

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

May 9, 2024

9:00 a.m.

27740 Jefferson Ave. Temecula, CA

and

Rancho Cucamonga Student Center

8969 Archibald Ave.

Rancho Cucamonga, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Dianne Mendez, Board Chair Craig Schneider, Treasurer Michelle Nagelvoort, Secretary Ivo Caouette, Board Director	Kathleen Hermsmeyer, Superintendent Vivian Price, Asst. Superintendent, Education Michelle Sapanara, Asst. Superintendent, Student Services Tanya Rogers, Asst. Superintendent, Business Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Tammy Jackson, Senior Director of Individualized Learning Programs Monica Lopez, Principal
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- 1. Call to Order and Pledge of Allegiance**
 - Ms. Mendez called the meeting to order at 9:06 a.m. and led the Pledge of Allegiance.
- 2. Approval of Agenda**
 - Mr. Caouette moved to approve the agenda.
 - Ms. Nagelvoort seconded.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted

3. **Action: Approval of Board Minutes from March 14, 2024**
 - Ms. Nagelvoort moved to approve the Board Minutes from March 14, 2024.
 - Mr. Schneider seconded.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Nagelvoort moved to approve the Contract Ratification: Kolibrien Corp./DMA&A Inc. at Rancho Cucamonga Learning Center
 - Mr. Caouette seconded.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted

5. **Public Comments**
 - None

6. **Information: Student Spotlight - Agastya**
 - Agastya is a kindergarten student in our Venture program who excels in playing the piano. He received the CA State Honors Award for his Level 3 Piano Certificate of Merit Exam. The California Music Association has invited him to perform his piece at their Convention Festival in June.

7. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates including additional credentialing requirements for TK teaching staff. Additionally, Dr. Hermsmeyer updated the board regarding the movement of the Rancho Cucamonga campus students to the newly-approved charter, Inland Empire Springs. Empire's enrollment is very healthy, and it appears that this will not negatively impact Empire's enrollment.

8. **Information: First Reading of Board Policy 5035.1 - Animals at School**
 - Michelle Sapanara reviewed the proposed policy regarding animals at school. This policy will be brought back to a future meeting for second reading and approval.

9. **Information: First Reading of Revised Board Policy 3003.1 - Credit Cards**
 - Tanya Rogers reviewed the proposed changes to our credit card policy. This policy will be brought back to a future meeting for second reading and approval.

- 10. Information: First Reading of Revised Board Policy 3004.1 - Expense Reimbursement**

 - Tanya Rogers reviewed the proposed changes to our expense reimbursement policy. This policy will be brought back to a future meeting for second reading and approval.

- 11. Information: First Reading of Revised Board Policy 3006.1 - Travel**

 - Tanya Rogers reviewed the proposed changes to our expense reimbursement policy. This policy will be brought back to a future meeting for second reading and approval.

- 12. Information: Public Comment for Local Control and Accountability Plan (LCAP)**

 - Natali South declared the Public Comment Window open at 9:24 a.m . Katherine Van Leeuwen reviewed the LCAP and provided information regarding each of the categories. No members of the public opted to make comments, and the Public Comment Window was closed at 9:33 a.m.

- 13. Action: Approval of Financial Update 23-24**

 - Mr. Caouette moved to approve the Financial Update 23-24.
 - Ms. Nagelvoort seconded.
 - Discussion: Trevor Johnson reviewed the financial update in preparation for the upcoming budget approval for 24-25.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider, Vargas; 1 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 14. Action: Second Reading and Approval of Board Policy 4019.1 - Grants, Gifts, and Bequests Policy**

 - Ms. Nagelvoort moved to approve the Second Reading and Approval of Board Policy 4019.1 - Grants, Gifts, and Bequests Policy.
 - Mr. Caouette seconded.
 - Discussion: Tanya Rogers reminded the board that this policy was submitted for first reading with
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider, Vargas; 1 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 15. Action: Approval of 2024-25 Consolidated Application for Funding**

 - Ms. Nagelvoort moved to approve the 2024-25 Consolidated Application for Funding.
 - Mr. Caouette seconded.
 - Discussion: Trevor Johnson explained that this application allows us to submit a single application for multiple grant and funding opportunities.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider, Vargas; 1 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 16. Action: Approval of Long Distance Travel - Pearson Summer Leadership Conference**
- Mr. Caouette moved to approve Long Distance Travel - Pearson Summer Leadership Conference.
 - Ms. Nagelvoort seconded.
 - Discussion: Tammy Jackson explained that she and the newly hired principal for our new Connections Academy program will attend training.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted
- 17. Action: Approval of Long Distance Travel - IGNITE! Conference**
- Ms. Nagelvoort moved to approve Long Distance Travel - IGNITE! Conference.
 - Mr. Caouette seconded.
 - Discussion: Tammy Jackson explained that our Venture out-of-state staff will attend our annual Ignite! conference.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted
- 17. Board Comments**
- None
- 18. Action: Motion to Adjourn the Meeting**
- Ms. Nagelvoort moved to adjourn the meeting at 10:52 a.m.
 - Mr. Caouette seconded.
 - Vote: 4 Ayes: Caouette, Mendez, Nagelvoort, Schneider; 3 Absent: Rodriguez, Vargas, Vela; 0 Noes; Motion Adopted



Michelle Nagelvoort, Secretary

06/06/24

Date