

# PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

**February 10, 2022**

**4:30 p.m.**

*Due to CA safer at home order, meeting was held electronically.*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Jennifer Mejares-Pham, Board Chair Yuan Hawkes, Vice Chair Jennifer Araiza, Secretary Collin Harrison, Board Director Andrea Bundy, Board Director Marlene Darrow, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Education Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director, Admin Ops Cheryl Smallman, Director of Enrollment
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**1. Call to Order and Pledge of Allegiance**

- Ms. Mejares-Pham called the meeting to order at 4:30 p.m. and led the Pledge of Allegiance.

**2. Action: Approval of Virtual Board Meeting**

- Ms. Araiza moved to approve the Virtual Board meeting resolution.
- Ms. Darrow seconded.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

**3. Action: Approval of Agenda**

- Mr. Harrison moved to approve the agenda.
- Ms. Hawles seconded.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

**4. Action: Approval of Minutes from December 16, 2021**

- Mr. Harrison moved to approve the Minutes from December 16, 2021.
- Ms. Hawkes seconded.

- Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

**5. Action: Approval of Consent Agenda**

- Ms. Darrow moved to approve the Consent Agenda consisting of Warrants, Personal Action Report, and Authorized Pac West Signers.
- Ms. Hawkes seconded.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

**6. Public Comment**

- None

**7. Information: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's report and provided information about upcoming and recent events. Additionally, she indicated that new mask guidance is expected from the governor on February 28, 2022. We will be watching that guidance closely and communicating with our families accordingly.

**8. Information: COVID Updates**

- Debbie Daniel provided an update regarding Covid protocols and accommodations.

**9. Information: School Accountability Report Card**

- Katherine Van Leeuwen reviewed the SARC report. Presenting this information to the Board is an annual requirement by the CDE.

**10. Information: First Reading of Revised BP 5023.1 Transitional Kindergarten and Kindergarten**

- Cheryl Smallman indicated that there have been changes in the age-related enrollment timelines for TK and Kindergarten students. This policy matches the language of the new law and will be brought forward for second reading and approval at our following meeting with one correction being made.

**11. Action: Approval of Auditor Selection**

- Ms. Darrow moved to approve the Auditor Selection.
- Ms. Araiza seconded.
- Discussion: Tanya Rogers indicated that staff has been pleased with the performance of the CWDL audit firm, and recommends the renewal of their services.
- Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1 Absent: Moldenhauer; 0 Noes; Motion Adopted

- 12. Action: Acceptance of Attendance Calendar 2022-23**
- Ms. Hawkes moved to approve the Attendance Calendar for next year.
  - Ms. Darrow seconded.
  - Discussion: Katherine Van Leeuwen reviewed the attendance calendar for next school year.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1  
Absent: Moldenhauer; 0 Noes; Motion Adopted
- 13. Board Comments**
- None
- 14. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9 : Entered into at 5:32 p.m.**
- Evaluation of Public Employee - Superintendent
- 15. Open Session - Entered into at 5:46 p.m.**
- Report of Action Taken in Closed Session
    - Evaluation of Public Employee - Superintendent
      - The Board reviewed the Superintendent's 2020-21 Goals and Outcomes, and provided a favorable evaluation.
- 16. Action: Motion to Adjourn the Meeting**
- Ms. Darrow moved to adjourn the meeting at 5:47 p.m.
  - Ms. Hawkes seconded.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, 1  
Absent: Moldenhauer; 0 Noes; Motion Adopted

  
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Jennifer Araiza, Secretary

March 10, 2022  
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Date