

# CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

September 13, 2022

**4:00 p.m.**

27740 Jefferson Ave. Temecula, CA

Santa Ana Student Center

2121 N. Grand Ave. Santa Ana, CA

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

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| Cheryl LaCount, Board Chair<br>Pam Rivas, Vice Chair<br>Eugene Dokes, Secretary<br>Jessica Large, Treasurer<br>Kellie Woodson, Board Director<br>Charlene Ponzio, Board Director<br>Lauren Rugge, Board Director | Kathleen Hermsmeyer, Superintendent<br>Vivian Price, Asst. Superintendent, Education<br>Amy Podratz, Asst. Superintendent, Admin Ops<br>Tanya Rogers, Asst. Superintendent, Business<br>Natali South, Senior Director of Charter Relations<br>Trevor Johnson, Senior Director of Business |
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Ponzio called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance.
- 2. Oath of Office: Jessica Large**
  - Natali South led Jessica Large in the Oath of Office.
- 3. Action: Approval of Agenda**
  - Ms. Rivas moved to approve the agenda.
  - Ms. Woodson seconded.
  - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

**4. Action: Election of Officers & Appointment of Subcommittees**

- Ms. Ponzio moved to elect Cheryl LaCount as Board Chair.
- Ms. Large seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
  
- Ms. Rugge moved to elect Pam Rivas as Vice Chair.
- Ms. Large seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
  
- Ms. Rugge moved to elect Eugene Dokes as Board Secretary.
- Ms. Large seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
  
- Ms. Rugge moved to elect Jessica Large as Board Treasurer.
- Mr. Dokes seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
  
- Mr. Dokes moved to appoint Kellie Woodson and Charlene Ponzio to the Superintendent's Evaluation Subcommittee.
- Ms. Rugge seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted
  
- Ms. Rivas moved to appoint Cheryl LaCount as Citrus Springs' representative on the Succession Plan Subcommittee.
- Ms. Ponzio seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson; 0 Noes; 0 Absent; Motion Adopted

**5. Action: Approval of Board Minutes from June 7, 2022**

- Ms. Ponzio moved to approve the Board Minutes from June 7, 2022.
- Ms. Rugge seconded.
- Vote: 4 Ayes: LaCount, Ponzio, Rivas, Rugge; 3 Abstentions: Dokes, Large, Woodson; 0 Noes; 0 Absent; Motion Adopted

6. **Action: Approval of Board Minutes from August 10, 2022**
  - Ms. Woodson moved to approve the Board Minutes from August 10, 2022.
  - Mr. Dokes seconded.
  - Vote: 5 Ayes: Dokes, LaCount, Ponzio, Rivas, Woodson;  
3 Abstentions: Large, Rugge; 0 Noes; 0 Absent; Motion Adopted
  
7. **Action: Approval of Consent Agenda**
  - Ms. Rugge moved to approve the Consent Agenda consisting of Warrants, Personal Action Report, and Contract Ratification: Letty Rising.
  - Ms. Large seconded.
  - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;  
0 Noes; 0 Absent; Motion Adopted
  
8. **Public Comments**
  - None
  
9. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report, and discussed enrollment and marketing efforts.
  
10. **Action: Approval of Unaudited Actuals**
  - Ms. Rivas moved to approve the Unaudited Actuals.
  - Ms. Ponzio seconded.
  - Discussion: Tanya Rogers reviewed the Unaudited Actuals. She provided an explanation regarding the plan to distribute one-time monies over the next few years to maximize their effect and minimize the impact when the funds are exhausted.
  - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;  
0 Noes; 0 Absent; Motion Adopted
  
11. **Action: Superintendent's Goals 2022-23**
  - Ms. Rugge moved to approve the Superintendent's Goals 2022-23.
  - Ms. Woodson seconded.
  - Discussion: Dr. Hermsmeyer reviewed her goals for this school year. She highlighted the importance of CAASPP participation in terms of renewal, and provided the background for each of the other goals.
  - Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;  
0 Noes; 0 Absent; Motion Adopted
  
12. **Board Comments**
  - Ms. Ponzio: I really enjoyed Ignite! Welcome to our new principal, Tricia Gallagher. Thanks to Kathleen and team!
  - Ms. LaCount: Thanks to the school for coordinating field trips for the year.

**13. Action: Motion to Adjourn the Meeting**

- Ms. Ponzio moved to adjourn the meeting at 5:21 p.m.
- Ms. Rivas seconded.
- Vote: 7 Ayes: Dokes, LaCount, Large, Ponzio, Rivas, Rugge, Woodson;  
0 Noes; 0 Absent; Motion Adopted

  
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Eugene Dokes, Secretary

December 6, 2022  
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**Date**