

EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

December 8, 2022

9:00 a.m.

27740 Jefferson Ave. Temecula, CA
Rancho Cucamonga Student Center
8969 Archibald Ave.
Rancho Cucamonga, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Ivo Caouette, Chair Dianne Mendez-Cantu, Vice Chair Michelle Nagelvoort, Treasurer Stephanie Vargas, Secretary Craig Schneider, Board Director	Kathleen Hermsmeyer, Superintendent Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Natali South, Senior Director of Charter Relations Trevor Johnson, Senior Director of Business Courtney Cook, Senior Director of Special Ed Katherine Van Leeuwen, Senior Director of Admin Ops Beverly Voechting, Director of High School Programs Courtne Beers, Special Education Program Coordinator Laura Banda, Director of Assessment & Accountability
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1. Call to Order and Pledge of Allegiance

- Mr. Caouette called the meeting to order at 9:12 a.m. and led the Pledge of Allegiance.

2. Action: Election of Officers & Appointment of Subcommittees

- Mr. Caouette moved to elect as Ms. Mendez-Cantu as Board Chair.
- Mr. Schneider seconded.
- Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- Mr. Caouette moved to elect Ms. Vargas as Vice Chair.
 - Ms. Mendez-Cantu seconded.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
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- Mr. Schneider moved to elect Ms. Vela as Board Secretary.
 - Ms. Mendez-Cantu seconded.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
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- Ms. Mendez-Cantu moved to elect Ms. Navelvoort as Board Treasurer.
 - Mr. Cauoette seconded.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
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- Mr. Schneider moved to ratify to the Superintendent's Evaluation Subcommittee consisting of Mr. Caouette, Ms. Vargas & Ms. Nagelvoort.
 - Ms. Mendez-Cantu seconded. Stephanie,
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
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- Ms. Mendez-Cantu moved to appoint Mr. Caouette as Empire Springs' representative on the Succession Plan Subcommittee.
 - Ms. Nagelvoort seconded.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

3. Approval of Agenda

- Mr. Schneider moved to approve the agenda.
- Mr. Caouette seconded.
- Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

4. Action: Approval of September 15, 2022

- Mr. Caouette moved to approve the Minutes from September 15, 2022.
- Ms. Nagelvoort seconded.
- Vote: 3 Ayes: Caouette, Nagelvoort, Schneider, 2 Absent: Rodriguez, Vela; 2 Abstentions: Mendez-Cantu, Vargas; 0 Noes; Motion Adopted

5. Action: Approval of Consent Agenda

- Mr. Schneider moved pull the Phoenix Performance Partners item and to approve the Consent Agenda, consisting of Warrants, Personnel Action Report, and Contract Ratifications As Posted: Arredondo Alcantara Traffic, JC Pro Painting Cherry Valley, JC Pro Painting Rancho Cucamonga, and Stewart Electric.
- Mr. Couette seconded.
- Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- Ms. Vargas moved to approve the Phoenix Performance Partners contract.
- Ms. Naglevoort seconded.
- In response to questions from Ms. Vargas, Dr. Hermsmeyer explained that leaders in our school are receiving professional development and coaching from this organization.
- Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

6. Public Comments

- None

7. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent Report and indicated that she'd recently visited the Rancho Cucamonga site. Additionally, Beverly Voechting shared information about a vocational apprenticeship grant that we recently won.

8. Information: Gold Medal Winner

- Beverly Voechting announced that our high school students earned the Gold Medal with our Get Focused! Stay Focused! program.

9. Information: Comprehensive School Safety Plan (CSSP)

- Tanya Rogers presented the CSSP and explained that each site needs to have a safety plan in place that addresses responses to various emergencies and safety issues.

10. Information: First Reading of Revised Board Policy 5005.1

- School Nurse, Kelly Ouellette, reviewed the revisions to the Medications for Students policy which has been updated and includes the administration of Narcan for opioid overdose. The policy will be brought back for second reading and approval at a future meeting.

- 11. Information: First Reading of Board Policy 5032.1: Residency Investigation**
 - Katherine Van Leeuwen reviewed this new policy and explained that the policy will provide guidelines for establishing residency requirements for our students. The policy will be brought back for second reading and approval at a future meeting.

- 12. Information: Local Control and Accountability Plan (LCAP) 2022-23 & WASC Mid-Year Progress Update**
 - Katherine Van Leeuwen reviewed the mid-year updates for our LCAP & WASC. We are in year 2 of a 3-year LCAP cycle, and also recently received a 6-year accreditation through WASC.

