

# RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

March 7, 2024

**12:00 p.m.**

27740 Jefferson Ave, Temecula, CA 92590

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Steffany Johnson, Chair Louis Fetherolf, Vice Chair Stevie Heiliger, Secretary Jenny Adamo, Treasurer Rachel Couch, Board Director James McCallion, Board Director Jaime Thompson, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Michelle Sapanara, Asst. Superintendent, Student Services Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Dave Black, Senior Director of Facilities Tony Santistevan, Director of Facilities Jared McLeod, Senior Director of Achievement & Assessment Sarah Adams, Senior Director of Student Services Joni Rogers, Director of Recruitment and Hiring Courtney Cook, Senior Director of Special Education Jessica Holland, Principal, Magnolia Student Center Gina Corby-Potter, Principal, Riverside Student Center Eric Ballard, Principal, Hemet Quest Student Center
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- 1. Closed Session - in Accordance with Gov Code Section 54956.8/54956.9: Entered into at 12:00 p.m.**
  - Approval of Special Education Settlement re: Student ID #4604
- 2. Open Session - Call to Order and Pledge of Allegiance**
  - Ms. Johnson called the meeting to order at 1:02 p.m. and led the Pledge of Allegiance.

**3. Report of Action Taken in Closed Session**

- Approval of Special Education Settlement re: Student ID #4604
  - The board approved the settlement.

**4. Approval of Agenda**

- Mr. Fetherolf moved to approve the agenda.
- Ms. Couch seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**5. Action: Approval of Minutes from February 22, 2024**

- Ms. Adamo moved to approve the Minutes from February 22, 2024.
- Mr. McCallion seconded.
- Vote: 5 Ayes: Adamo, Couch, Fetherolf, Johnson, McCallion; 0 Absent; 2 Abstentions: Thompson, Heiliger; 0 Noes; Motion Adopted

**6. Action: Approval of Consent Agenda**

- Ms. Thompson moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, IT Obsolete Electronic Equipment, and Consulting Services Contract Jim Graves, Riverside Convention Center, Riverside Convention Center Audio/Visual Contract, South Pacific 42145 Lyndie Lane/Temecula, SOS Playgrounds Inc. 4020 Jefferson Street/Riverside, SOS Playgrounds Inc. 1091 West Esplanade/San Jacinto, Moore Flooring Inc. 43040 Margarita Road/Temecula, Smart Network Solutions 745 North Perris Boulevard/Perris, Kolibri Corporation 2115 Compton Avenue/Corona, South Pacific 43040 Margarita Road/Temecula, Automated Gate Services Inc. 41866 Kalmia Street/Murrieta, AA Traffic 760 West Acacia/Hemet - Led by Chair
- Ms. Heiliger seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**7. Public Comments**

- None

**8. Presentation/Activity: Student Spotlight - Cherry Valley**

- **Pep Squad - The Cherry Bombs**
  - Mrs. Slayton, Principal, brought her Pep Squad - The Cherry Bombs and their mascot to the Plaza and showcased a cheer and dance routine!

9. **Presentation/Activity: Student Spotlight - Magnolia Cheer Team**
  - Ms. Holland, Principal, showcased her 3rd—8th grade Magnolia Cheer Team! The cheer team put together a video presentation showing their passion for Magnolia Student Center. The Cheer Captains discussed how they feel pride for their school when cheering at sporting events.
  
10. **Presentation/Activity: Student Spotlight - Jet and Rylee**
  - Mrs. Colby-Potter, Principal, showcased Rylee, a musical theater student. Rylee discussed how much she loved her program at Springs because it allowed her to explore her love for musical theater. She hopes to pursue musical theater and acting after she graduates.
  - Jet, a Student Art Contest winner, showcased his passion for drawing! He showed us his winning piece of art that is featured on our staff birthday cards as the yearly Springs IGNITE! theme - We Boldly Go!
  
11. **Presentation/Activity: Student Spotlight—Hemet Quest—First Grade Dr. Seuss Floats and Parade**
  - Mr. Ballard, Principal, showcased the Dr. Seuss Float Parade, which featured Kindergarten and first-grade students. Students read their favorite Dr. Seuss book and then created their own float based on their book selection.
  
12. **Information: CAASPP Participation Awards**
  - Jared McLeod presented certificates of recognition to students who made significant growth or earned perfect scores on last year’s CAASPP test.
  
13. **Information: Superintendent’s Report**
  - Dr. Hermsmeyer reviewed the Superintendent’s Report featuring network-wide events and updates. She highlighted recent staff development days for both teaching and classified staff. Dr. Hermsmeyer invited the board to submit any pictures, stories, videos or testimonials that we might want to feature for next year’s celebration of Springs’ 25th anniversary.
  
