

# RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

June 8, 2023

**12:00 p.m.**

27740 Jefferson Ave, Temecula, CA 92590

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Jamie Thompson, Chair Steffany Johnson, Vice Chair Louis Fetherolf, Secretary Stevie Heiliger, Treasurer Jenny Adamo, Board Director Rachel Couch, Board Director Reginald Wadlington, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Virginia Smith, Asst. Superintendent, HR Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Sr. Director of Admin. Ops. Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Aaron Lorenz, Senior Director of IT Tony Santistevan, Director of Facilities Beverly Voechting, Director of High School Leilani Weiss, Director of Special Projects, IT & Facilities Maureen Roye, Director of CITE Linda Rhoads-Parks, Legal Counsel
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- Closed Session - In Accordance with Gov Section GC54954.5/54956.9 - Started at 12:06 p.m.**
  - Settlement Re: Student ID #1457988985
  - Settlement Re: Student ID #7279136482
  - Settlement re: Student ID #2315652502
- Call to Order and Pledge of Allegiance**
  - Ms. Thompson called the meeting to order at 1:08 p.m. and led the Pledge of Allegiance.

**3. Open Session**

- Report of Action Taken in Closed Session
  - Settlement Re: Student ID #1457988985
    - The board approved the settlement agreement
  - Settlement Re: Student ID #7279136482
    - The board approved the settlement agreement
  - Settlement re: Student ID #2315652502
    - The board approved the settlement agreement

**4. Action: Approval of Agenda**

- Mr. Fetherolf moved to approve the agenda.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**5. Action: Approval of Minutes from May 11, 2023**

- Ms. Couch moved to approve the Minutes from May 11, 2023.
- Ms. Adamo seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**6. Action: Approval of Consent Agenda**

- Mr. Wadlington moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Title I Part A School-Parent Compact 2024, and Contract Ratifications: Online Purchasing System (OPS) Contract for 2023-24, AA Traffic 1091 West Esplanade/Hemet, AA Traffic 760 West Acacia/Hemet, Bemus Landscape, Inc. 43040 Margarita Road/Temecula, Bemus Landscape, Inc. 1091 West Esplanade Avenue/Hemet, Crown Lift Trucks 43218 Business Park Drive, Suite 105/Temecula, Quote with DocuSign Inc. Multiple Departments, JB Roofing & Weatherproofing 43174 Business Park Drive/Temecula, Kolibrien Corporation 2115 Compton Avenue/Corona, Koibrien Corporation Contract Phase I 41662 Enterprise Circle North, Suite B and C/Temecula, Konica Minolta Business Solutions U.S.A. 790 & 760 West Acacia Avenue/Hemet, La Colmena Construction 81-840 Avenue 46/Indio, Landscape One Incorporated 2115 Compton Avenue/Corona, Moore Flooring 745 North Perris Boulevard/Perris, Pablo Vallin 790 & 760 West Acacia/Hemet, Smart Network Solutions 745 North Perris Blvd/Perris, Smart Network Solutions 27447 Enterprise Circle/Temecula, Smart Network Solutions 790 & 760 West Acacia/Hemet, Smart Network Solutions 41245 Lyndie Lane/Temecula, SOS Playgrounds, Inc. 26800 Newport/Menifee, SOS Playgrounds, Inc. 41862 and 41866 Kalmia/Murrieta,

SOS Playgrounds, Inc. 81-840 Avenue 46/Indio, SOS Playgrounds, Inc. 81-840 Avenue 46/Indio, SOS Playgrounds, Inc. 4260 Tequesquite Avenue/Riverside, Stewart Electric 10275 Beaumont Avenue/Cherry Valley, Stewart Electric 760 West Acacia/Hemet, Stewart Electric 81-840 Avenue 46/Indio, Vector Solutions 2023-24 Annual Contract, Frontline Education 2023-24 Annual Fee, Educators Thriving Personal Development Program, Lexia Reading Student Licenses, Additional Really Great Reading Blast and HD Word Student Materials, ESGI Phonics Online, Symphony Math Student Licenses, and Virtual Component Blast and HD Classroom Setup.

