

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 8, 2024

11:30 a.m.

Virtual Board Meeting due to State of Emergency

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Steffany Johnson, Chair Louis Fetherolf, Vice Chair (left at 2:15 p.m.) Stevie Heiliger, Secretary Jenny Adamo, Treasurer Rachel Couch, Board Director James McCallion, Board Director	Amy Podratz, Asst. Superintendent, Admin. Ops. Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Michelle Sapanara, Asst. Superintendent, St. Services Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Aaron Lorenz, Senior Director of IT Dave Black, Senior Director of Facilities Sarah Adams, Senior Director of Student Services Courtney Cook, Senior Director of Special Education Lanise Goosby, Virtual Academy Principal Shirley Jones, Journey Homeschool Principal
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- Closed Session - in Accordance with Gov Code Section 54956.8/54956.9: Entered into at 11:32 a.m.**
 - Approval of Special Education Settlement - Student ID#6051
 - Approval of Expulsion - Student ID2324-007
 - 54956.8 - Conference with Real Property Negotiator - C-2115
 - 54956.8 - Conference with Real Property Negotiator - VB-17241
 - 54956.8 - Conference with Real Property Negotiator - BA-10257
 - 54956.8 - Conference with Real Property Negotiator - FA-45252
- Open Session - Call to Order and Pledge of Allegiance**
 - Ms. Johnson called the meeting to order at 1:00 p.m. and led the Pledge of Allegiance.

3. Report of Action Taken in Closed Session

- Approval of Special Education Settlement - Student ID#6051
 - The board approved the settlement
- Approval of Expulsion - Student ID2324-007
 - The board approved the expulsion
- 54956.8 - Conference with Real Property Negotiator - C-2115
 - The board gave consensus to proceed with negotiation
- 54956.8 - Conference with Real Property Negotiator - VB-17241
 - No action to report
- 54956.8 - Conference with Real Property Negotiator - BA-10257
 - The board gave consensus to proceed with negotiation
- 54956.8 - Conference with Real Property Negotiator - FA-45252
 - The board gave consensus to proceed with negotiation

4. Approval of Agenda

- Ms. Couch moved to approve the agenda.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion;
1 Absent: Thompson; 0 Noes; Motion Adopted

5. Action: Approval of Minutes from December 7, 2023

- Ms. Adamo moved to approve the Minutes from December 7, 2023.
- Mr. Fetherolf seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

6. Action: Approval of Consent Agenda

- Mr. McCallion moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Approval of Disposal of Electronic Equipment, School Accountability Report Card (SARC), and Contract Ratifications as Posted: Marriot Riverside Hotel, Riverside Convention Center, Super Teacher Worksheets, Time Clock Plus 2024-25, Tri-Valley Glass Tinting 42145 Lyndie Lane/Temecula, Ratification of Contract with SOS Playgrounds Inc. 745 North Perris Boulevard/Perris, Smart Network Solutions 4260 Tequesquite Avenue/Riverside, Signarama 3050 Chicago Avenue/Riverside, Moore Flooring Inc. 43040 Margarita Road/Temecula, JB Roofing and Weatherproofing 26800 Newport Road/Menifee, Herron + Rumansoff 760 West Acacia/Hemet, Ontario Refrigeration Service Inc. 26800 Newport Road/Menifee, Ross Fence 5580 42nd Street/Riverside - Led by Chair
- Ms. Couch seconded.

- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, McCallion; 1 Absent: Thompson; 0 Noes; Motion Adopted

7. Public Comments

- Sarah Peyton, mother of two i-Shine students addressed the board with concerns about changes that have occurred at that campus.

8. Presentation/Activity: Student Spotlight - Reflection Song - Virtual Academy

- Principal Lanise Goosby introduced Alondra's singing video submission titled Reflections.

9. Presentation/Activity: Student Spotlight - Journey Homeschool

- Principal Shirley Jones introduced Sebastian's Wild Plants video submission.

10. Presentation: Riverside County Office of Education Guest Presentation - Corey Loomis

- Dr. Corey Loomis, Director of the Charter Schools Unit with the Riverside County Office of Education addressed the board on the topic of Board Effectiveness. His presentation highlighted the collaborative relationship between authorizers and charters, and included board-oversight responsibilities.

11. Information: Superintendent's Report

- In Dr. Hermsmeyer's absence, Vivian Price reviewed the Superintendent's Report and provided network-wide updates. She highlighted our Spring into Teaching program and indicated we have several staff members currently enrolled in the program.

12. Information: Governor's January Budget Update

- Tanya Rogers reviewed the Governor's budget update and indicated that we are monitoring closely. The Governor will release additional information in his May Revise which we will use to project funding when preparing our budgets for the upcoming year.

