

# HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

700 E. Bobier Ave. Vista, CA 92084

## REGULAR MEETING MINUTES

June 8, 2023

**4:30 p.m.**

700 E. Bobier Ave. Vista, CA 92084

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Jennifer Mejares-Pham, Board Chair Jennifer Araiza, Vice Chair Marlene Darrow, Secretary Collin Harrison, Board Director, arrived at 4:56 p.m. Barbara BJ Heath, Board Director Justin Moldenhauer, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Assist. Supt. of Business Amy Podratz, Assist. Supt. of Admin. Ops. Virginia Smith, Assist. Supt. of HR Vivian Price, Assist. Supt. of Education Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Katherine VanLeeuwen, Senior Director of Adm. Ops. Sarah Adams, Principal of Vista Student Center Brynne Dukes, Principal of Otay Ranch Academy Leilani Weiss, Director of Special Projects - IT/Facilities Joni Rogers, Assistant Director of HR
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Mejares-Pham called the meeting to order at 4:38 p.m.
- 2. Action: Approval of Agenda**
  - Ms. Araiza moved to approve the agenda.
  - Ms. Heath seconded.
  - Vote: 5 Ayes: Araiza, Darrow, Heath, Mejares-Pham, Moldenhauer;  
1 Absent: Harrison; 0 Noes; Motion Adopted
- 3. Action: Approval of Minutes from May 11, 2023**
  - Mr. Moldenhauer moved to approve the Minutes from May 11, 2023.
  - Ms. Araiza seconded.
  - Vote: 5 Ayes: Araiza, Darrow, Heath, Mejares-Pham, Moldenhauer;  
1 Absent: Harrison; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Mr. Moldenhauer moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, Title I A School-Parent Compact 2024, and Contract Ratifications: Online Purchasing System (OPS) Contract for 2023-24, Konica Minolta Business Solutions U.S.A. for Multiple Sites, Konica Minolta Business Solutions U.S.A. 1615 Mater Dei Dr/Chula Vista, and Lease Termination and Surrender Agreement with Sunrise Jewelry Manufacturing Corporation 2371 Fenton Street/Chula Vista.
  - Ms. Araiza seconded.
  - Vote: 5 Ayes: Araiza, Darrow, Heath, Mejares-Pham, Moldenhauer; 1 Absent: Harrison; 0 Noes; Motion Adopted
  
5. **Public Comment**
  - None
  
6. **Information: HSCS/PSCS/VSCS - Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided network-wide updates. In addition, she discussed the upcoming Ignite! conference and explained that the event will be held earlier than previous years. This is to provide a cushion of time between the event and the start of school.
  
7. **Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard**
  - Ms. Araiza moved to approve Reporting of State Priority Local Indicators to CDE Dashboard.
  - Ms. Heath seconded.
  - Discussion: Katherine Van Leeuwen reviewed the Dashboard Indicators and explained the various reporting measures.
  - Vote: 5 Ayes: Araiza, Darrow, Heath, Mejares-Pham, Moldenhauer; 1 Abstention: Harrison; 0 Absent; 0 Noes; Motion Adopted
  
8. **Action: Approval of 2023-24 Local Control and Accountability Plan (LCAP)**
  - Ms. Darrow moved to approve the 2023-24 Local Control and Accountability Plan (LCAP).
  - Ms. Araiza seconded.
  - Discussion: Katherine Van Leeuwen reviewed the LCAP report. She highlighted the eight categories including our goals and budgets for each area.
  - Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

9. **Action: Approval of Position Control System and Salary Schedules 2023-24**
- Mr. Moldenhauer moved to approve the Position Control System and Salary Schedules 2023-24.
  - Ms. Araiza seconded.
  - Discussion: Katherine Van Leeuwen reviewed the LCAP report. She highlighted the eight categories including our goals and budgets for each area.
  - Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
10. **Action: Approval of El Dorado Charter SELPA Participation 2023-24 School Year**
- Ms. Heath moved to approve the El Dorado Charter SELPA Participation 2023-24 School Year.
  - Ms. Araiza seconded.
  - Discussion: Courtney Cook explained that this is the annual agreement with El Dorado SELPA for Special Education Services. All charters within the network will be serviced by El Dorado going forward.
  - Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
11. **Action: Approval of Superintendent's Contract 2023-24**
- Mr. Moldenhauer. Harrison moved to approve the Superintendent's Contract 2023-24.
  - Ms. Araiza seconded.
  - Discussion: Tanya Rogers reviewed Dr. Hermsmeyer's contract, and explained the distribution of her salary across each of the charters.
  - Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
12. **Action: Approval of 2023-24 Budget Presentation**
- Ms. Darrow moved to approve the 2023-24 Budget Presentation.
  - Ms. Heath seconded.
  - Discussion: Tanya Rogers reviewed the budget for 2023-24, highlighting specific areas of focus, and answered board members' questions.
  - Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
13. **Action: Approval of Special Education Contracts 2023-24**
- Ms. Darrow moved to approve the Special Education Contracts 2023-24.
  - Ms. Araiza seconded.
  - Discussion: Tanya Rogers explained that this agreement establishes the expected amount to be needed for Special Education services for the upcoming school year. Since the amount of actual services rendered is

unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.

- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**14. Action: Approval of EPA Actual 2022-23**

- Ms. Araiza moved to approve the EPA Actual 2022-23.
- Mr. Moldenhauer seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account covered .84 teachers' salaries for the current school year.
- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**15. Action: Approval of EPA Multi-Year Plan 2023-24**

- Mr. Moldenhauer moved to approve the EPA Multi-Year Plan 2023-24.
- Ms. Araiza seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account is predicted to cover .58 teachers' salaries for next school year.
- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**16. Action: Approval of Hatch & Cesario 2023-24 Contract**

- Ms. Araiza moved to approve the Hatch & Cesario 2023-24 Contract.
- Ms. Darrow seconded.
- Discussion: Tanya Rogers reviewed the letter of engagement with Hatch & Cesario for special education legal services. Since the amount of actual services rendered is unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.
- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**17. Action: Approval of Sublease from Harbor to Vista Springs**

- Mr. Moldenhauer moved to approve the Sublease from Harbor to Vista Springs.
- Ms. Araiza seconded.
- Discussion: Tanya Rogers explained that the lease for the Vista Student Center was originally written in Harbor's name. Subleasing to Vista will allow Vista to recover facility grant money.
- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

18.

**Board Comments**

- Ms. Mejares-Pham: I wanted to inform the board that CCSA and charters are being named in matters with the Temecula Valley School District which have nothing to do with us at all.
- Ms. Darrow: We are sponsoring a Motown concert on July 22 in support of the Santa Rosa Plateau Education Foundation.

19.

**Action: Motion to Adjourn the Meeting**

- Mr. Harrison moved to adjourn the meeting at 6:12 p.m.
- Ms. Araiza seconded.
- Vote: 6 Ayes: Araiza, Darrow, Harrison, Heath, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

  
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BJ Heath, Secretary

Sept. 14 2023

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Date