

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 12, 2023

4:00 p.m.

27740 Jefferson Ave. Temecula, CA

and

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Pam Rivas, Board Chair
Eugene Dokes, Vice Chair
Michael Solomon, Treasurer
Kellie Woodson, Board Director
Charlene Ponzio, Board Director
Cheryl LaCount, Board Director

Amy Podratz, Asst. Superintendent, Admin. Ops.
Tanya Rogers, Asst. Superintendent, Business
Virginia Smith, Asst. Superintendent, HR
Natali South, Senior Director of Charter Relations
Courtney Cook, Senior Director of Special Education
Trevor Johnson, Senior Director of Business
Jared McLeod, Sr. Dir. of Achievement & Assessment
Karen Arnett, Dir. of Teacher & Student Support

1. Call to Order and Pledge of Allegiance

- Ms. LaCount called the meeting to order at 4:00 p.m. and led the Pledge of Allegiance.

2. Oath of Office: Michael Solomon

- Natali South led Mr. Solomon in the Oath of Office. Mr. Solomon's first term will expire June 30, 2026.

3. Action: Approval of Agenda

- Ms. Woodson moved to approve the agenda with the removal of the Moore Flooring contract.
- Ms. LaCount seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

4. Action: Election of Officers and Appointment of Subcommittees

- Dr. Dokes moved to elect Pam Rivas as Board Chair.
- Ms. Woodson seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- Ms. LaCount moved to elect Eugene Dokes as Vice Chair.
- Ms. Rivas seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- Ms. Woodson moved to elect Jessica Large as Board Secretary.
- Ms. Ponzio seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- Ms. Ponzio moved to elect Mr. Solomon as Board Treasurer.
- Ms. Woodson seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- Ms. Woodson moved to appoint Pam Rivas and Cheryl LaCount to the Superintendent's Evaluation Subcommittee.
- Dr. Dokes seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- Ms. Ponzio moved to appoint Kellie Woodson as Citrus Springs' representative on the Succession Plan Subcommittee.
- Ms. LaCount seconded.
- Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

5. Action: Approval of Board Minutes from June 6, 2023

- Ms. LaCount moved to approve the Board Minutes from June 6, 2023.
- Ms. Woodson seconded.
- Vote: 5 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; 1 Abstention: Solomon; Motion Adopted

6. **Action: Approval of Consent Agenda**
 - Ms. LaCount moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, Appointment and Reappointment of Board Members, and Contract Ratification: Sanalife.
 - Ms. Rivas seconded.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

7. **Public Comments**
 - None

8. **Information: Superintendent's Report**
 - In Dr. Hermsmeyer's absence, Amy Podratz reviewed the Superintendent's report and provided network-wide updates.


9. **Information: Board Conference Options 2023-24**
 - Natali South explained that board members have the opportunity to attend a conference on a bi-annual basis. The available conferences are listed on board item, along with a form to sign up.

10. **Action: Approval of Moore Flooring Contract**
 - This item was removed from the agenda.

11. **Action: Approval of Extended Learning Opportunities Plan**
 - Ms. LaCount moved to approve the Extended Learning Opportunities Plan.
 - Ms. Rivas seconded.
 - Discussion: Karen Arnett and Trevor Johnson explained the services provided through the ELO-P grants which provides play-based learning opportunities beyond the school day for participating students. Trevor and Karen answered board members' questions.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

12. **Action: Approval of Unaudited Actuals**
 - Ms. Woodson moved to approve the Unaudited Actuals.
 - Ms. Ponzio seconded.
 - Discussion: Trevor Johnson reviewed the unaudited actuals and explained that this report reflects our pre-audited financial reporting for last year. The auditors will be onsite for the audit in October and will provide their feedback, which will be brought to the Board for final review.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted

- 13. Action: Approval of Board Policy 5034.1 - Education of English Learners**
- Ms. Ponzio moved to approve the Board Policy 5034.1 - Education of English Learners.
 - Ms. LaCount seconded.
 - Discussion: Amy Podratz indicated that everything contained in the English Learner policy is already being implemented in our practice. The policy just formalizes the process in writing.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted
- 14. Action: Approval of Superintendent's Goals 2023-24**
- Mr. Solomon moved to approve the Superintendent's Goals 2023-24.
 - Ms. Ponzio seconded.
 - Discussion: In Dr. Hermsmeyer's absence, Natali South reviewed the proposed goals and explained the reason why each of the individual goals were selected for this year's focus.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted
- 15. Board Comments and Future Agenda Requests**
- Ms. Ponzio: Thanks to Amy for attending here in Santa Ana. Could I get a copy of our Aloha Welcome Week booklet? Thanks to Vivian for sending me a school calendar. Ignite! was great. Welcome back to Michael!
 - Ms. Ponzio requested an update on the Extended Learning Opportunities at the next board meeting, and update or review of policies as to how Springs is handling LGBTQ+ matters in terms of policies, and responses to staff and/or students.
- 16. Action: Motion to Adjourn the Meeting**
- Ms. Woodson moved to adjourn the meeting at 5:11 p.m.
 - Ms. Rivas seconded.
 - Vote: 6 Ayes: Dokes, LaCount, Ponzio, Rivas, Solomon, Woodson
0 Noes; 1 Absent: Large; Motion Adopted



Jessica Large, Secretary

December 5, 2023

Date