13. Information: First Reading of Policy 4017.1 Hardship Wage Advancement

- Tanya Rogers presented this policy and explained that the policy will create the parameters for wage advancement for employees experiencing hardships. No changes were requested, and the policy will be brought forward at the next meeting for second reading and approval.

14. Information: First Reading of Policy 4018.1 ASBs, Booster Clubs, and PTO/As

- Tanya Rogers presented this policy and explained that the policy outlines the process for our campuses to create booster clubs, ASBs and/or PTO/As. No changes were requested, and the policy will be brought forward at the next meeting for second reading and approval.

15. **Information: 2023-24 Mid-Year Local Control and Accountability Plan (LCAP) Implementation Update**
- Katherine VanLeeuwen reviewed the Mid-Year LCAP report and answered board members' questions. Katherine explained that there will be an opportunity for us to solicit feedback from our educational partners and the annual report will be brought to the board at a future meeting.
16. **Action: Second Reading and Approval of Investment Policy - BP 4016.1**
- Ms. Couch moved to approve the Second Reading and Approval of Investment Policy - BP 4016.1.
 - Ms. Adamo seconded.
 - Discussion: Karl Yoder reminded the board that this policy allows us to participate in investment opportunities. It was previously brought for first reading, with no changes requested.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted
17. **Action: Approval of Auditor Selection 2023-24**
- Ms. Heiliger moved to approve the Auditor Selection 2023-24.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers indicated that we would like to continue working with our audit firm.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted
18. **Action: Approval of Local School Wellness Policy**
- Ms. Adamo moved to approve the acceptance of the Local School Wellness Policy.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers introduced Breana Diaz who has been working closely with CDE to be sure our Local School Wellness Policy meets the requirements.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted
19. **Action: Approval of Frontline Education ERP Contract**
- Mr. McCallion moved to approve the Frontline Education ERP Contract.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers explained that this contract will allow the network to contract with Frontline to house important data in order to participate in the Galaxy financial reporting system. The contract is written in River Springs' name, but the cost will be distributed throughout the network.

- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted

20. Action: Approval of Long Distance Travel - Annual Payroll Congress Convention

- Ms. Adamo moved to approve the Long Distance Travel - Annual Payroll Congress Convention.
- Ms. Heiliger seconded.
- Discussion: Tanya Rogers explained that the Assistant Director of Payroll will attend this conference.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted

21. Action: Approval of Additional Funds for Scoot Education

- Ms. Heiliger moved to approve the Additional Funds for Scoot Education.
- Ms. Adamo seconded.
- Discussion: Virginia Smith explained that we use Scoot Education to fill short and long-term absences for staff. This year's need for substitutes exceeded expectations, thus the need for additional funds. Whenever possible, absences are filled by Springs' staff, and HR is looking into ways to reduce the use of external substitute services due to the high cost.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted

22. Action: Approval of Order Form with Zoom Video Communications, Inc.

- Ms. Couch moved to approve the Order form with Zoom Video Communications, Inc.
- Ms. Adamo seconded.
- Discussion:
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted

23. Action: Approval of Change Order with William Scotsman Inc 10257 Beaumont Avenue/Cherry Valley

- Ms. Couch moved to approve the Change Order with Williams Scotsman Inc 10257 Beaumont Avenue/Cherry Valley.
- Ms. Heiliger seconded.
- Discussion: Dave Black indicated that this change order will provide for six additional classrooms and common space areas.
- Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted

24. **Action: Approval of Long Distance Travel - National Charter School Conference 2024**
- Ms. Adamo moved to approve the Long Distance Travel - National Charter School Conference - 2024.
 - Ms. Heiliger seconded.
 - Discussion: Natali South explained that one board member and five Springs staff members has selected to attend the National Charter School Conference which is being held in Boston, Massachusetts in June.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted
25. **Action: Approval of Long Distance Travel - 2024 National Hybrid Schools Conference**
- Ms. Couch moved to approve the Long Distance Travel - 2024 National Hybrid Schools Conference.
 - Ms. Heiliger seconded.
 - Discussion: Natali South explained that Jacki York and 3 Springs staff members will attend the 2024 National Hybrid Schools Conference which is being held in Atlanta, Georgia in April.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted
26. **Board Comments**
- Ms. Couch: I want to thank all of the staff members who worked on putting together today's comprehensive reports. Also, thanks to the parent who spoke during public comment time today. I think it's important for our families to understand the process regarding submitting comment cards and making the best use of the time. We are eager to hear from our families.
27. **Action: Motion to Adjourn the Meeting**
- Ms. Adamo moved to adjourn the meeting at 2:50 p.m.
 - Ms. Heiliger seconded.
 - Vote: 5 Ayes: Adamo, Couch, Heiliger, Johnson, McCallion; 1 Absent: Fetherolf and Thompson; 0 Noes; Motion Adopted


Stephanie Heiliger, Secretary

February 22, 2024

Date