

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 9, 2023

1:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Jamie Thompson, Chair Steffany Johnson, Vice Chair Louis Fetherolf, Secretary Stevie Heiliger, Treasurer Jenny Adamo, Board Director Reginald Wadlington, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Vivian Price, Asst. Superintendent, Education Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Pupil Services Natali South, Senior Director of Charter Relations Dave Black, Senior Director of Facilities Trevor Johnson, Senior Director of Business Katherine VanLeeuwen, Senior Director of Admin. Ops. Leilani Weiss, Director of Special Projects, IT/Facilities Katherine VanLeeuwen, Senior Director of Admin. Ops. Linda Rhoads-Parks, Legal Counsel
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- 1. Call to Order and Pledge of Allegiance**
 - Ms. Thompson called the meeting to order at 1:03 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Mr. Wadlington moved to approve the agenda.
 - Mr. Fetherolf seconded.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted

3. **Action: Approval of Minutes from December 8, 2022**
 - Ms. Johnson moved to approve the Minutes from December 8, 2022
 - Ms. Adamo seconded.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
 - Mr. Wadlington moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, Annual Signers with Bank, Certification of Signature, School Accountability Report Card, Disposal of Electronic Equipment, and More Prepared Canned Water Purchase Contract Ratification.
 - Ms. Heiliger seconded.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted

5. **Public Comments**
 - Charlotte Gilbert addressed the board regarding accommodations for her special needs child.

6. **Information: Riverside County Office of Education Guest Presentation - Dr. Corey Loomis**
 - Dr. Loomis from Riverside County Office of Education reviewed a presentation on the topic

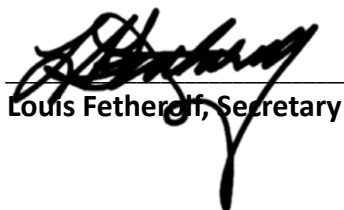
7. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's report and let the Board know about recent events throughout the network. She announced that River Springs was named a Top Workplace for the sixth consecutive year. Dr. Hermsmeyer indicated that she has visited several campuses and classrooms over recent weeks.

8. **Information: First Reading of Addition to Board Policy 5018.1 - Graduation Requirement**
 - Debbie Daniel reviewed the revised Graduation Requirements board policy and explained schools are now required to provide a diploma pathway for all students regardless of disability or other circumstances. As a result of this, language is being added to our policy to outline additional options for students who would not be eligible to earn a diploma through the traditional pathway. This policy will return at a future meeting for second reading and approval.

- 9. Information: Educator Effectiveness Grant**
- Tanya Rogers explained that some adjustments have been made to the allocations of the Educator Effectiveness Grant as disclosed in the agenda item.
- 10. Action: Approval of 2023-24 Attendance and 185 Credentialed Staff Calendars**
- Ms. Adamo moved to approve the 2023-24 Attendance and 185 Credentialed Staff Calendars.
 - Ms. Heiliger seconded.
 - Discussion: Amy Podratz presented two separate calendars; one has 185 work days for teachers and the other has 187. The difference between the two calendars is dependent upon the budget being able to support the additional 2 days of staff development for TK-8 teachers (not just the high school teachers as it is now). After the budget is approved, the board will receive an update regarding which calendar was selected.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
- 11. Action: Approval of Second Reading and Approval of Board Policy 5032.1 - Residency Investigation**
- Ms. Adamo moved to approve the Second Reading and Approval of Board Policy 5032.1 - Residency Investigation.
 - Mr. Fetherolf seconded.
 - Discussion: Katherine Van Leeuwen reminded the board that this policy codifies the process for ensuring that our students live in the county indicated on their application. This policy was presented at the previous meeting and no changes were required.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
- 12. Action: Approval of Auditor Selection for the 2022-23 School Year**
- Mr. Wadlington moved to approve the Auditor Selection for the 2022-23 School Year.
 - Ms. Johnson seconded.
 - Discussion: Tanya Rogers explained that staff is happy with our current auditor and would like to engage with them again for this year.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted

- 13. Action: Approval of Stripe Credit Card Processing Agreement**
- Mr. Wadlington moved to approve the Stripe Credit Card Processing Agreement.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers explained that partnering with Stripe will allow our individual schools and charters to accept credit card payments for various things such as field trips and other expenses.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
- 14. Action: Approval of Shared Services MOU**
- Ms. Adamo moved to approve the Shared Services MOU.
 - Ms. Thompson seconded.
 - Discussion: Tanya Rogers explained that employees may need to access information for students who are enrolled in a Springs' charter other than the charter the employee works for. This MOU provides the opportunity to share services among our Springs' employees regardless of which charter they are employed by.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
- 15. Action: Approval of Opening of New Bank Account**
- Mr. Wadlington moved to approve the Opening of New Bank Account.
 - Mr. Fetherolf seconded.
 - Discussion: Tanya Rogers indicated that due to LLC activity under the Bonds, a new bank account needed to be opened in order to keep the bond activity separated.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
- 16. Action: Approval of Lease with Temecula Industrial 41662 Enterprise Circle North, Suite B and C/Temecula**
- Mr. Wadlington moved to approve the Lease with Temecula Industrial 41662 Circle North, Suite B and C/Temecula.
 - Ms. Adamo seconded.
 - Discussion: Dave Black explained that leasing this space will allow us to facilitate meal service for several of campuses.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted

17. **Action: Approval of Contract with Konica Minolta**
- Mr. Fetherolf moved to approve the Contract with Konica Minolta.
 - Ms. Johnson seconded.
 - Discussion: Leilani Weiss explained that our copy machines are still in good condition and therefore we want to extend the length of the contract.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
18. **Action: Approval of Long Distance Travel - Travel for ASL Conference**
- Ms. Heiliger moved to approve the Travel for ASL Conference.
 - Mr. Fetherolf seconded.
 - Discussion: Beverly Voechting explained that our sign language instructor will attend this conference in order to network with other industry professionals.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted
19. **Board Comments**
- Linda Rhoads-Parks introduced Jon Webster, who has represented our school on several facility and special education matters. Linda indicated that she and Jon had the opportunity to visit the Magnolia campus and enjoyed seeing the completed projects.
 - Mr. Fetherolf: Would it be possible to arrange campus tours for board members?
 - Natali South will work on accommodating.
 - Ms. Thompson: There are many opportunities in Canvas, such as the Science Fair and National History Day projects. I am wondering if there is a way to integrate them into the student's coursework.
 - Dr. Hermsmeyer indicated that there may be opportunities to do that.
 - Mr. Wadlington: What is the process for board members to attend field trips?
 - Staff will provide that information.
20. **Action: Motion to Adjourn the Meeting**
- Mr. Fetherolf moved to adjourn the meeting at 2:31 p.m.
 - Mr. Wadlington seconded.
 - Vote: 6 Ayes: Adamo, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 1 Absent: Couch; 0 Noes; Motion Adopted


Louis Fetherolf, Secretary

March 9, 2023

Date