

RIVER SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

December 8, 2022

12:00 p.m.

27740 Jefferson Ave, Temecula, CA 92590

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Jamie Thompson, Chair Steffany Johnson, Vice Chair Louis Fetherolf, Secretary Stevie Heiliger, Treasurer Jenny Adamo, Board Director Rachel Couch, Board Director Reginald Wadlington, Board Director	Kathleen Hermsmeyer, Superintendent Vivian Price, Asst. Superintendent, Education Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Pupil Services Natali South, Senior Director of Charter Relations Dave Black, Senior Director of Facilities Courtney Cook, Senior Director of Special Education Aaron Lorenz, Senior Director of IT Trevor Johnson, Senior Director of Business Katherine VanLeeuwen, Senior Director of Admin. Ops. Leilani Weiss, Director of Special Projects, IT/Facilities Katherine VanLeeuwen, Senior Director of Admin. Ops. Laura Banda, Director of Assessment & Accountability Kelly Ouellette, School Nurse Karl Yoder, Chief Financial Advisor Linda Rhoads-Parks, Legal Counsel Sarah Kollman, Legal Counsel
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- 1. Call to Order & Closed Session - in Accordance with Gov Code Section 54957.1/54957.9: Entered into at 12:07 p.m.**
 - Evaluation of Superintendent
 - Approval of Special Education Settlement - Student ID 5638706572
 - Approval of Special Education Settlement - Student ID 3633554452
- 2. Open Session - Call to Order and Pledge of Allegiance**
 - Ms. Thompson called the meeting to order at 1:01 p.m. and led the Pledge of Allegiance.

3. Report of Action Taken in Closed Session

- Evaluation of Superintendent
 - The Board and Subcommittee reviewed the Superintendent's Annual Goals update and provided a favorable evaluation.
- Approval of Special Education Settlement - Student ID 5638706572
 - The Board approved the Settlement Agreement.
- Approval of Special Education Settlement - Student ID 3633554452
 - The Board approved the Settlement Agreement.

4. Action: Approval of Agenda

- Mr. Fetherolf moved to approve the agenda.
- Ms. Couch seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

5. Action: Approval of Minutes from October 13, 2022

- Mr. Wadlington moved to approve the Minutes from October 13, 2022.
- Ms. Adamo seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

6. Action: Approval of Consent Agenda

- Ms. Johnson moved to approve the Consent Agenda consisting of: Warrants; Personnel Action Report; Contract Ratifications As Posted: Arredondo Alcantara Traffic - iShine concrete/asphalt and Temecula, Best Green Grass LLC, Bemus Landscape, Inc., Bear River, Fapa, iShine, Magnolia, Murrieta, Plaza, Temecula SC, Ross Fence, Inc. - Cherry Valley and Indio, Corporate Terrace Properties, LLC, Custom Mist Inc, Kidder Mathews of California Multiple Locations, Lawn Works Temecula SC, SonWest AirConditioning Inc., SOS Playgrounds, Inc, Super Teachers Worksheet Contract.
- Ms. Couch seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

7. Public Comments

- None

8. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent's Report. Information was provided regarding our Homeless population and services for those families.

9. **Information: Gold Medal Winner**
 - Beverly Voechting announced that our high school students earned the Gold Medal with our Get Focused! Stay Focused! program. This program is overseen by Matt Ramey, and he provided some background about this opportunity for our students.

10. **Information: Pre-Apprenticeship Grant Award**
 - Beverly Voechting shared information about a vocational apprenticeship grant that we recently won. There was a comprehensive analysis of our CTE and apprenticeship programs and we were the only charter school to earn the award.

11. **Information: Comprehensive School Safety Plan (CSSP)**
 - Tanya Rogers presented the CSSP and explained that each site needs to have a safety plan in place that addresses responses to various emergencies and safety issues.

12. **Information: First Reading of Revised Board Policy 5005.1**
 - School Nurse, Kelly Ouellette, reviewed the revisions to the Medications for Students policy which has been updated and includes the administration of Narcan for opioid overdose. The policy will be brought back for second reading and approval at a future meeting.

13. **Information: First Reading of Board Policy 5032.1: Residency Investigation**
 - Katherine Van Leeuwen reviewed this new policy and explained that the policy will provide guidelines for establishing residency requirements for our students. The policy will be brought back for second reading and approval at a future meeting.

17. **Information: Local Control and Accountability Plan (LCAP) 2022-23 & WASC Mid-Year Progress Update**
 - Katherine Van Leeuwen reviewed the mid-year updates for our LCAP & WASC. We are in year 2 of a 3-year LCAP cycle, and also recently received a 6-year accreditation through WASC.

18. **Action: Approval of Operating Agreement Between RSCS and RSCS Facilities III, LLC**
 - Mr. Fetherolf moved to approve the Operating Agreement Between RSCS and RSCS Facilities III, LLC.
 - Ms. Adamo seconded.
 - Discussion: Sarah Kollman explained that the Facilities III is the entity for the Bonds, and this agreement establishes the parameters for the agreement between the school and the LLC.

- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

19. Action: Approval of Resolution regarding 2017 Bond Agreement Restructuring

- Ms. Couch moved to approve the Resolution regarding 2017 Bond Agreement Restructuring.
- Ms. Johnson seconded.
- Discussion: Karl Yoder explained that this resolution provides the details of the previously approved bond restructuring.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

20. Action: Approval of Resolution regarding Solar Energy Project

- Ms. Adamo moved to approve the Solar Energy Project.
- Ms. Heiliger seconded.
- Discussion: Karl Yoder explained that the resolution is a necessary component of the Solar Energy Project. The equipment will belong to the school, regardless of lease expiration at any particular site.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

21. Action: Approval of 1st Interim Budget

- Mr. Fetherolf moved to approve the 1st Interim Budget.
- Ms. Johnson seconded.
- Discussion: Tanya Rogers reviewed the 1st Interim Budget which reflects any necessary adjustments to the preliminary budget which was presented in June. Tanya also shared our plans for one-time monies, and announced that we are able to provide a 5% bonus which we're calling The Greatest Employees on Earth bonus.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

22. Action: Approval of EPA 21-22 Actuals

- Ms. Adamo moved to approve the EPA 21-22 Actuals.
- Mr. Wadlington seconded.
- Discussion: Trevor Johnson reviewed the EPA Actuals and indicated that these funds are tied to our LCFF. This year, the funds covered 317 teachers' salaries as well as other things such as instructional supplies and materials.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 23. Action: Approval of Annual Audit for Fiscal year 2021-22**
- Mr. Wadlington moved to approve the Annual Audit for Fiscal Year 2021-22.
 - Mr. Fetherolf seconded.
 - Discussion: Tanya Rogers reviewed the audit for 2021-22. Our auditors conducted a review of all sources of revenue and expenditures and indicated that we passed the audit with zero findings.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 24. Action: Approval of Special Education Contract Addition to Budget**
- Ms. Johnson moved to approve the Special Education Contract Addition to the Budget.
 - Ms. Adamo seconded.
 - Discussion: Tanya Rogers indicated that in our routine reviewing of required services for Special Education, it has been determined that the amount designated to that section of the budget needs to be increased.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 25. Action: Approval of Purchase of Mobile Food Facility**
- Mr. Fetherolf moved to approve the Purchase of a Mobile Food Facility.
 - Ms. Couch seconded.
 - Discussion: Tanya Rogers explained that this mobile food facility will enable us to provide food services for Cherry Valley. This will be an upgrade from their current use of vending machines for lunch. One-time monies will cover the cost.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 26. Action: Approval of Long Distance Travel - I love You Guys Conference**
- Ms. Adamo moved to approve the I Love You Guys Conference.
 - Ms. Heiliger seconded.
 - Discussion: Tanya Rogers indicated that this conference is more than 1,000 miles away, and therefore requires Board approval. Our Safety & Risk Management staff will attend this conference.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

- 27. Approval of Increase to Scoot Education NTE Amount**
- Mr. Wadlington moved to approve the Scoot Education NTE Amount.
 - Mr. Fetherolf seconded.
 - Discussion: Joni Rogers explained that due to higher than expected teacher absences, we have exceeded the expected cost of substitute teachers, and need to increase the amount of the contract with our provider.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 28. Action: Approval of CAASPP Grade Bump**
- Ms. Couch moved to approve the CAASPP Grade Bump.
 - Mr. Wadlington seconded.
 - Discussion: Beverly Voechting explained the reasoning for providing an incentive for our students who demonstrate proficiency on the CAASPP assessment by bumping their course grade by 1 grade.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 29. Action: Approval of i-Ready Invoice**
- Ms. Johnson moved to approve the i-Ready Invoice.
 - Mr. Fetherolf seconded.
 - Discussion: Laura Banda presented i-Ready invoice and indicated that due to enrollment changes and price increases, there is an additional cost above the previously approved amount.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 30. Action: Approval of ZenDesk Subscription**
- Ms. Couch moved to approve the ZenDesk Subscription.
 - Ms. Heiliger seconded.
 - Discussion: Aaron Lorenz explained that ZenDesk is a platform for Help Tickets. Some departments have been utilizing the program on a smaller scale, but we plan to expand it to all departments through a two-year roll-out.
 - Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted
- 31. Action: Approval of Waive First Reading and Approve Revised Board Policy 5002.1: Immunizations**
- Mr. Wadlington moved to waive the first reading and approve the revised Board Policy 5002.1: Immunizations.
 - Ms. Adamo seconded.
 - Discussion: Katherine Van Leeuwen explained that due to legal requirements, this policy has been updated. In order to comply with the requirements, we are

requesting to waive the first reading and move forward with the approval of the revised policy. This policy identifies the system through which we can accept immunization waivers.

- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

32. Action: Approval of Waive First Reading and Approve Revised Board Policy 5026.1: Absences and Excuses

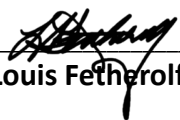
- Ms. Adamo moved to waive the first reading and approve the revised Board Policy 5026.1: Absences and Excuses.
- Mr. Fetherolf seconded.
- Discussion: Katherine Van Leeuwen explained that due to legal requirements, this policy has been updated. In order to comply with the requirements, we are requesting to waive the first reading and move forward with the approval of the revised policy. The policy outlines the allowable reasons for excused absences.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted

33. Board Comments

- Ms. Thompson: I would like to see an update on Springs' Expansion plans on a future agenda.
- Mr. Wadlington: Merry Christmas.
- Mr. Fetherolf: Thanks, as always, to Kathleen and the team for all of the work.
- Ms. Couch: I hope you all have a cozy Christmas holiday.

34. Action: Motion to Adjourn the Meeting

- Mr. Fetherolf moved to adjourn the meeting at 3:14 p.m.
- Mr. Wadlington seconded.
- Vote: 7 Ayes: Adamo, Couch, Fetherolf, Heiliger, Johnson, Thompson, Wadlington; 0 Absent; 0 Noes; Motion Adopted



Louis Fetherolf, Secretary

February 9, 2023

Date