

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 14, 2023

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Steffany Johnson, Chair Louis Fetherolf, Vice Chair Stevie Heiliger, Secretary Jenny Adamo, Treasurer Rachel Couch, Board Director Jamie Thompson, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Michelle Sapanara, Asst. Superintendent, Student Services Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Dave Black, Senior Director of Facilities Aaron Lorenz, Senior Director of IT Jared McLeod, Sr. Dir. of St. Achievement & Asses. Julianna Hubbell, Director of Charter Relations Karen Arnett, Dr. of Teacher & Student Support Jon Webster, Legal Counsel
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- 1. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9: Entered into at 12:00 p.m.**
 - Conference with Legal Counsel Regarding Existing Litigation: Reyes vs State
 - Conference with Legal Counsel Regarding Approval of Special Education Settlement - Student ID: #6227131691
- 2. Open Session - Call to Order and Pledge of Allegiance**
 - Ms. Thompson called the meeting to order at 1:02 p.m. and led the Pledge of Allegiance.

3. Report of Action Taken in Closed Session

- Conference with Legal Counsel Regarding Existing Litigation: Reyes vs State
 - No Action to Report
- Conference with Legal Counsel Regarding Approval of Special Education Settlement - Student ID: #6227131691
 - The board approved the settlement agreement

4. Reappointment of Board Director - Mr. Fetherolf

- Ms. Couch moved to reappoint Mr. Fetherolf for a second term which will conclude on June 30, 2026.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

5. Action: Election of Officers and Appointment of Subcommittees

- Ms. Couch moved to elect Steffany Johnson as Board Chair.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- Ms. Couch moved to elect Louis Fetherolf as Vice Chair.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- Mr. Fetherolf moved to elect Stevie Heiliger as Board Secretary.
- Ms. Johnson seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- Ms. Thompson moved to elect Jenny Adamo as Board Treasurer.
- Ms. Heiliger seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- Ms. Thompson moved to appoint Rachel Couch, Louis Fetherolf, and Jenny Adamo to the Superintendent's Evaluation Subcommittee.
- Ms. Johnson seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- Mr. Fetherolf moved to appoint Jamie Thompson as River Springs' representative on the Succession Plan Subcommittee.
- Ms. Adamo seconded.

- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

6. Approval of Agenda

- Ms. Couch moved to approve the agenda.
- Ms. Thompson seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

7. Action: Approval of Minutes from June 8, 2023

- Ms. Heiliger moved to approve the Minutes from June 8, 2023.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

8. Action: Approval of Minutes from August 24, 2023

- Mr. Fetherolf moved to approve the Minutes from August 24, 2023.
- Ms. Heiliger seconded.
- Vote: 5 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson; 0 Absent; 1 Abstention: Thompson; 0 Noes; Motion Adopted

9. Action: Approval of Consent Agenda

- Ms. Thompson moved to approve the Consent Agenda consisting of: Warrants; Personnel Action Report; Donation of Obsolete Equipment Report; and Contract Ratifications: Moore Flooring Inc. Del Rio, Metal Revelations Palm, JC Pro Painting Hemet Quest, Elite Iron Palm, AA Traffic iShine, Paloma Valley Landscape Services Hemet Quest, Sonwest Air Conditioning Enterprise 107, Sonwest Air Conditioning 27447 Enterprise, SOS Playgrounds Inc. Shade Del Rio, SOS Playground Del Rio, Sonwest Air Conditioning Inc. Event Center, Sonwest Air Conditioning TSC, Brightly Software Inc., Electric Werx Cherry Valley, CPI Instructor Certification, ContractWorks, Concur, Parent Square, WriteScore, BrainPop, Pear Deck, Vector USA, Blackwell Development iShine, Moore Flooring FAPA, Ontario Refrigeration TSC, Paloma Landscape Del Rio, Smart Network Solutions FAPA, AA Traffic Enterprise, AA Traffic Cherry Valley, Rosetta Stone, and Tutor.com.
- Ms. Johnson seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