- 13. Action: Approval of 1st Interim Budget**
 - Mr. Schneider moved to approve the 1st Interim Budget.
 - Mr. Caouette seconded.
 - Discussion: Tanya Rogers reviewed the 1st Interim Budget which reflects any necessary adjustments to the preliminary budget which was presented in June. Tanya also shared our plans for one-time monies, and announced that we are able to provide a 5% bonus which we're calling the The Greatest Employees on Earth bonus.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

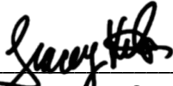
- 14. Action: Approval of EPA 21-22 Actuals**
 - Mr. Caouette moved to approve the EPA 21-22 Actuals.
 - Ms. Naglevoort seconded.
 - Discussion: Trevor Johnson explained that Empire received \$277,950 in EPA funds which equates to 4.63 teachers' salaries.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 15. Action: Approval of Annual Audit for Fiscal year 2021-22**
 - Mr. Schneider moved to approve the Annual Audit for Fiscal Year 2021-22.
 - Mr. Caouette seconded.
 - Discussion: Tanya Rogers reviewed the audit for 2021-22. Our auditors conducted a review all sources of revenue and expenditures and indicated that we passed the audit with zero findings.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 16. Action: Approval of Special Education Contract Addition to the Budget**
- Ms. Vargas moved to approve the Special Education Contract Addition to the Budget.
 - Ms. Nagelvoort seconded.
 - Discussion: Tanya Rogers indicated that in our routine reviewing of required services for Special Education, it has been determined that the amount designated to that section of the budget needs to be increased.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
- 17. Action: Approval of CAASPP Grade Bump**
- Ms. Vargas moved to approve the CAASPP Grade Bump.
 - Mr. Caouette seconded.
 - Discussion: Beverly Voechting explained the reasoning for providing an incentive for our students who demonstrate proficiency on the CAASPP assessment by bumping their course grade by 1 grade.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
- 18. Action: Approval of i-Ready Invoice**
- Mr. Caouette moved to approval the i-Ready Invoice.
 - Mr. Schneider seconded.
 - Discussion: Laura Banda presented i-Ready invoice and indicated that due to enrollment changes and price increases, there is an additional cost above the previously approved amount.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
- 19. Action: Approval of Waive First Reading and Approve Revised Board Policy 5002.1: Immunizations**
- Ms. Nagelvoort moved to waive the first reading and approve the revised Board Policy 5002.1: Immunizations.
 - Mr. Schneider seconded.
 - Discussion: Katherine Van Leeuwent explained that due to legal requirements, this policy has been updated. In order to comply with the requirements, we are requesting to waive the first reading and move forward with approval of the revised policy.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted

- 20. Action: Approval of Long Distance Travel - Venture Online Mid-Year/Professional Development and ILP Staff Development Day**
- Mr. Caouette moved to approve the Long Distance Travel - Venture Online Mid-Year/Professional Development and ILP Staff Development Day.
 - Ms. Nagelvoort seconded.
 - Discussion: Vivian Price explained that out of state venture staff will travel for this mid-year staff development training.
 - Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted
- 21. Closed Session: In Accordance with Gov Code Section 54956.9/54957 - Entered in at 10:55 a.m.**
- Approval of Special Education Settlement - Student ID: 1786656227
 - Approval of special Education Settlement - Student ID: 2740092660
 - Evaluation of Superintendent
- 22. Open Session - Entered into at 11:35 a.m.**
- **Report of Action Taken in Closed Session**
 - Approval of Special Education Settlement - Student ID: 1786656227
 - The Board approved the Settlement Agreement
 - Approval of special Education Settlement - Student ID: 2740092660
 - The Board approved the Settlement Agreement
 - Evaluation of Superintendent
 - The Superintendent and Subcommittee reviewed the Superintendent's Goals for 2021-22 and evaluated her performance in each area. The Board endorsed a favorable review and thanked the Superintendent for her dedication.
- 23. Board Comments**
- Mr. Schneider: Apologies for missing Ignite! My wife is undergoing treatment for breast cancer. This is my encouragement for all women to get their mammograms. It's so important. My grandson is excelling so much through Venture. My daughter-in-law asked me to give a big shout-out to Ms. Parzack.
 - Mr. Caouette: As most know, my son was killed by a drunk driver over a year ago. The sentencing was last week. I'd like to thank the school for all of the support we've received since then.
 - Ms. Vargas: I'm very honored to be on this board. I have three children, and am so thankful for the opportunities that Springs has brought to our families.
- 24. Action: Motion to Adjourn the Meeting**
- Ms. Vargas moved to adjourn the meeting at 11:40 a.m.
 - Ms. Nagelvoort seconded.

- Vote: 5 Ayes: Caouette, Mendez-Cantu, Nagelvoort, Schneider, Vargas; 2 Absent: Rodriguez, Vela; 0 Noes; Motion Adopted



Tracey Vela, Secretary

February 9, 2023

Date