

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

June 8, 2023

9:00 a.m.

27740 Jefferson Ave. Temecula, CA
Rancho Cucamonga Student Center
8969 Archibald Ave.
Rancho Cucamonga, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Diane Mendez, Board Chair Stephanie Vargas, Vice Chair Michelle Nagelvoort, Treasurer Tracey Vela, Secretary Jason Rodriguez, Board Director Ivo Caouette, Board Director Craig Schneider, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Assist. Supt. of Business Virginia Smith, Assist. Supt. of HR Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Education Katherine VanLeeuwen, Senior Director of Adm. Ops. Beverly Voechting, Director of High School Programs Monica Lopez, Principal Maureen Roye, Director of CITE
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1. Call to Order and Pledge of Allegiance

- Ms. Mendez called the meeting to order at 9:08 a.m. and led the Pledge of Allegiance.

2. Approval of Agenda

- Ms. Nagelvoort moved to approve the agenda.
- Ms. Vela seconded.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela;
0 Absent; 0 Noes; Motion Adopted

3. Action: Approval of Board Minutes from May 11, 2023

- Ms. Vargas moved to approve the Minutes from May 11, 2023.
- Mr. Caouette seconded.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

4. Action: Approval of Consent Agenda

- Ms. Vela moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, Title I Part A School-Parent Compact 2024, and Contract Ratifications: Online Purchasing System (OPS) Contract for 2023-24, Green Care Landscaping Inc Rancho Cucamonga, Konica Minolta Business Solutions U.S.A. 8968 Archibald Avenue/Rancho Cucamonga, SOS Playgrounds Inc. 8968 Archibald Avenue/Rancho Cucamonga, and Scoot Education Contract.
- Ms. Nagelvoort seconded.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

5. Public Comments

- None

6. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent's report and provided network-wide updates. In addition, she discussed the upcoming Ignite! conference and explained that the event will be held earlier than previous years. This is to provide a cushion of time between the event and the start of school.

7. Information: K12 SWP Pre-Apprenticeship Updates

- Maureen Roye and Beverly Voechting informed the board about pre-apprenticeship opportunities, as well as college and career opportunities available to our students. The school recently was awarded a grant totaling over \$600,000.

8. Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard

- Mr. Schneider moved to approve Reporting of State Priority Local Indicators to CDE Dashboard.
- Ms. Nagelvoort seconded.
- Discussion: Katherine Van Leeuwen reviewed the Dashboard Indicators and explained the various reporting measures.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

9. Action: Approval of 2023-24 Local Control and Accountability Plan (LCAP)

- Mr. Caoutte moved to approve the 2023-24 Local Control and Accountability Plan (LCAP).
- Ms. Vargas seconded.
- Discussion: Katherine Van Leeuwen reviewed the LCAP report. She highlighted the eight categories including our goals and budgets for each area.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

10. Action: Approval of Position Control System and Salary Schedules 2023-24

- Ms. Vargas moved to approve the Position Control System and Salary Schedules 2023-24.
- Ms. Vela seconded.
- Discussion: Virginia Smith reviewed the PCS and Salary Scales. She explained the various areas where salaries were updated to be more competitive in the marketplace.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

11. Action: Approval of El Dorado Charter SELPA Participation 2023-24 School Year

- Mr. Schneider moved to approve the El Dorado Charter SELPA Participation 2023-24 School Year.
- Ms. Nagelvoort seconded.
- Discussion: Courtney Cook explained that this is the annual agreement with El Dorado SELPA for Special Education Services. All charters within the network will be serviced by El Dorado going forward.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

12. Action: Approval of Superintendent's Contract 2023-24

- Mr. Caoutte moved to approve the Superintendent's Contract 2023-24.
- Ms. Vela seconded.
- Discussion: Tanya Rogers reviewed Dr. Hermsmeyer's contract, and explained the distribution of her salary across each of the charters.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

13. Action: Approval of 2023-24 Budget Presentation

- Ms. Nagelvoort moved to approve the 2023-24 Budget Presentation.
- Ms. Vargas seconded.
- Discussion: Tanya Rogers reviewed the budget for 2023-24, highlighting specific areas of focus, and answered board members' questions.

- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

14. Action: Approval of Special Education Contracts 2023-24

- Mr. Caouette moved to approve the Special Education Contracts 2023-24.
- Ms. Nagelvoort seconded.
- Discussion: Tanya Rogers explained that this agreement establishes the expected amount to be needed for Special Education services for the upcoming school year. Since the amount of actual services rendered is unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

15. Action: Approval of EPA Actual 2022-23

- Ms. Vela moved to approve the EPA Actual 2022-23.
- Mr. Schneider seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account covered 4.58 teachers' salaries for the current school year.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

16. Action: Approval of EPA Multi-Year Plan 2023-24

- Ms. Nagelort moved to approve the EPA Multi-Year Plan 2023-24.
- Mr. Caouette seconded.
- Discussion: Trevor Johnson explained that the Education Protection Account is predicted to cover 4.29 teachers' salaries for next school year.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

17. Action: Approval of Hatch & Cesario 2023-24 Contract

- Ms. Vela moved to approve the Hatch & Cesario 2023-24 contract.
- Ms. Vargas seconded.
- Discussion: Tanya Rogers reviewed the letter of engagement with Hatch & Cesario for special education legal services. Since the amount of actual services rendered is unknown ahead of time, the agreement establishes the not to exceed amount. In the event that additional services are needed, an updated agreement will be provided for board consideration.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted

18. Board Comments

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19. Action: Motion to Adjourn the Meeting

- Ms. Vela moved to adjourn the meeting at 10:06 a.m.
- M seconded.
- Vote: 7 Ayes: Caouette, Nagelvoort, Mendez, Rodriguez, Schneider, Vargas, Vela; 0 Absent; 0 Noes; Motion Adopted



Michelle Nagelvoort, Secretary

Sept. 14, 2023

Date