

# CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

February 8, 2022

**4:00 p.m.**

**This meeting was held electronically.**

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

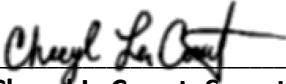
**Present:**

Charlene Ponzio, Board Chair Mike Shurance, Vice Chair Cheryl LaCount, Secretary Pam Rivas, Treasurer Lauren Rugge, Board Director Michael Solomon, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Debbie Daniel, Asst. Superintendent, Education Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Senior Director, Admin Ops Cheryl Smallman, Director of Enrollment Monica Lopez, Principal
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- 1. Call to Order and Pledge of Allegiance**
  - Ms. Ponzio called the meeting to order at 4:02 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
  - Mr. Shurance moved to approve the agenda.
  - Ms. Rugge seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
- 3. Approval of Declaration of Virtual Board Meeting**
  - Mr. Solomon moved to approve the Virtual Board meeting.
  - Ms. Rivas seconded
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

4. **Action: Approval of Board Minutes from December 16, 2021, Meeting 1**
  - Mr. Shurance moved to approve the Board Minutes from December 16, 2021, Meeting 1.
  - Ms. Rugge seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
5. **Action: Approval of Board Minutes from December 16, 2021, Meeting 2**
  - Mr. Shurance moved to approve the Board Minutes from December 16, 2021, Meeting 2.
  - Mr. Solomon seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
6. **Action: Approval of Warrants and Personal Action Report**
  - Ms. LaCount moved to approve the Warrants and Personal Action Report.
  - Ms. Rugge seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
  
7. **Public Comments**
  - None
  
8. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided information about upcoming and recent events. Additionally, she indicated that new mask guidance is expected from the governor on February 28, 2022. We will be watching that guidance closely and communicating with our families accordingly.
  
9. **Information: School Accountability Report Card**
  - Katherine Van Leeuwen reviewed the SARC report. Presenting this information to the Board is an annual requirement by the CDE.
  
10. **Information: First Reading of Revised BP 5023.1 Transitional Kindergarten and Kindergarten**
  - Cheryl Smallman indicated that there have been changes in the age-related enrollment timelines for TK and Kindergarten students. This policy matches the language of the new law and will be brought forward for second reading and approval at our following meeting with one correction being made.

- 11. Information: COVID Update**
- Debbie Daniel provided an update regarding Covid protocols and accommodations.
- 12. Action: Approval of Auditor Selection**
- Mr. Shurance moved to approve the Auditor Selection.
  - Mr. Solomon seconded.
  - Discussion: Tanya Rogers indicated that staff has been pleased with the performance of the CWDL audit firm, and recommends the renewal of their services.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
- 13. Action: Acceptance of Attendance Calendar 2022-23**
- Ms. Rivas moved to approve the Auditor Selection.
  - Ms. Ponzio seconded.
  - Discussion: Katherine Van Leeuwen reviewed the attendance calendar for next school year.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
- 14. Board Comments**
- None
- 15. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9 : Entered into at 4:36 p.m.**
- Evaluation of Public Employee - Superintendent - Led by Subcommittee
- 16. Open Session - Entered into at 5:15 p.m.**
- Report of Action Taken in Closed Session
    - Evaluation of Public Employee - Superintendent - Led by Subcommittee
      - The Board reviewed the Superintendent's 2020-21 Goals and Outcomes, and provided a favorable evaluation.
- 17. Action: Motion to Adjourn the Meeting**
- Ms. Rugge moved to adjourn the meeting at 5:16 p.m.
  - Mr. Shurance seconded.
  - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

  
Cheryl LaCount, Secretary

March 8, 2022

Date