CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

February 7, 2023

4:00 p.m.

27740 Jefferson Ave. Temecula, CA

and

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Cheryl LaCount, Board Chair Pam Rivas, Vice Chair Eugene Dokes, Secretary Jessica Large, Treasurer Kellie Woodson, Board Director Charlene Ponzio, Board Director Lauren Rugge, Board Director	Kathleen Hermsmeyer, Superintendent Vivian Price, Asst. Superintendent, Education Tanya Rogers, Asst. Superintendent, Business Virginia Smith, Asst. Superintendent, HR Katherine VanLeeuwen, Senior Director of Admin Ops Natali South, Senior Director of Charter Relations Laura Banda, Director of Assmt. & Account. Courtney Cook, Senior Director of Special Education Tricia Gallagher, Principal

1. **Call to Order and Pledge of Allegiance**
   - Ms. LaCount called the meeting to order at 4:01 p.m. and led the Pledge of Allegiance.

2. **Action: Approval of Agenda**
   - Ms. Ponzio moved to approve the agenda.
   - Ms. Large seconded.
   - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

3. Action: Approval of Board Minutes from December 6, 2023

- Ms. Large moved to approve the Board Minutes from December 6, 2023.
- Ms. LaCount seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

4. Action: Approval of Consent Agenda

- Ms. Rivas moved to approve the Consent Agenda consisting of Warrants, Personal Action Report, Annual Wire Approvers with Treasury, Annual Signers with Bank, and School Accountability Report Card.
- Mr. Dokes seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

5. Public Comments

- None

6. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent's report and let the Board know about recent events throughout the network. She announced that (River) Springs was named a Top Workplace for the sixth consecutive year.

7. Information: Student Academic Achievement Data Update

- Laura Banda reviewed the academic achievement information for Citrus Springs, including CAASPP results and participation rate, ELA and math proficiency, and strategies for improvement in areas of concern.

8. Information: First Reading of Addition to Board Policy 5018.1 - Graduation Requirements

- Debbie Dainel reviewed the revised Graduation Requirements board policy and explained schools are now required to provide a diploma pathway for all students regardless of disability or other circumstances. As a result of this, language is being added to our policy to outline additional options for students who would not be eligible to earn a diploma through the traditional pathway. This policy will return at a future meeting for second reading and approval.

9. Information: Educator Effectiveness Grant

- Tanya Rogers explained that some adjustments have been made to the allocations of the Educator Effectiveness Grant as disclosed in the agenda item.

9. Information:

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10. Action: Approval of 2023-24 Attendance and 185 Credentialed Staff Calendars

- Dr. Dokes moved to approve the 2023-24 Attendance and 185 Credentialed Staff Calendars.
- Ms. Ponzio seconded.
- Discussion: Amy Podratz presented two separate calendars; one has 185 work days for teachers and the other has 187. The difference between the two calendars is dependent upon the budget being able to support the additional 2 days of staff development for TK-8 teachers (not just the high school teachers as it is now). After the budget is approved, the board will receive an update regarding which calendar was selected.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

11. Action: Second Reading and Approval of Board Policy 5032.1 Residency Investigation

- Ms. Rivas moved to approve Board Policy 5032.1 Residency Investigation upon Second Reading.
- Dr. Dokes seconded.
- Discussion: Katherine Van Leeuwen reminded the board that this policy codifies the proecess for ensuring that our students live in the county indicated on their application. This policy was presented at the previous meeting and no changes were required.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of Auditor Selection for the 2022-23 School Year

- Ms. Woodson moved to approve the Auditor Selection for the 2022-23 School Year.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers explained that staff is happy with our current auditor and would like to engage with them again for this year.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Stripe Credit Card Processing Agreement

- Ms. Large moved to approve the Stripe Credit Card Processing Agreement.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers explained that partnering with Stripe will allow our individual schools and charters to accept credit card payments for various things such as field trips and other expenses.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;

0 Noes; 0 Absent; Motion Adopted

14. Action: Approval of Shared Services MOU

- Ms. LaCount moved to approve the Shared Services MOU.
- Ms. Rivas seconded.
- Discussion: Tanya Rogers explained that employees may need to access information for students who are enrolled in a Springs' charter other than the charter the employee works for. This MOU provides the opportunity to share services among our Springs' employees regardless of which charter they are employed by.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

15. Board Comments

- Ms. Ponzio thanked staff for all the hard work asked a couple of questions regarding the grade bump for CAASPP students and TK teacher certification.
    - Dr. Hermsmeyer and Dr. Price provided answers.

16. Action: Motion to Adjourn the Meeting

- Dr. Dokes moved to adjourn the meeting at 5:30 p.m.
- Ms. Large seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

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Eugene Dokes, Secretary **Date**