

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

June 9, 2022

4:30 p.m.

This meeting was held electronically.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Jennifer Mejares-Pham, Board Chair (arrived at 4:50 p.m.) Yuan Hawkes, Vice Chair Jennifer Araiza, Secretary Collin Harrison, Board Director (arrived at 4:45 p.m.) Andrea Bundy, Board Director Marlene Darrow, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Pupil Services Katherine Van Leeuwen, Senior Director of Admin Ops Trevor Johnson, Senior Director of Business Julianna Hubbell, Director of Charter Relations
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- 1. Call to Order and Pledge of Allegiance**
 - Ms. Hawkes called the meeting to order at 4:35 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Virtual Board Meeting**
 - Ms. Darrow moved to approve the Virtual Board meeting resolution.
 - Ms. Araiza seconded.
 - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted
- 3. Action: Approval of Agenda**
 - Ms. Darrow moved to approve the agenda.
 - Ms. Araiza seconded.
 - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted

4. **Action: Approval of Minutes from May 12, 2022**
 - Ms. Darrow moved to approve the Minutes from May 12, 2022.
 - Ms. Araiza seconded.
 - Vote: 4 Ayes: Araiza, Bundy, Darrow, Hawkes, 3 Absent: Harrison, Mejares-Pham, Moldenhauer; 0 Noes; Motion Adopted

5. **Action: Approval of Consent Agenda**
 - Ms. Hawkes moved to approve the Consent Agenda consisting of Warrants and Personnel Action Report.
 - Ms. Darrow seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

6. **Public Comment**
 - None

7. **Information: Superintendent's Report**
 - Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates about upcoming summer staff development plans as well as state-wide legislative issues.

8. **Information: Preferred Meals Update**
 - Tanya Rogers informed the Board that our previous meal service provider has discontinued their business. Alternative plans are being researched for next school year and a new contract will be brought forward for Board approval when obtained.

9. **Action: Approval of Revised Graduation Policy - Arrow**
 - Ms. Araiza moved to approve the Revised Graduation Policy - Arrow.
 - Ms. Darrow seconded.
 - Discussion: Vivian Price explained the revisions to the graduation policy for our Arrow program.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

10. **Action: Approval of Reporting of Local Indicators**
 - Mr. Harrison moved to approve the Reporting of Local Indicators.
 - Ms. Darrow seconded.
 - Discussion: Katherine Van Leeuwen reviewed the Local Indicators report and explained that this is our self-reporting data that we provide to the state as a component of our LCAP.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

- 11. Action: Approval of 2022-23 Local Control and Accountability Plan (LCAP)**
- Ms. Mejares-Pham moved to approve the 2022-23 Local Control and Accountability Plan (LCAP).
 - Mr. Harrison seconded.
 - Discussion: Amy Podratz reviewed the final LCAP report for the year.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 12. Action: Approval of 2022-23 Budget**
- Ms. Araiza moved to approve the 2022-23 Budget.
 - Mr. Harrison seconded.
 - Discussion: Tanya Rogers provided a comprehensive review of the proposed Budget for 2022-23.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 13. Action: Approval of EPA Actuals 2021-22**
- Ms. Mejares-Pham moved to approve the EPA Actuals 2021-22.
 - Ms. Araiza seconded.
 - Discussion: Trevor Johnson reviewed the EPA Actual report which reflects that EPA funds for 2021-22 funded .83 teacher's salary for Harbor Springs.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 14. Action: Approval of EPA Plan 2022-23**
- Mr. Harrison moved to approve the EPA Plan 2022-23.
 - Ms. Araiza seconded.
 - Discussion: Trevor Johnson reviewed the EPA Plan report which is expected to fund .84 teacher's salary for Harbor Springs.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 15. Action: Approval of Salary Scales and Position Control**
- Ms. Darrow moved to approve the Salary Scales and Position Control.
 - Ms. Hawkes seconded.
 - Discussion: Tanya Rogers reviewed the Salary Scales and Position Control for 2022-23 and indicated that certain positions reflect an adjustment in scale, including an additional \$4,000 for Academy teachers' wages.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

- 16. Action: Approval of Superintendent's Contract 2022-23**
- Ms. Darrow moved to approve the Superintendent's Contract 2022-23.
 - Ms. Mejares-Pham seconded.
 - Discussion: Tanya Rogers reviewed the Superintendent's contract for 2022-23. Dr. Hermsmeyer will receive the same 3% salary increase as all Springs' employees.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 17. Action: Approval of Special Education Contracts Summary 2022-23**
- Mr. Harrison moved to approve the Special Education Contracts Summary 2022-23.
 - Ms. Araiza seconded.
 - Discussion: Tanya Rogers indicated that the summary outlines the expected need for Special Education contracts for next school year. Any significant variance will be presented to the Board.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 18. Action: Approval of Hatch & Cessario Contract**
- Ms. Darrow moved to approve the Hatch & Cessario Contract.
 - Mr. Harrison seconded.
 - Discussion: Tanya Rogers reminded the Board that Hatch & Cessario provides legal counsel for the school, especially in the area of Special Education.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 19. Action: Approval of Universal Pre-Kindergarten Planning**
- Ms. Darrow moved to approve the Universal Pre-Kindergarten Planning.
 - Mr. Harrison seconded.
 - Discussion: Vivian Price reviewed the Universal Pre-Kindergarten Planning document and indicated that Harbor Springs will be ready to comply with this requirement.
 - Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted
- 20. Action: Approval of New and Revised Student Services Board Policies**
- Mr. Harrison moved to approve the New and Revised Student Services Board Policies.
 - Ms. Darrow seconded.

- Discussion: Debbie Daniel reviewed the new and revised policies which reflect our current practices in the respective areas, and align with legal requirements.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

21. Action: Approval of Board Calendar 2022-2023

- Mr. Harrison moved to approve the Board Calendar 2022-2023.
- Ms. Araiza seconded.
- Discussion: Julianna Hubbell reviewed the Board calendar for next year.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

22. Closed Session - in Accordance with Gov Code Section 54956.9: Entered into at 6:33 p.m.

- Approval of Special Education Settlement Agreement for Student ID #1010445

23. Open Session - Entered into at 6:57 p.m. - Report of Action Taken in Closed Session

- Approval of Special Education Settlement Agreement for Student ID #1010445
 - The Board approved the Settlement Agreement

24. Board Comments

- Ms. Araiza: I'm looking forward to Ignite!
- Ms. Darrow: See everyone in August.
- Ms. Bundy: Have a good summer.
- Ms. Mejares-Pham: It was great to attend graduation in person this year. Our student speakers were the highlight.
- Ms. Hawkes: Graduation was very well done. It was a great event.

25. Action: Motion to Adjourn the Meeting

- Mr. Harrison moved to adjourn the meeting at 7:07 p.m.
- Ms. Darrow seconded.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Hawkes, Harrison, Mejares-Pham; 1 Absent: Moldenhauer; 0 Noes; Motion Adopted


 Marlene Darrow, Secretary

Sept. 15, 2022

Date