

HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING MINUTES

September 9, 2021

4:30 p.m.

43174 Business Park Dr, Temecula, CA 92590

Otay Student Center:

1615 Mater Dei Dr. - Seton Hall, Chula Vista CA 91913

Vista Student Center:

700 E. Bobier Ave. Vista, CA 92084

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Jennifer Mejares-Pham, Board Chair Yuan Hawkes, Vice Chair Jennifer Araiza, Secretary Justin Moldenhauer, Treasurer Collin Harrison, Board Director Andrea Bundy, Board Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Doug House, Asst. Superintendent, Personnel Debbie Daniel, Asst. Superintendent, Program Improvement Natali South, Senior Director of Charter Relations Jared McLeod, Senior Director, Special Assignment
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1. Call to Order and Pledge of Allegiance

- Natali South called the meeting to order at 4:40 p.m. and led the Pledge of Allegiance.

2. Action: Election of Officers and Appointment of Subcommittees

- Mr. Moldenhauer moved to elect Jennifer Mejares-Pham as Board Chair.
- Ms. Araiza seconded.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted
- Ms. Mejares-Pham moved to elect Yuan Hawkes as Vice Chair.

- Mr. Moldenhauer seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted

 - Ms. Mejares-Pham moved to elect Jennifer Araiza as Board Secretary.
 - Mr. Harrison seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted

 - Ms. Mejares-Pham moved to elect Justin Moldenhauer as Board Treasurer.
 - Mr. Harrison seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted

 - Ms. Mejares-Pham moved to appoint Yuan Hawkes, Andrea Bundy and Marlene Darrow to the Superintendent's Evaluation Subcommittee.
 - Ms. Araiza seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted

 - Ms. Hawkes moved to appoint Collin Harrison as Harbor Springs' representative on the Succession Plan Subcommittee.
 - Ms. Bundy seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted
- 3. Action: Approval of Agenda**
- Mr. Moldenhauer moved to approve the agenda with an amendment to remove the ESSER III funds item.
 - Mr. Harrison seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted
- 4. Action: Approval of Minutes from July 13, 2021**
- Mr. Moldenhauer moved to approve minutes from July 13, 2021.
 - Ms. Araiza seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;
1 Absent: Darrow; 0 Noes; Motion Adopted
- 5. Action: Approval of Minutes from August 9, 2021**
- Mr. Harrison moved to approve minutes from August 9, 2021.

- Mr. Moldenhauer seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted
- 6. Action: Approval of Consent Agenda**
- Mr. Moldenhauer moved to approve the Consent Agenda consisting of: Warrants, Personnel Action Report, and Canvas Contract Ratification.
 - Mr. Harrison seconded.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted
- 7. Public Comments**
- None
- 8. Information/Activity: Superintendent's Report**
- Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates regarding the first few weeks of school. Additionally, she discussed new legislation related to tracking daily synchronous instruction.
- 9. Information/Activity: Covid 19 Update**
- Jared McLeod provided an update regarding Covid-19 and our safety plans. There are protocols in place for testing, quarantining and keeping our staff and students safe.
- 10. Action: Approval of Unaudited Actuals**
- Ms. Hawkes moved to approve the Unaudited Actuals.
 - Mr. Harrison seconded.
 - Discussion: Tanya Rogers provided an update regarding our Unaudited Actuals and explained adjustments in funding.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted
- 11. Action: Approval of ESSER III Funds**
- This item was removed from the agenda.
- 12. Action: Approval of Special Education Contracts**
- Mr. Moldenhauer moved to approve the Special Education Contracts.
 - Ms. Bundy seconded.
 - Discussion: Tanya Rogers provided information about Special Education contracts that River Springs has entered into for the year to provide Special Education services.
 - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;

1 Absent: Darrow; 0 Noes; Motion Adopted

13. ACTION: Approval of Updated Position Control System.

- Mr. Moldenhauer moved to approve the Updated Position Control System.
- Ms. Araiza seconded.
- Discussion: Doug House explained that a few updates were necessary in the Position Control System due to some new positions and salary comparison studies.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted

14. ACTION: Approval of Superintendent's Goals 2021-2022

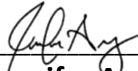
- Ms. Hawkes moved to approve the Superintendent's Goals for 2021-2022.
- Ms. Araiza seconded.
- Discussion: Dr. Hermsmeyer reviewed the proposed goals for the upcoming year.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted

15. Board Comments

- Ms. Araiza: Great to see everyone in person.
- Ms. Hawkes: I will send the Chair the Resolution that I want to put on the following agenda.

16. Action: Motion to Adjourn the Meeting

- Mr. Moldenhauer moved to adjourn the meeting at 6:16 p.m.
- Mr. Harrison seconded.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted



Jennifer Araiza, Secretary

Sept. 30, 2021

Date