

# HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

## REGULAR MEETING MINUTES

**March 7, 2024**

**4:30 p.m.**

700 E. Bobier Ave. Vista, CA 92084

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Marlene Darrow, Vice Chair Collin Harrison, Treasurer Barbara BJ Heath, Secretary Jennifer Mejares-Pham, Board Director Debbie Daniel, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent, Business Michelle Sapanara, Asst. Superintendent, Student Services Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Dave Black, Senior Director of Facilities Jared McLeod, Senior Director of Achievement & Assessment Joni Rogers, Director of Recruitment and Hiring Laura Banda, Director of Achievement & Assessment Janet Ilko, Director of English Language Development Kimberly Bagby, Principal, Vista Student Center Brynne Dukes, Principal, Otay Ranch Academy for the Arts Melissa Maguire, Vice Principal, Otay Ranch Academy for the Arts
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Mejares-Pham called the meeting to order at 4:31 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
  - Ms. Darrow moved to approve the agenda.
  - Mr. Harrison seconded.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted

3. **Action: Approval of Minutes from February 8, 2024**
  - Mr. Harrison moved to approve the Minutes from February 8, 2024.
  - Ms. Daniel seconded.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
  
4. **Action: Approval of Consent Agenda**
  - Mr. Harrison moved to approve the Warrants and Personnel Action Report.
  - Ms. Daniel seconded.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
  
5. **Public Comment**
  - None
  
6. **Presentation/Activity: Student Spotlight**
  - Principal Dukes proudly introduced a video of Migz, a sixth-grade student at Otay Academy of the Arts, accomplishing 100% achievement in ST Math while being cheered on by his classmates.
  
7. **Information: CAASPP Participation Awards**
  - Laura Banda presented certificates of recognition to students who made significant growth or earned perfect scores on last year's CAASPP test.
  
8. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report featuring network-wide events and updates. She highlighted recent staff development days for both teaching and classified staff. Dr. Hermsmeyer informed the board that we have partnered with Pearson's Connections Academy online program for an additional online homeschool option.
  
9. **Information: Completion of Statement Conflict Interest Form 700**
  - Natali South reminded the board that it is time to complete the annual Conflict of Interest document, Form 700. Springs will retain the forms as approved by the County Board of Supervisors.
  
10. **Information: First Reading of BP 4019.1 Grants, Gifts, and Bequests**
  - Tanya Rogers explained this policy codifies the process for the school to receive funds through grant opportunities, gifts or bequests. There were no changes requested, and the policy will be brought forward for approval at the next meeting.

- 11. Information: Recruitment Efforts**

  - Virginia Smith provided a review of efforts being made in the area of recruiting, specifically for substitute teachers. Joni Rogers indicated that HR staff have been attending career fairs and have created new marketing materials including Now Hiring banners at the PLAZA.
  
- 12. Presentation: Facilities Project Update - Fenton**

  - Dave Black provided an update regarding the status of the new site for Otay Ranch, located on Fenton Street, Chula Vista. Due to existing permits, we will be able to begin construction quickly.
  
- 13. Action: Approval of College and Career Access Pathways Partnership Agreement regarding Dual Enrollment between the Kern Community College District and Harbor and Vista Springs**

  - Mr. Harrison moved to approve the College and Career Access Pathways Partnership Agreement regarding Dual Enrollment between the Kern Community College District and Harbor and Vista Springs.
  - Ms. Daniel seconded.
  - Discussion: Michelle Sapanara explained the opportunity for our students to earn dual enrollment credits.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
  
- 14. Action: Approval of Second Interim Budget 23/24**

  - Mr. Harrison moved to approve the Second Interim Budget 23/24.
  - Ms. Daniel seconded.
  - Discussion: Tanya Rogers reviewed the Second Interim Budget report. She explained the areas that had any significant changes since the First Interim projections that were presented earlier in the year.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
  
- 15. Action: Approval of Bonus Previously Paid**

  - Mr. Harrison moved to approve the Bonus Previously Paid.
  - Ms. Heath seconded.
  - Discussion: Tanya Rogers informed the board that STRS and PERS have requested a separate action item to be taken regarding bonuses that were already paid. The bonuses were already board-approved through the budget and salary scale approvals, however, this allows for transparency regarding the payment of bonuses.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted

16. **Action: Second Reading and Approval of Policy Board Policy 4017.1- Hardship Wage Advancement**
- Ms. Daniel moved to approve the Second Reading and Approval of Policy Board Policy 4017.1- Hardship Wage Advancement.
  - Mr. Harrison seconded.
  - Discussion: Tanya Rogers reminded the board that this policy provides the guidelines for salary advances based on hardship. The policy was brought forward for a first reading at a previous meeting, and no changes were requested.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
17. **Action: Second Reading and Approval of Board Policy 4018.1 - ASBs, Booster Clubs, and PTO/As**
- Ms. Daniel moved to approve the Second Reading and Approval of Board Policy 4018.1 - ASBs, Booster Clubs, and PTO/As.
  - Mr. Harrison seconded.
  - Discussion: Tanya Rogers reminded the board that this policy provides the regulations for ASBs, Booster Clubs and PTO/As on our campuses. At a prior meeting, the policy was presented for first reading, with no requested adjustments.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted
18. **Board Comments**
- Ms. Mejares-Pham: The results are not final, but it looks like my election results are continuing to climb for the Riverside County Office of Education.
19. **Action: Motion to Adjourn the Meeting**
- Ms. Daniel moved to adjourn the meeting at 6:10 p.m.
  - Ms. Darrow seconded.
  - Vote: 5 Ayes: Daniel, Darrow, Harrison, Heath, Mejares-Pham, 2 Absent: Araiza, Moldenhauer; 0 Noes; Motion Adopted

  
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BJ Heath, Secretary

May 9, 2024

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Date