

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

May 9, 2023

4:00 p.m.

27740 Jefferson Ave. Temecula, CA

and

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair
Pam Rivas, Vice Chair
Eugene Dokes, Secretary
Jessica Large, Treasurer
Kellie Woodson, Board Director
Charlene Ponzio, Board Director
Lauren Rugge, Board Director

Kathleen Hermsmeyer, Superintendent
Amy Podratz, Asst. Superintendent, Admin. Ops.
Tanya Rogers, Asst. Superintendent, Business
Natali South, Senior Director of Charter Relations
Courtney Cook, Senior Director of Special Education
Trevor Johnson, Senior Director of Business
Heather Ferenc, Senior Director of Education
Katherine VanLeewuen, Senior Dir. of Admin. Ops
Monica Lopez, Principal

- 1. Call to Order and Pledge of Allegiance**
 - Ms. LaCount called the meeting to order at 4:04 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Ms. Rivas moved to approve the agenda.
 - Ms. Large seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

3. **Action: Approval of Board Minutes from March 7, 2023**
 - Ms. LaCount moved to approve the Board Minutes from March 7, 2023.
 - Dr. Dokes seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Ms. Woodson moved to approve the Consent Agenda consisting of Warrants and Personnel Action Report.
 - Ms. Rivas seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

5. **Public Comments**
 - None

6. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's Report. She provided information about our upcoming Ignite! event. Additionally, Dr. Hermsmeyer informed the Board that the principal, Tricia Gallagher, has resigned from the Santa Ana site. Monica Lopez, the previous principal, has stepped in to cover until a new principal is hired.

7. **Information: Financial Update**
 - Tanya Rogers reviewed the mid-year financial update. This report reviews the current status of the budget and provides projected information for next year's budget based on expected enrollment and funding. The numbers will be finalized after information is received from the State, and will be brought back at the June meeting for budget approval.

8. **Information: Public Comment - Local Control and Accountability Plan (LCAP)**
 - The Public Comment window to discuss the LCAP was opened at 4:33 p.m. Amy Podratz reviewed the plan. The board reviewed the scores and discussed i-Ready, specifically. No public comments were made and the window was closed at 4:50 p.m. The full stakeholder LCAP will return for approval at the June meeting.

9. **Action: Approval of SB740 Grant**
 - Mr. Rivas moved to approve the SB740 Grant.
 - Ms. LaCount seconded.
 - Discussion: Trevor Johnson explained that this grant allows us to recapture up to 75% of our rent and lease costs. It is not guaranteed, but it is something we always apply for.

- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;
0 Noes; 0 Absent; Motion Adopted

10. Action: Approval of Bank Accounts with JP Morgan Chase

- Ms. Large moved to approve the Bank Accounts with JP Morgan Chase.
- Ms. Rivas seconded.
- Discussion: Trevor Johnson explained that due to recent banking issues, it is considered wise to move funds to larger banks at this time. Additionally, JP Morgan Chase offers interest-bearing accounts.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;
0 Noes; 0 Absent; Motion Adopted

11. Action: Approval of 2023-24 Consolidated Application for Funding

- Ms. Woodson moved to approve the 2023-24 Consolidated Application for Funding.
- Dr. Dokes seconded.
- Discussion: Trevor Johnson explained that this application allows the school to apply for multiple federal grants and funding opportunities with a single application.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;
0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of Declaration of Need For Fully Qualified Educators

- Ms. Large moved to approve the Declaration of Need for Fully Qualified Educators.
- Ms. Ponzio seconded.
- Discussion: Erin Chaffin explained the Declaration of Need which allows us to hire teachers with emergency permits in the event that we cannot fill a vacancy with a fully credentialed teacher.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;
0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Second Reading and Approval of Video Recording Policy 5033.1

- Dr. Dokes moved to approve the Second Reading and Approval of Video Recording Policy 5033.1.
- Ms. Large seconded.
- Discussion: Heather Ferenc explained that the policy was previously presented for First Reading. There were minor edits requested at that time and have been incorporated into the policy being presented for Second Reading and Approval.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;
0 Noes; 0 Absent; Motion Adopted

14. **Action: Approval of Second Reading and Approval of Graduation Requirements Policy 5018.1**
- Ms. Rivas moved to approve the Second Reading and Approval of Graduation Requirements Policy 5018.1.
 - Ms. Woodson seconded.
 - Discussion: Courtney Cook reminded the board that the policy had been previously presented for First Reading and no changes were requested.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
15. **Closed Session: Conference with Legal Counsel - Existing Litigation GOV Code 54954.5/54956.9 - Entered into at 5:08 p.m.**
- Approval of Special Education Settlement re: Student ID #7130564100
16. **Open Session - Entered into 5:31 p.m.**
- **Report of Action Taken in Closed Session**
 - Approval of Special Education Settlement re: Student ID #7130564100
 - The board approved the Settlement Agreement.
17. **Board Comments**
- Ms. Rugge: In light of the climate of school shootings, do we have a response plan?
 - Staff indicated that each site has a school safety plan that includes active shooter training.
18. **Action: Motion to Adjourn the Meeting**
- Ms. Ponzio moved to adjourn the meeting at 4:38 p.m.
 - Ms. Large seconded.
 - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted



Eugene Dokes, Secretary

June 6, 2023

Date