

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 6, 2024

4:00 p.m.

Virtual Board Meeting due to State of Emergency

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Board Chair Eugene Dokes, Vice Chair Michael Solomon, Treasurer Jessica Large, Secretary Kellie Woodson, Board Director Charlene Ponzio, Board Director Cheryl LaCount, Board Director	Amy Podratz, Asst. Superintendent, Admin. Ops. Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Michelle Sapanara, Asst. Superintendent, St. Services Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Priscilla Doorbar, Principal
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- 1. Call to Order and Pledge of Allegiance**
 - Ms. Rivas called the meeting to order at 4:05 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Ms. LaCount moved to approve the agenda.
 - Ms. Large seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted
- 3. Action: Approval of Board Minutes from December 5, 2023**
 - Dr. Dokes moved to approve the Board Minutes from December 5, 2023.
 - Ms. Ponzio seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Woodson moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, School Accountability Report Card (SARC), and Contract Ratifications: SOS Playground, Inc.
 - Mr. Solomon seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

5. **Public Comments**
 - None

6. **Information: Superintendent's Report**
 - In Dr. Hermsmeyer's absence, Vivian Price reviewed the Superintendent's Report and provided network-wide updates. She highlighted our Spring into Teaching program and indicated we have several staff members currently enrolled in the program.

7. **Information: Student Spotlight - Mark R.**
 - The board enjoyed a video of Mark playing the piano. Mark is a very talented student who loves music. He has been here at Springs since kindergarten. His peers describe Mark as smart, funny, and talented. He loves to perform.

8. **Information: Governor's January Budget Update**
 - Tanya Rogers reviewed the Governor's budget update and indicated that we are monitoring closely. The Governor will release additional information in his May Revise which we will use to project funding when preparing our budgets for the upcoming year.

9. **Information: First Reading of Policy 4017.1 Hardship Wage Advancement**
 - Tanya Rogers presented this policy and explained that the policy will create the parameters for wage advancement for employees experiencing hardships. No changes were requested, and the policy will be brought forward at the next meeting for second reading and approval.

10. **Information: First Reading of Policy 4018.1 ASBs, Booster Clubs, and PTO/As**
 - Tanya Rogers presented this policy and explained that the policy outlines the process for our campuses to create booster clubs, ASBs and/or PTO/As. No changes were requested, and the policy will be brought forward at the next meeting for second reading and approval.

- 11. Information: 2023-24 Mid-Year Local Control and Accountability Plan (LCAP) Implementation Update**
 - Katherine VanLeeuwen reviewed the Mid-Year LCAP report and answered board members' questions. Katherine explained that there will be an opportunity for us to solicit feedback from our educational partners and the annual report will be brought to the board at a future meeting.

- 12. Action: Second Reading and Approval of Investment Policy - BP 4016.1**
 - Ms. Ponzio moved to approve the Second Reading and Approval of Investment Policy - BP 4016.1.
 - Ms. LaCount seconded.
 - Discussion: Tanya Rogers reminded the board that this policy allows us to participate in investment opportunities. It was previously brought for first reading, with no changes requested. Tanya indicated that Karl Yoder was able to get the participation fee waived since we are a non-profit organization.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

- 13. Action: Approval of Auditor Selection 2023-24**
 - Ms. Ponzio moved to approve the Auditor Selection 2023-24.
 - Ms. Large seconded.
 - Discussion: Trevor Johnson indicated that we would like to continue working with our audit firm.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

- 14. Action: Approval of Local School Wellness Policy**
 - Dr. Dokes moved to approve the acceptance of the Local School Wellness Policy.
 - Ms. Rivas seconded.
 - Discussion: Tanya Rogers introduced Breana Diaz who has been working closely with CDE to be sure our Local School Wellness Policy meets the requirements.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

- 15. Action: Waive First Reading and Approve Updated Policy 5025.1 - Education of Homeless Children and Youth**
 - Ms. Rivas moved to Waive First Reading and Approve Updated Policy 5025.1 - Education of Homeless Children and Youth.
 - Dr. Dokes seconded.
 - Discussion: Michelle Sapanara introduced this policy and explained that minor edits were being made to align with the law and current practices.

- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

16. Action: Approval of Additional Funds for Scoot Education

- Ms. Ponzio moved to approve the Additional Funds for Scoot Education.
- Ms. Rivas seconded.
- Discussion: Virginia Smith explained that we use Scoot Education to fill short and long-term absences for staff. This year's need for substitutes exceeded expectations, thus the need for additional funds. Whenever possible, absences are filled by Springs' staff, and HR is looking into ways to reduce the use of external substitute services due to the high cost.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

17. Action: Approval of Long Distance Travel - National Charter School Conference 2024

- Mr. Solomon moved to approve the Long Distance Travel - National Charter School Conference - 2024.
- Ms. Large seconded.
- Discussion: Natali South explained that three board members have selected to attend the National Charter School Conference which is being held in Boston, Massachusetts in June.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted

18. Board Comments and Future Agenda Requests

- None

19. Action: Motion to Adjourn the Meeting

- Dr. Dokes moved to adjourn the meeting at 5:14 p.m.
- Ms. Large seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Solomon, Woodson
0 Noes; 0 Absent; Motion Adopted



Jessica Large, Secretary

March 5, 2024

Date