14. **Information: Completion of Statement Conflict Interest Form 700**
  - Natali South reminded the board that it is time to complete the annual Conflict of Interest document, Form 700. Springs will retain the forms as approved by the County Board of Supervisors.
  
15. **Information: First Reading of BP 4019.1 Grants, Gifts, and Bequests**
  - Tanya Rogers explained this policy codifies the process for the school to receive funds through grant opportunities, gifts or bequests. There were no changes requested, and the policy will be brought forward for approval at the next meeting.

- 16. Information: Recruitment Efforts**
- Virginia Smith provided a review of efforts being made in the area of recruiting, specifically for substitute teachers. Joni Rogers indicated that HR staff have been attending career fairs and have created new marketing materials including Now Hiring banners at the PLAZA.
- 17. Action: Approval of College and Career Access Pathways Partnership Agreement regarding Dual Enrollment between the Kern Community College District and River Springs**
- Ms. Adamo moved to approve the College and Career Access Pathways Partnership Agreement regarding Dual Enrollment between the Kern Community College District and River Springs.
  - Mr. McCallion seconded.
  - Discussion: Sarah Adams explained the opportunity for our students to earn dual enrollment credits.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 18. Action: Approval of Proposal with Keeton Construction 27740 Jefferson Avenue/Temecula**
- Mr. Fetherolf moved to approve the Proposal with Keeton Construction for 27740 Jefferson Avenue/Temecula.
  - Ms. Thompson seconded.
  - Discussion: Dave Black explained that this project will upgrade the restrooms on the first two floors of the PLAZA building to be of similar style to those that were constructed on the third floor.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 19. Action: Approval of Proposal with TK Elevator Corporation 81840 Avenue 46, Indio**
- Ms. Couch moved to approve the Proposal with TK Elevator Corporation for 81840 Avenue 46, Indio.
  - Ms. Heiliger seconded.
  - Discussion: Tony Santistevan explained that the elevator at Palm needs to be upgraded due to age and unavailability of antiquated parts and equipment.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**20. Action: Approval For Long Distance Travel Association of Physical Plant Administrators Spring Conference**

- Ms. Adamo moved to approve the Long Distance Travel Association of Physical Plant Administrators Spring Conference.
- Ms. Heiliger seconded.
- Discussion: Tony Santistevan explained that the APPA conference is a great opportunity for maintenance staff to receive information and network with others in the industry.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**21. Action: Approval of Second Interim Budget 23/24**

- Ms. Adamo moved to approve the Second Interim Budget for the 23-24 school year.
- Ms. Thompson seconded.
- Discussion: Tanya Rogers reviewed the Second Interim Budget report. She explained the areas that had any significant changes since the First Interim projections that were presented earlier in the year.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**22. Action: Approval of Bonus Previously Paid**

- Ms. Couch moved to approve the Bonus Previously Paid.
- Mr. McCallion seconded.
- Discussion: Tanya Rogers informed the board that STRS and PERS have requested a separate action item to be taken regarding bonuses that were already paid. The bonuses were already board-approved through the budget and salary scale approvals, however, this allows for transparency regarding the payment of bonuses.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**23. Action: Second Reading and Approval of Board Policy 4017.1- Hardship Wage Advancement**

- Ms. Adamo moved to approve the Second Reading and Approval of Policy Board Policy 4017.1- Hardship Wage Advancement.
- Ms. Heiliger seconded.
- Discussion: Tanya Rogers reminded the board that this policy provides the guidelines for salary advances based on hardship. The policy was brought forward for a first reading at a previous meeting, and no changes were requested.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**24. Action: Second Reading and Approval of Board Policy 4018.1 - ASBs, Booster Clubs, and PTO/As**

- Ms. Thompson moved to approve the Second Reading and Approval of Board Policy 4018.1 - ASBs, Booster Clubs, and PTO/As.
- Ms. Couch seconded.
- Discussion: Tanya Rogers reminded the board that this policy provides the regulations for ASBs, Booster Clubs and PTO/As on our campuses. At a prior meeting, the policy was presented for first reading, with no requested adjustments.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

**25. Board Comments**

- Ms. Adamo: We love the Student Spotlights!
- Ms. Couch: The CAASPP awards were so impressive - especially the students who made significant growth.
- Ms. Heiliger: Yes, I do agree that the Student Spotlights are fantastic!

**26. Action: Motion to Adjourn the Meeting**

- Mr. Fetherolf moved to adjourn the meeting at 2:27 p.m.
- Ms. Heiliger seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion, Thompson; 0 Absent; 0 Noes; Motion Adopted

  
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Stephanie Heiliger, Secretary

May 9, 2024

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Date