

# PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

June 9, 2022

**4:30 p.m.**

**This meeting was held electronically.**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

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| Jennifer Mejares-Pham, Board Chair (arrived at 4:50 p.m.)<br>Yuan Hawkes, Vice Chair<br>Jennifer Araiza, Secretary<br>Collin Harrison, Board Director (arrived at 4:45 p.m.)<br>Andrea Bundy, Board Director<br>Marlene Darrow, Board Director | Kathleen Hermsmeyer, Superintendent<br>Amy Podratz, Asst. Superintendent, Admin Ops<br>Tanya Rogers, Asst. Superintendent, Business<br>Debbie Daniel, Asst. Superintendent, Pupil Services<br>Katherine Van Leeuwen, Senior Director of Admin Ops<br>Trevor Johnson, Senior Director of Business<br>Julianna Hubbell, Director of Charter Relations |
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Hawkes called the meeting to order at 4:35 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Virtual Board Meeting**
  - Ms. Darrow moved to approve the Virtual Board meeting resolution.
  - Ms. Araiza seconded.
  - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted
- 3. Action: Approval of Agenda**
  - Ms. Darrow moved to approve the agenda.
  - Ms. Araiza seconded.
  - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted

4. **Action: Approval of Minutes from May 12, 2022**
  - Ms. Darrow moved to approve the Minutes from May 12, 2022.
  - Ms. Araiza seconded.
  - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted
  
5. **Action: Approval of Consent Agenda**
  - Ms. Hawkes moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report and Kelly Services contract.
  - Ms. Darrow seconded.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
  
6. **Public Comment**
  - None
  
7. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates about upcoming summer staff development plans as well as state-wide legislative issues.
  
8. **Information: Preferred Meals Update**
  - Tanya Rogers informed the Board that our previous meal service provider has discontinued their business. Alternative plans are being researched for next school year and a new contract will be brought forward for Board approval when obtained.
  
9. **Action: Approval of Reporting of Local Indicators**
  - Mr. Harrison moved to approve the Reporting of Local Indicators.
  - Ms. Darrow seconded.
  - Discussion: Katherine Van Leeuwen reviewed the Local Indicators report and explained that this is our self-reporting data that we provide to the state as a component of our LCAP.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
  
10. **Action: Approval of 2022-23 Local Control and Accountability Plan (LCAP)**
  - Ms. Mejares-Pham moved to approve the 2022-23 Local Control and Accountability Plan (LCAP).
  - Mr. Harrison seconded.
  - Discussion: Amy Podratz reviewed the final LCAP report for the year.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

- 11. Action: Approval of 2022-23 Budget**
- Ms. Araiza moved to approve the 2022-23 Budget.
  - Mr. Harrison seconded.
  - Discussion: Tanya Rogers provided a comprehensive review of the proposed Budget for 2022-23.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 12. Action: Approval of EPA Actuals 2021-22**
- Ms. Mejares-Pham moved to approve the EPA Actuals 2021-22.
  - Ms. Araiza seconded.
  - Discussion: Trevor Johnson reviewed the EPA Actual report which reflects that EPA funds for 2021-22 funded 1.58 teachers' salaries for Pacific Springs.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 13. Action: Approval of EPA Plan 2022-23**
- Mr. Harrison moved to approve the EPA Plan 2022-23.
  - Ms. Araiza seconded.
  - Discussion: Trevor Johnson reviewed the EPA Plan report which is expected to fund 1.73 teachers' salaries for Pacific Springs.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 14. Action: Approval of Salary Scales and Position Control**
- Ms. Darrow moved to approve the Salary Scales and Position Control.
  - Ms. Hawkes seconded.
  - Discussion: Tanya Rogers reviewed the Salary Scales and Position Control for 2022-23 and indicated that certain positions reflect an adjustment in scale, including an additional \$4,000 for Academy teachers' wages.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 15. Action: Approval of Superintendent's Contract 2022-23**
- Ms. Darrow moved to approve the Superintendent's Contract 2022-23.
  - Ms. Mejares-Pham seconded.
  - Discussion: Tanya Rogers reviewed the Superintendent's contract for 2022-23 Dr. Hermsmeyer will receive the same 3% salary increase as all Springs' employees.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

- 16. Action: Approval of Special Education Contracts Summary 2022-23**
- Mr. Harrison moved to approve the Special Education Contracts Summary 2022-23.
  - Ms. Araiza seconded.
  - Discussion: Tanya Rogers indicated that the summary outlines the expected need for Special Education contracts for next school year. Any significant variance will be presented to the Board.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 17. Action: Approval of Hatch & Cessario Contract**
- Ms. Darrow moved to approve the Hatch & Cessario Contract.
  - Mr. Harrison seconded.
  - Discussion: Tanya Rogers reminded the Board that Hatch & Cessario provides legal counsel for the school, especially in the area of Special Education.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 18. Action: Approval of Universal Pre-Kindergarten Planning**
- Ms. Darrow moved to approve the Universal Pre-Kindergarten Planning.
  - Mr. Harrison seconded.
  - Discussion: Vivian Price reviewed the Universal Pre-Kindergarten Planning document and indicated that Pacific Springs will be ready to comply with this requirement.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 19. Action: Approval of New and Revised Student Services Board Policies**
- Mr. Harrison moved to approve the New and Revised Student Services Board Policies.
  - Ms. Darrow seconded.
  - Discussion: Debbie Daniel reviewed the new and revised policies which reflect our current practices in the respective areas, and align with legal requirements.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 20. Action: Approval of Scoot Education Contract**
- Ms. Araiza moved to approve the Scoot Education Contract.
  - Mr. Harrison seconded.

- Discussion: Dr. Hermsmeyer explained that the school contacts with Scoot Education for substitutes.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

**21. Closed Session - in Accordance with Gov Code Section 54956.9: Entered into at 6:33 p.m.**

- **Approval of Special Education Settlement Agreement for Student ID #1010445**

**22. Open Session - Entered into at 6:57 p.m. - Report of Action Taken in Closed Session**

- Approval of Special Education Settlement Agreement for Student ID #1010445
  - The Board approved the Settlement Agreement

**23. Board Comments**

- Ms. Araiza: I'm looking forward to Ignite!
- Ms. Darrow: See everyone in August.
- Ms. Bundy: Have a good summer.
- Ms. Mejares-Pham: It was great to attend graduation in person this year. Our student speakers were the highlight.
- Ms. Hawkes: Graduation was very well done. It was a great event.

**24. Action: Motion to Adjourn the Meeting**

- Mr. Harrison moved to adjourn the meeting at 7:07 p.m.
- Ms. Darrow seconded.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted



Marlene Darrow, Secretary

Sept. 15, 2022

Date