

# EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

December 13, 2021

**10:00 a.m.**

27740 Jefferson Ave, Temecula, CA 92590

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Ivo Caouette, Board Chair Dianne Mendez-Cantu, Vice Chair Jessica Large, Secretary Michelle Nagelvoort, Board Director Tracey Vela, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Doug House, Asst. Superintendent, Personnel Natali South, Senior Director of Charter Relations
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- 1. Call to Order and Pledge of Allegiance**
  - Mr. Caouette called the meeting to order at 10:12 a.m. and led the Pledge of Allegiance.
- 2. Approval of Agenda**
  - Ms. Vela moved to approve the agenda.
  - Ms. Nagelvoort seconded.
  - Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted
- 3. Action: Approval of Minutes November 9, 2021**
  - Ms. Mendez-Cantu moved to approve the minutes on November 9, 2021.
  - Ms. Large seconded.
  - Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Ms. Large moved to approve the Consent Agenda Consisting of Warrants, Personnel Action Report, and Kelly Services Contract Ratification
  - Ms. Vela seconded
  - Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted
5. **Public Comments**
  - None
6. **Closed Session in Accordance with Gov Code Section 54957.1/54957.9 - Entered into at 10:13 a.m.**
  - Conference Regarding Potential Litigation - Student ID #1014067
7. **Open Session - Entered into at 10:28**
  - Report of Action Taken in Closed Session
    - Conference Regarding Potential Litigation - Student ID #1014067
      - No Action to Report
8. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report and provided the Board with updates regarding current charter related items including funding and grants. Additionally, she spoke about mental and behavioral health as related to learning through the pandemic.
9. **Information: Presentation of Educator Effectiveness Plan**
  - Dr. Hermsmeyer reviewed the Educator Effectiveness Plan and explained how the funds will be used. We will seek approval of this plan at a subsequent meeting.
10. **Information: Local Control and Accountability Plan**
  - Katherine VanLeeuwen provided a mid-year update regarding our LCAP. This plan communicates our plan for addressing the eight state priorities.
11. **Action: Approval of Approval of OASIS Contract**
  - Ms. Mendez-Cantu moved to approve the OASIS Contract.
  - Ms. Large seconded.
  - Discussion: Amy Podratz explained that this is the annual renewal of our OASIS contract.
  - Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted
12. **Action: Approval of First Interim Budget**
  - Ms. Nagelvoort moved to approve the First Interim Budget.
  - Ms. Large seconded.

- Discussion: Tanya Rogers provided a review of the First Interim Budget and explained how the change in enrollment affected the budget and the adjustments that were made accordingly.
- Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted

**13. Action: Acceptance of Annual Audit for Fiscal Year 2020-2021**

- Ms. Large moved to accept the Annual Audit for Fiscal Year 2020-2021.
- Ms. Vela seconded.
- Discussion: Tanya Rogers indicated that our auditors completed their analysis of our financial controls, as well as state and federal compliance. The audit report indicates no findings.
- Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted

**14. Action: Approval of Declaration of Need**

- Ms. Vela moved to approve the Declaration of Need.
- Ms. Nagelvoort seconded.
- Discussion: Doug House explained that the Board approved this item at a Special Called meeting, which was outside the approved process. Therefore, the item had to be returned for approval at a Regular Board meeting. The Declaration of Need allows the school to temporarily assign a teaching position to a credentialed teacher outside the area of their credential if needed.
- Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted

**15. Action: Approval of Long Distance Travel for Venture Staff**

- Ms. Large moved to approve the Long Distance Travel for Venture Staff
- Ms. Nagelvoort seconded.
- Discussion: Dr. Hermsmeyer explained that some of our Venture staff live in other states and need to travel in order to attend their staff development training.
- Vote: 5 Ayes: Caouette, Large, Mendez-Cantu, Nagelvoort, and Vela; 2 Absent: Rodriguez, Schneider; 0 Noes, Motion Adopted

**16. Board Comments**

- None

**17. Action: Motion to Adjourn the Meeting**

- Ms. M moved to adjourn the meeting at 11:05 a.m.
- Ms. Large seconded.
- Vote:

  
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**Jessica Large, Secretary**

Feb. 10, 2022

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**Date**