

# EMPIRE SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

September 9, 2021

9:00 a.m.

43174 Business Park Dr, Temecula, CA 92590

Rancho Cucamonga Student Center

8968 Archibald Ave. Rancho Cucamonga, CA 91730

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

### Present:

Ivo Caouette, Board Chair Dianne Mendez-Cantu, Vice Chair Jessica Large, Secretary Jason Rodriguez, Treasurer	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent, Admin Ops Tanya Rogers, Asst. Superintendent, Business Vivian Price, Asst. Superintendent, Education Doug House, Asst. Superintendent, Personnel Debbie Daniel, Asst. Superintendent, Program Improvement Natali South, Senior Director of Charter Relations Jared McLeod, Senior Director, Special Assignment Dave Black, Senior Director, Facilities
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### 1. Call to Order and Pledge of Allegiance

- Mr. Caouette called the meeting to order at 9:09 a.m. and led the Pledge of Allegiance.

### 2. Action: Election of Officers and Appointment of Subcommittees

- Ms. Mendez-Cantu moved to elect Ivo Caouette as Board Chair.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted
  
- Ms. Large moved to elect Ms. Mendez-Cantu as Vice Chair.
- Mr. Caouette seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

- Ms. Mendez-Cantu moved to elect Ms. Large as Board Secretary.
- Mr. Caouette seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted
  
- Ms. Mendez-Cantu moved to elect Jason Rodriguez as Board Treasurer.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted
  
- Mr. Caouette moved to appoint Jessica Large, Dianne Mendez-Cantu and Michelle Nagelvoort to the Superintendent's Evaluation Subcommittee.
- Mr. Rodriguez seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted
  
- Mr. Caouette moved to appoint Jason Rodriguez as Empire Springs' representative on the Succession Plan Subcommittee.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**3. Approval of the Agenda**

- Ms. Large moved to approve the agenda to remove the ESSER III Funds item and approve the remainder of the agenda.
- Ms. Mendez-Cantu seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**4. Action: Approval of Minutes from August 18, 2021**

- Ms. Mendez-Cantu moved to approve minutes from August 18, 2021.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**5. Action: Approval of Consent Agenda**

- Ms. Mendez-Cantu moved to approve the Consent Agenda consisting of Warrants, Personnel Action Report, and Contract Ratifications: Arredonda Alcantara (Rancho Cucamonga); Yup Tutoring; Canvas.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**6. Public Comments**

- None

**7. Information/Activity: Superintendent's Report**

- Dr. Hermsmeyer reviewed the Superintendent's Report and provided updates regarding the first few weeks of school. Additionally, she discussed new legislation related to tracking daily synchronous instruction.

**8. Information/Activity: Covid-19 Update**

- Jared McLeod provided an update regarding Covid-19 and our safety plans. There are protocols in place for testing, quarantining and keeping our staff and students safe.

**9. Action: Approval of Unaudited Actuals**

- Ms. Large moved to approve the Unaudited Actuals.
- Ms. Mendez-Cantu seconded.
- Discussion: Tanya Rogers provided an update regarding our Unaudited Actuals and explained adjustments in funding.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**10. Action: Approval of ESSER III Funds**

- This item was removed from the agenda.

**11. Action: Approval of Special Education Contracts**

- Ms. Mendez-Cantu moved to approve the Special Education Contracts.
- Ms. Large seconded.
- Discussion: Tanya Rogers provided information about Special Education contracts that Empire Springs has entered into for the year to provide Special Education services.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**12. Action: Approval of Diversified Roofing Contract**

- Ms. Mendez-Cantu moved to approve the Diversified Roofing Contract.
- Ms. Large seconded.
- Discussion: Dave Black explained that roofing repairs are needed at the Rancho Cucamonga site.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**13. Action: Approval of Ryan Schaffner Contract**

- Ms. Large moved to approve Ryan Schaffner Contract.
- Ms. Mendez-Cantu seconded.
- Discussion: Amy Podratz explained that Ryan Schaffner provides technical support for our Bookmart, on a contract basis.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**14. Action: Approval of Updated Position Control System**

- Ms. Large moved to approve the Updated Position Control System.
- Ms. Mendez-Cantu seconded.
- Discussion: Doug House explained that a few updates were necessary in the Position Control System due to some new positions and salary comparison studies.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**15. Action: Approval of Superintendent's Goals 2021-2022**

- Ms. Large moved to approve the Superintendent's Goals for 2021-2022.
- Ms. Mendez-Cantu seconded.
- Discussion: Dr. Hermsmeyer reviewed the proposed goals for the upcoming year.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

**16. Board Comments**

- Ms. Mendez-Cantu: It's so good to see everyone in person!

**17. Action: Motion to Adjourn the Meeting**

- Ms. Mendez-Cantu moved to adjourn the meeting at 10:16 a.m.
- Ms. Large seconded.
- Votes: 4 Ayes: Caouette, Large, Mendez-Cantu, Rodriguez; 3 Absent: Nagelvoort, Schneider, Vela; 0 Noes, Motion Adopted

  
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Jessica Large, Secretary

Sept. 30, 2021

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Date