

**CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING  
MINUTES**

**June 7, 2022**

**4:00 p.m.**

**This meeting was held electronically.**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Charlene Ponzio, Board Chair Mike Shurance, Vice Chair Cheryl LaCount, Secretary Pam Rivas, Treasurer Lauren Rugge, Board Director Michael Solomon, Board Director	Vivian Price, Asst. Superintendent, Education Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Pupil Services Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director, Admin Ops Trevor Johnson, Senior Director of Business Denise Smith, Director of HR Monica Lopez, Principal
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Ponzio called the meeting to order at 4:01 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
  - Mr. Shurance moved to approve the agenda.
  - Ms. Ponzio seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
- 3. Approval of Declaration of Virtual Board Meeting**
  - Mr. Shurance moved to approve the Virtual Board meeting.
  - Mr. Solomon seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Board Minutes from May 10, 2022**
  - Ms. Ruge moved to approve the Board Minutes from May 10, 2022.
  - Ms. Rivas seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Ruge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
5. **Action: Approval of Consent Agenda**
  - Ms. Rivas moved to approve the Consent Agenda consisting of Warrants, Personal Action Report, and Contract Ratifications: Kelly Services and Scoot Education.
  - Mr. Solomon seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Ruge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
6. **Public Comments**
  - None
  
7. **Information: Superintendent's Report**
  - Vivian Price and Amy Podratz reviewed the Superintendent's report in Dr. Hermsmyer's absence, and provided end-of-year updates.
  
8. **Action: Approval of Reporting of Local Indicators**
  - Mr. Shurance moved to approve the Reporting of Local Indicators.
  - Ms. Ruge seconded.
  - Discussion: Katherine Van Leeuwen reviewed the Local Indicators report and explained that this is our self-reporting data that we provide to the state as a component of our LCAP.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Ruge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
9. **Action: Approval of 2022-23 Local Control and Accountability Plan (LCAP)**
  - Ms. LaCount moved to approve the 2022-23 Local Control and Accountability Plan (LCAP).
  - Ms. Ruge seconded.
  - Discussion: Amy Podratz reviewed the final LCAP report for the year.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Ruge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
10. **Action: Approval of 2022-23 Budget**
  - Ms. Rivas moved to approve the 2022-23 Budget.
  - Mr. Shurance seconded.
  - Discussion: Tanya Rogers provided a comprehensive review of the proposed Budget for 2022-23.

- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**11. Action: Approval of EPA Actuals 2021-22**

- Ms. LaCount moved to approve the EPA Actuals 2021-22.
- Mr. Shurance seconded.
- Discussion: Trevor Johnson reviewed the EPA Actual report which reflects that EPA funds for 2021-22 funded 1.12 teachers' salaries for Citrus Springs.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**12. Action: Approval of EPA Plan 2022-23**

- Ms. Rugge moved to approve the EPA Plan 2022-23.
- Ms. LaCount seconded.
- Discussion: Trevor Johnson reviewed the EPA Plan report which is expected to fund 1.51 teachers' salaries for Citrus Springs.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**13. Action: Approval of Salary Scales and Position Control**

- Mr. Shurance moved to approve the Salary Scales and Position Control.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers reviewed the Salary Scales and Position Control for 2022-23 and indicated that certain positions reflect an adjustment in scale, including an additional \$4,000 for Academy teachers' wages.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**14. Action: Approval of Superintendent's Contract 2022-23**

- Mr. Shurance moved to approve the Superintendent's Contract 2022-23.
- Ms. Rivas seconded.
- Discussion: Tanya Rogers reviewed the Superintendent's contract for 2022-23. Dr. Hermsmeyer will receive the same 3% salary increase as all Springs' employees.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**15. Action: Approval of Special Education Contracts Summary 2022-23**

- Mr. Shurance moved to approve the Special Education Contracts Summary 2022-23.
- Mr. Solomon seconded.
- Discussion: Tanya Rogers indicated that the summary outlines the expected need for Special Education contracts for next school year. Any significant variance will be presented to the Board.

- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**16. Action: Approval of Hatch & Cessario Contract**

- Mr. Solomon moved to approve the Hatch & Cessario Contract.
- Ms. LaCount seconded.
- Discussion: Tanya Rogers reminded the Board that Hatch & Cessario provides legal counsel for the school, especially in the area of Special Education.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**17. Action: Approval of Contract with SAUSD for Vended Meal Service**

- Ms. Rugge moved to approve the Contract with SAUSH for Vended Meal Service.
- Ms. Rivas seconded.
- Discussion: Tanya Rogers explained that our previous meal service provider has closed. We have elected to partner with Santa Ana Unified School District for meal service.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**18. Action: Approval of Universal Pre-Kindergarten Planning**

- Mr. Shurance moved to approve the Universal Pre-Kindergarten Planning.
- Ms. Ponzio seconded.
- Discussion: Vivian Price reviewed the Universal Pre-Kindergarten Planning document and indicated that Citrus Springs will be ready to comply with this requirement.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**19. Action: Approval of New and Revised Student Services Board Policies**

- Ms. Rugge moved to approve the New and Revised Student Services Board Policies.
- Ms. LaCount seconded.
- Discussion: Debbie Daniel reviewed the new and revised policies which reflect our current practices in the respective areas, and align with legal requirements.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**20. Action: Approval of Board Calendar 2022-2023**

- Ms. Rugge moved to approve the Board Calendar 2022-2023.
- Ms. LaCount seconded.
- Discussion: Natali South reviewed the Board calendar for next year.

- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

**21. Board Comments**

- Lauren Rugge: That was quite an agenda!
- Mike Shurance: I will miss being a part of this Board and school. It has been an amazing experience. I am so pleased with the heart and vision, and look forward to seeing it continue.
- Ms. Ponzio: I am sorry to have missed graduation. Thank you to staff for providing such comprehensive answers to our questions today. Looking forward to seeing you all at Pechanga! Have a great summer.

**22. Action: Motion to Adjourn the Meeting**

- Mr. Solomon moved to adjourn the meeting at 5:49 p.m.
- Ms. Rugge seconded.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

  
Secretary

9/13/22  
Date