment Lease Agreement with Image 2000.
 - Mr. Fetherolf seconded.
 - Discussion: Aaron Lorenz explained that we would like to change to a different copier company.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 30. Action: Approval of Contract with L.C. Smith Limited Partnership at Hemet Learning Center (Girard)**
- Ms. Adamo moved to approve the Contract with L.C. Smith Limited Partnership at Hemet Learning Center (Girard).
 - Mr. McCallion seconded.
 - Discussion: Dave Black indicated that we'd like to continue with the lease for Hemet Girard.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 31. Action: Approval of Contract with Stand Guard Security Team at Pathfinder Resource Center**
- Mr. Fetherolf moved to approve the Contract with Stand Guard Security Team at Pathfinder Resource Center.
 - Ms. Heiliger seconded.
 - Discussion: Tony Santistevan explained that this contract covers night security at our Pathfinder Resource Center.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

- 32. Action: Approval of Contract with Stand Guard Security Team at Renaissance Valley Academy.**
- Mr. McCallion moved to approve the Contract with Stand Guard Security Team at Renaissance Valley Academy.
 - Ms. Heiliger seconded.
 - Discussion: Tony Santistevan explained that this contract covers night security at RVA.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 33. Action: Approval of Contract with Stand Guard Security Team at Corona Student Center (Compton)**
- Mr. Fetherolf moved to approve the Contract with Stand Guard Security Team at Corona Student Center (Compton).
 - Ms. Heiliger seconded.
 - Discussion: Tony Santistevan explained that this contract covers night security at our Corona Student Center.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 34. Action: Approval of Contract with Stand Guard Security Team at Palm Academy**
- Ms. Heiliger moved to approve the Contract with Stand Guard Security Team at Palm Academy.
 - Mr. McCallion seconded.
 - Discussion: Tony Santistevan explained that this contract covers night security at our Palm Student Center.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 35. Action: Second Reading and Approval of Animals at School Board Policy 5035.1**
- Mr. Fetherolf moved to approve the Second Reading and Approval of Animals at School Board Policy 5035.1.
 - Ms. Couch seconded.
 - Discussion: Sarah Adams explained that the policy was brought forward for first reading at a previous meeting. A minor adjustment was made to the language, but overall, the policy remains unchanged.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

36. **Action: Approval of (College and Career Access Pathways Partnership) CCAP with San Bernardino Valley College**
- Mr. McCallion moved to approve the (College and Career Access Pathways Partnership) CCAP with San Bernardino Valley College.
 - Ms. Heiliger seconded.
 - Discussion: Sarah Adams indicated that this partnership allows for dual enrollment through San Bernardino Valley College.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
37. **Action: Approval of Long Distance Travel - National Alliance for Medicaid in Education (NAME) Conference**
- Ms. Heiliger moved to approve the Long Distance Travel - National Alliance for Medicaid in Education (NAME) Conference.
 - Ms. Adamo seconded.
 - Discussion: Sarah Adams indicated that staff will attend this conference which will be paid by Medicaid funds.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
38. **Action: Approval of Position Control System (PCS) and Salary Schedules 2024-2025**
- Ms. Adamo moved to approve the Position Control System (PCS) and Salary Schedules 2024-2025.
 - Ms. Heiliger seconded.
 - Discussion: Denise Smith explained that the position control is brought forward for board approval each year. This year, a few positions have received adjustments to their starting line in order to remain competitive with the marketplace.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
39. **Action: Approval of CL-500 Declaration of Need for Fully Qualified Educators**
- Mr. Fetherolf moved to approve the CL-500 Declaration of Need for Fully Qualified Educators.
 - Ms. Heiliger seconded.
 - Discussion: Erin Chafin explained that the DON allows us to apply for limited assignment permits when a teacher doesn't have the appropriate credential.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

- 40. Action: Approval of Scoot Education Contract**
- Ms. Adamo moved to approve the Scoot Education Contract.
 - Ms. Heiliger seconded.
 - Discussion: Joni Rogers presented the Scoot contract for approval. Scoot provides substitutes when we need additional coverage for teachers and ACEs who are sick or on leave.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 41. Action: Approval of Benchmark Express Contract**
- Mr. McCallion moved to approve the Benchmark Express Contract.
 - Ms. Heiliger seconded.
 - Discussion: Dr. Ilko indicated that we use Benchmark for
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 42. Action: Approval of Title I, Part A School-Parent Compact 2025**
- Ms. Heiliger moved to approve the Title I, Part A School-Parent Compact 2025.
 - Mr. McCallion seconded.
 - Discussion: Dr. Ilko explained Springs Title I, Part A School-Parent Compact for SY25 outlines the shared responsibilities of parents, school staff, and students for improved academic achievement and the partnership to help children meet State standards, as per ESSA Section 1116(d).
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 43. Action: Approval of ST Math 3-Year Contract**
- Ms. Heiliger moved to approve the ST Math 3-Year Contract.
 - Mr. Fetherolf seconded.
 - Discussion: Tamara Rose explained that we work with ST Math for conceptual math instruction.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
- 44. Action: Approval of Canvas Contract from Instructure**
- Mr. McCallion moved to approve the Canvas Contract from Instructure.
 - Ms. Heiliger seconded.
 - Discussion: Tamara Rose explained that Canvas provides our student learning management system.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

45. **Action: Approval of Savvas Contract**
- Ms. Adamo moved to approve the Savvas Contract.
 - Ms. Heiliger seconded.
 - Discussion: Tamara Rose explained that we are getting a new math curriculum. This is a modular program that allows additional flexibility and personalization.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
46. **Action: Approval of Riverside Convention Center Contract for Personalized Learning Summit**
- Ms. Adamo moved to approve the Riverside Convention Center Contract for Personalized Learning Summit.
 - Ms. Heiliger seconded.
 - Discussion: Tamara Rose indicated that all instructional staff will attend an in-depth staff development training held at the Riverside Convention Center.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
47. **Action: Approval of Video Contract with Parallel 40 Productions 2024-25**
- Mr. Fetherolf moved to approve the Video Contract with Parallel 40 Productions 2024-25.
 - Ms. Heiliger seconded.
 - Discussion: Dr. Hermsmeyer explained that Jeremy Scherer (Parallel 40 Productions) creates all of our videos for marketing and staff development training, as well as our own events such as Prom, Graduation, and Ignite!
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
48. **Action: Approval of Board Calendar 2024-25**
- Ms. Adamo moved to approve the Board Calendar 2024-25.
 - Ms. Heiliger seconded.
 - Discussion: Natali South presented the calendar for next year's meetings.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted
49. **Board Comments**
- Ms. Heiliger: Graduation was so great!

50. Action: Motion to Adjourn the Meeting

- Mr. Fetherolf moved to adjourn the meeting at 2:55 p.m.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Thompson; 0 Noes; Motion Adopted



Stephanie Heiliger, Secretary

06/13/24

Date