10. **Public Comments**
 - Melissa Cruz and her daughter addressed the board regarding staffing and other matters at the Del Rio campus, where Ms. Cruz' son attends.
11. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and provided network-wide updates.
12. **Information: Board Conference Options 2023-24**
 - Natali South explained that board members have the opportunity to attend a conference on a bi-annual basis. The available conferences are listed on board item, along with a form to sign up.
13. **Action: Approval of Keeton Construction - Cherry Valley**
 - Mr. Fetherolf moved to approve the Keeton Construction - Cherry Valley.
 - Ms. Heiliger seconded.
 - Discussion: Dave Black reviewed the construction project and the contract with Keeton Construction.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
14. **Action: Approval of William Scotsman Contract - Cherry Valley**
 - Ms. Thompson moved to approve the William Scotsman Contract - Cherry Valley.
 - Ms. Adamo seconded.
 - Discussion: Dave Black explained that the contract with William Scotsman will provide portable buildings for Cherry Valley.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
15. **Action: Approval of Knowbe 4 Contract**
 - Mr. Fetherolf moved to approve the Knowbe 4 Contract.
 - Ms. Heiliger seconded.
 - Discussion: Aaron Lorenz explained that this contract will provide protection against phishing attempts.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

16. **Action: Approval of Unaudited Actuals**
- Ms. Couch moved to approve the Unaudited Actuals.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers reviewed the unaudited actuals and explained that this report reflects our pre-audited financial reporting for last year. The auditors will be onsite for the audit in October and will provide their feedback, which will be brought to the Board for final review.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
17. **Action: Approval of EPA Actuals**
- Ms. Thompson moved to approve the EPA Actuals.
 - Ms. Adamo seconded.
 - Discussion: Tanya Rogers explained that a state-level adjustment required an update to our EPA Actuals report.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
18. **Action: Approval of Legal Services Agreement with Jon Webster Law Group, APC., for 2023-24**
- Mr. Fetherolf moved to approve the Legal Services Agreement with Jon Webster Law Group, APC., for 2023-24.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers explained that Jon Webster will provide legal services as the board's attorney.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
19. **Action: Approval of Extended Learning Opportunities Plan**
- Ms. Adamo moved to approve the Extended Learning Opportunities Plan.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers and Karen Arnett explained the services that we've been able to provide as a result of receiving ELO funds.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
20. **Action: Approval of Really Great Reading Contract**
- Ms. Heiliger moved to approve the Really Great Reading Contract.
 - Ms. Adamo seconded.
 - Discussion: Karen Arnett explained that Really Great Reading provides teacher training as well as reading resources for our students.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted

- 21. Action: Approval of Board Policy 5034.1 - Education of English Learners**
- Ms. Adamo moved to approve the Board Policy 5034.1 - Education of English Learners.
 - Mr. Fetherolf seconded.
 - Discussion: Vivian Price indicated that everything contained in the English Learner policy is already being implemented in our practice. The policy just formalizes the process in writing.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 22. Action: Approval of Long Distance Travel: Innovative Schools**
- Mr. Fetherolf moved to approve the Long Distance Travel: Innovative Schools.
 - Ms. Thompson seconded.
 - Discussion: Karen Arnett indicated that she and a coworker will attend this conference which will feature content on at-risk students, teaching strategies and trauma-informed instruction practices.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 23. Action: Approval of Long Distance Travel: NAEHCY Conference**
- Ms. Couch moved to approve the Long Distance Travel: NAEHCY Conference.
 - Ms. Thompson seconded.
 - Discussion: Michelle Sapanara explained that our Community Outreach Coordinator will attend this conference, and will provide an update for the Board later in the year.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 24. Action: Approval of Superintendent's Goals 2023-24**
- Ms. Couch moved to approve the Superintendent's Goals for 2023-24.
 - Ms. Heiliger seconded.
 - Discussion: Dr. Hermsyer reviewed the proposed goals and explained the reason why each of the individual goals were selected for this year's focus.
 - Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted
- 25. Board Comments**
- None

26. **Action: Motion to Adjourn the Meeting**

- Mr. Fetherolf moved to adjourn the meeting at 2:24 at p.m.
- Ms. Adamo seconded.
- Vote: 6 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson; 0 Absent; 0 Noes; Motion Adopted



Stephanie Heiliger, Secretary

Oct. 12, 2023

Date