- Ms. Heiliger seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**7. Public Comments**

- None

**8. Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided network-wide updates. In addition, she discussed the upcoming Ignite! conference and explained that the event will be held earlier than previous years. This is to provide a cushion of time between the event and the start of school. In addition, she announced that Linda Rhoads-Parks will be retiring and that this is her last official meeting with Springs.

**9. Information: K12 SWP Pre-Apprenticeship Updates**

- Maureen Roye and Beverly Voechting informed the board about pre-apprenticeship opportunities, as well as college and career opportunities available to our students. The school recently was awarded a grant totally over \$600,000.

**10. Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard**

- Mr. Wadlington moved to approve Reporting of State Priority Local Indicators to CDE Dashboard.
- Ms. Heiliger seconded.
- Discussion: Katherine Van Leeuwen reviewed the Dashboard Indicators and explained the various reporting measures.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

11. **Action: Approval of 2023-24 Local Control and Accountability Plan (LCAP)**
  - Mr. Fetherolf moved to approve the 2023-24 Local Control and Accountability Plan (LCAP).
  - Ms. Johnson seconded.
  - Discussion: Katherine Van Leeuwen reviewed the LCAP report. She highlighted the eight categories including our goals and budgets for each area.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
12. **Action: Approval of Provisional Internship Permit for Special Education Teacher**
  - Ms. Heiliger moved to approve the Provisional Internship Permit for Special Education Teacher.
  - Ms. Adamo seconded.
  - Discussion: Virginia Smith explained that this permit will allow us to employ the teacher in her current assignment while she finishes her certification.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
13. **Action: Approval of Position Control System and Salary Schedules 2023-24**
  - Ms. Adamo moved to approve the Position Control System and Salary Schedules 2023-24.
  - Mr. Wadlington seconded.
  - Discussion: Virginia Smith reviewed the PCS and Salary Scales. She explained the various areas where salaries were updated to be more competitive in the marketplace.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
14. **Action: Approval of Scoot Education Contract**
  - Ms. Couch moved to approve the Scoot Education Contract.
  - Mr. Fetherolf seconded.
  - Discussion: Virginia Smith indicated that Scoot Education provides substitute teachers. This is the contract renewal for next school year. Staff has asked for additional language to be added to the contract.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
15. **Action: Approval of Instructurecon Conference Travel**
  - Ms. Johnson moved to approve the Instructurecon Conference Travel.
  - Ms. Heiliger seconded.
  - Discussion: Vivian Price explained that this will provide the opportunity for a staff member to attend the annual Canvas conference.

- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**16. Action: Approval of Change Order with Moore Flooring Inc. 3050 Chicago Avenue/Riverside**

- Ms. Adamo moved to approve the Change Order with Moore Flooring Inc. 3050 Chicago Avenue/Riverside.
- Mr. Wadlington seconded.
- Discussion: Tony Santistevan explained this contract will allow for flooring repairs at the Riverside Student Center.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**17. Action: Approval of Contract with Intech Energy, Inc. dba Sanalife Wellenss**

- Mr. Wadlington moved to approve the Contract with Intech Energy, Inc. dba Sanalife Wellenss.
- Mr. Fetherolf seconded.
- Discussion: Intech will provide air purification units throughout our campuses.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**18. Action: Approval of Contract with Stand Guard Security Team 4260 Tequesuite Avenue/Riverside**

- Ms. Heiliger moved to approve the Contract with Stand Guard Security Team 4260 Tequesuite Avenue/Riverside.
- Mr. Wadlington seconded.
- Discussion: This contract is for security services at Pathfinder.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**19. Action: Approval of Contract with Stand Guard Security Team 81840 Avenue 46/Indio**

- Mr. Wadlington moved to approve the Contract with Stand Guard Security Team 81840 Avenue 46/Indio.
- Ms. Heiliger seconded.
- Discussion: This contract is for security services at the Palm Student Center.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

