

# CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

December 7, 2021

**4:00 p.m.**

27740 Jefferson Ave, Temecula, CA 92590

and via live video feed at 2121 N. Grand Ave, Santa Ana, CA

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Charlene Ponzio, Board Chair Mike Shurance, Vice Chair Cheryl LaCount, Secretary Pam Rivas, Treasurer Lauren Rugge, Board Director Michael Solomon, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Debbie Daniel, Asst. Superintendent, Education Doug House, Asst. Superintendent, Personnel Natali South, Senior Director of Charter Relations Katherine Van Leeuwen, Director, Admin Ops Monica Lopez, Principal Jayme Dierken, Controller
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### 1. Call to Order and Pledge of Allegiance

- Mr. Shurance called the meeting to order at 4:04 p.m. and led the Pledge of Allegiance.

### 2. Action: Approval of Agenda

- Ms. LaCount moved to approve the agenda.
- Ms. Rivas seconded.
- The motion was amended by Ms. Rugge and seconded by Ms. Rivas to remove the Audit Report from this meeting. A special called meeting will be scheduled for Audit approval.
- Vote: 5 Ayes: LaCount, Rivas, Rugge, Shurance, Solomon; 0 Noes;  
1 Absent: Ponzio; Motion Adopted

3. **Action: Approval of Board Minutes from September 30, 2021**
  - Mr. Solomon moved to approve the Board Minutes from September 30, 2021.
  - Ms. Ruge seconded.
  - Vote: 5 Ayes: LaCount, Rivas, Ruge, Shurance, Solomon; 0 Noes; 1 Absent: Ponzio; Motion Adopted
  
4. **Action: Approval of Warrants and Personal Action Report**
  - Ms. Rivas moved to approve the Warrants and Personal Action Report.
  - Ms. LaCount seconded.
  - Vote: 5 Ayes: LaCount, Rivas, Ruge, Shurance, Solomon; 0 Noes; 1 Absent: Ponzio; Motion Adopted
  
5. **Public Comments**
  - None
  
6. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's Report and provided the Board with updates regarding current charter related items including funding and grants.
  
7. **Information: Local Control and Accountability Plan**
  - Katherine VanLeeuwen provided a mid-year update to our LCAP. This plan communicates our plan for addressing the eight state priorities.
  
8. **Information: First Reading of Revised BP 5012.1 Title IX**
  - Doug House and Debbie Thurston explained that the policy required significant changes in order to be compliant with legal requirements. No amendments were requested by the Board, and it will be brought forward for second reading and approval at an upcoming meeting.
  
9. **Information: First Reading of Revised BP 2001.1 Uniform Complaint Policy**
  - Doug House explained that the policy required significant changes in order to be compliant with legal requirements. No amendments were requested by the Board and it will be brought forward for second reading and approval at an upcoming meeting.
  
10. **Action: Approval of First Interim Budget**
  - Ms. LaCount moved to approve the First Interim Budget.
  - Mr. Solomon seconded.

- Tanya Rogers reviewed the Interim Budget and explained areas where adjustments were required in order to meet all financial goals. Citrus' budget is strong with a healthy reserve.
- Vote: 5 Ayes: LaCount, Rivas, Rugge, Shurance, Solomon; 0 Noes; 1 Absent: Ponzio; Motion Adopted

**11. Action: Acceptance of Annual Audit for Fiscal Year 2020-2021**

- This item was removed from the agenda.

**12. Action: Approval of Declaration of Need**

- Ms. Rugge moved to approve the Declaration of Need.
- Mr. Solomon seconded.
- Doug House explained that the Board approved this item at a Special Called meeting, which was outside the approved process. Therefore, the item had to be returned for approval at a Regular Board meeting. The Declaration of Need allows the school to temporarily assign a teaching position to a credentialed teacher outside the area of their credential if needed.
- Vote: 5 Ayes: LaCount, Rivas, Rugge, Shurance, Solomon; 0 Noes; 1 Absent: Ponzio; Motion Adopted

**13. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9: Entered into at 4:36 p.m.**

- Conference Regarding Existing Litigation - Student ID #1334030

**14. Open Session - Entered into at 4:43 p.m.**

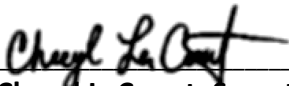
- Report of Action Taken in Closed Session
  - Conference Regarding Potential Litigation - Student ID #1334030
    - The Board approved the Settlement Agreement

**15. Board Comments**

- None

**16. Action: Motion to Adjourn the Meeting**

- Mr. Solomon moved to adjourn the meeting at 4:45 p.m.
- Ms. Rugge seconded.
- Discussion: None
- Vote: 5 Ayes: LaCount, Rivas, Rugge, Shurance, Solomon; 0 Noes; 1 Absent: Ponzio; Motion Adopted

  
 Cheryl LaCount, Secretary

12/16/2021

Date