20. **Action: Approval of Contract with Stand Guard Security Team 10910 West Esplanade Avenue/San Jacinto**
- Mr. Wadlington moved to approve the Contract with Stand Guard Security Team 10910 West Esplanade Avenue/San Jacinto.
  - Ms. Adamo seconded.
  - Discussion: This contract is for security services at the RVA campus.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
21. **Action: Approval of 3rd Amedement to Lease with Temple Baptist Church of Perris 745 North Perris Boulevard/Perris**
- Mr. Wadlington moved to approve the 3rd Amedement to Lease with Temple Baptist Church of Perris 745 North Perris Boulevard/Perris.
  - Ms. Johnson seconded.
  - Discussion: This amendment will allow for improvements at Del Rio with rent abatement.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
22. **Action: Approval of Liminex, Inc dba GoGuardian Contract**
- Mr. Wadlington moved to approve the Liminex, Inc dba GoGuardian Contract.
  - Mr. Fetherolf seconded.
  - Discussion: Aaron Lorenz explained that GoGuardian monitors students' technology connected to our network for appropriate content.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
23. **Action: Approval of El Dorado Charter SELPA Participation 2023-24 School Year**
- Ms. Couch moved to approve the El Dorado Charter SELPA Participation 2023-24 School Year.
  - Ms. Heiliger seconded.
  - Discussion: Courtney Cook explained that River Springs will join other schools in the network utilizing El Dorado SELPA for Special Education Services. All charters within the network will be serviced by El Dorado going forward.
  - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
24. **Action: Approval of Superintendent's Contract 2023-24**
- Mr. Wadlington moved to approve the Superintendent's Contract 2023-24.
  - Mr. Fetherolf seconded.
  - Discussion: Tanya Rogers reviewed Dr. Hermsmeyer's contract, and explained the distribution of her salary across each of the charters.

- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**25. Action: Approval of 2023-24 Budget Presentation**

- Ms. Couch moved to approve the 2023-24 Budget Presentation.
- Mr. Wadlington seconded.
- Discussion: Tanya Rogers reviewed the budget for 2023-24, highlighting specific areas of focus, and answered board members' questions.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**26. Action: Approval of Special Education Contracts 2023-24**

- Mr. Wadlington moved to approve the Special Education Contracts 2023-24.
- Ms. Adamo seconded.
- Discussion: Tanya Rogers explained that this agreement establishes the expected amount to be needed for Special Education services for the upcoming school year. Since the amount of actual services rendered is unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**27. Action: Approval of EPA Actual 2022-23**

- Ms. Heiliger moved to approve the EPA Actual 2022-23.
- Mr. Fetherolf seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account covered 287.8 teachers' salaries for the current school year.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**28. Action: Approval of EPA Multi-Year Plan 2023-24**

- Ms. Adamo moved to approve the EPA Multi-Year Plan 2023-24.
- Ms. Heiliger seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account is predicted to cover 326.5 teachers' salaries for next school year.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**29. Action: Approval of Hatch & Cesario 2023-24**

- Ms. Couch moved to approve the Hatch & Cesario 2023-24.
- Ms. Adamo seconded.
- Discussion: Tanya Rogers reviewed the letter of engagement with Hatch & Cesario for special education legal services. Since the amount of actual services rendered is unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**30. Action: Approval of Key Charter Advisor Contract 2023-24**

- Ms. Adamo moved to approve the Key Charter Advisor Contract 2023-24.
- Ms. Heiliger seconded.
- Discussion: Tanya Rogers indicated that this is contract is for Karl Yoder's financial services.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**31. Action: Approval of Video Contrat with Parallel 40 Productions 2023-24**

- Ms. Adamo moved to approve the Video Contrat with Parallel 40 Productions 2023-24.
- Mr. Wadlington seconded.
- Discussion: Dr. Hermsmeyer indicated that this contract covers video production services for the upcoming school year.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

**32. Action: Approval of Long Distance Travel - National Charter Schools Conference**

- Ms. Adamo moved to approve the Long Distance Travel - National Charter Schools Conference.
- Mr. Wadlington seconded.
- Discussion: This long distance travel request will allow Tanya Rogers to join others attending this conference.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted



**33. Board Comments**

- Ms. Thompson: I would like to thank Reggie, Linda, and Debbie for their service. We will miss you all!
- Mr. Wadlington: I will miss being a part of this board. It's been a great experience!
- Ms. Couch: I remember the first time that Debbie retired; it was such a pleasure to see her return. Wishing her all the best. And my thanks to Linda for all of her years of service to Springs!

**34. Action: Motion to Adjourn the Meeting**

- Mr. Wadlgtto moved to adjourn the meeting at 3:16 p.m.
- M seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

  
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Stephanie Heiliger, Secretary

Sept. 14, 2023  
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Date