

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

***REGULAR MEETING
MINUTES***

June 7, 2021

5:00 p.m.

2121 N. Grand Ave, Santa Ana, CA
and via Video Feed at 27740 Jefferson Ave., Temecula, CA
This meeting was held electronically.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Lauren Rugge, Chair
Sarah Schlatter, Vice Chair
Charlene Ponzio, Board Secretary
Mike Shurance, Board Director
Pam Rivas, Board Director
Cheryl LaCount, Board Director
Michael Solomon, Board Director

Kathleen Hermsmeyer, Superintendent
Amy Podratz, Asst. Superintendent of Admin Ops
Tanya Rogers, Asst. Superintendent of Business
Vivian Price, Asst. Superintendent of Education
Doug House, Asst. Superintendent of Personnel
Debbie Daniel, Asst. Superintendent of Program Improvement
Natali South, Director of Executive Support

- 1. Call to Order and Pledge of Allegiance**
 - Ms. Rugge called the meeting to order at 5:02 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Ms. Rivas moved to approve the agenda.
 - Ms. Ponzio seconded.
 - Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted
- 3. Action: Approval of Minutes from May 10, 2021**
 - Ms. Ponzio moved to approve the Minutes from the May 10, 2021 meeting.
 - Ms. LaCount seconded.
 - Discussion: None
 - Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon;

0 Noes; 0 Absent; Motion Adopted

4. Action: Approval of Consent Agenda

- Ms. Schlatter moved to approve the Consent Agenda, consisting of: Warrants, Personnel Action Report, School Ability, and Kelly Services Contract Ratification.
- Mr. Solomon seconded.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

5. Information: PUBLIC COMMENTS

- None

6. Information: Superintendent's Report

- Dr. Hermsmeyer reviewed the Superintendent's Report and provided an update regarding AB1316 and other legislation that impacts charter schools.

7. Action: Approval of the 2021-22 Local Control Accountability Plan (LCAP)

- Ms. Schlatter moved to approve the 2021-22 Local Control Accountability Plan.
- Mr. Shurance seconded.
- Discussion: Amy Podratz reviewed the LCAP and explained that the report outlines our eight state priorities that are tied to our funding.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

8. Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard

- Ms. LaCount moved to approve the Reporting of State Priority Local Indicators to CDE Dashboard.
- Ms. Rivas seconded.
- Discussion: Amy Podratz reviewed the Local Indicators that must be reported to the CA Dept. of Education. These are our self-selected priorities, and each goal was met for the year.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

9. Action: Approval of 2021-22 Budget

- Ms. Ponzio moved to approve the 2021-22 Budget.
- Ms. Schlatter seconded.

- Discussion: Tanya Rogers reviewed the proposed budget for 2021-22. The budget reflects a growth in ADA due to the lottery and ability to enroll additional students.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

10. Action: Approval of Revenue Anticipation Note

- Mr. Shurance moved to approve the Revenue Anticipation Note.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers explained that the initial funding for the year is based on prior years' enrollment. Therefore, the funding will be lower than our anticipated upcoming needs based upon expected enrollment at the beginning of the year. The RAN will bridge the gap between the start of the school year and when we are funded for those students.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

11. Action: Approval of the 2020-21 Education Protection Account (EPA) plan Actuals

- Mr. Shurance moved to approve the 2020-21 Education Protection Account (EPA) plan Actuals.
- Mr. Solomon seconded.
- Discussion: Tanya Rogers explained that Citrus EPA actuals provided funding for .88 of a teacher's salary.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

12. Action: Approval of 2021-22 Education Protection Account (EPA) Plan

- Ms. Rivas moved to approve the 2021-22 Education Protection Account (EPA) Plan.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers explained that additional expected enrollment will fund 1.65 teachers' salaries.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

13. Action: Approval of Approval of Legal Services Agreement - Hatch & Cesario

- Mr. Shurance moved to approve the Legal Services Agreement - Hatch & Cesario.
- Ms. Schlatter seconded.

- Discussion: Tanya Rogers explained that this is the annual renewal of the contract for Special Education legal services.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted.

14. Action: Approval of Anticipated Special Education Contracts

- Ms. LaCount moved to approve the Anticipated Special Education Contracts.
- Ms. Schlatter seconded.
- Discussion: Tanya Rogers indicated that the anticipated expenditure on Special Education contracts was determined by calculating previous years' contracts and adding a percentage based upon anticipated enrollment growth.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon; 0 Noes; 0 Absent; Motion Adopted

15. Action: Second Reading and Approval of BP 8006.1 - Certification

- Mr. Solomon moved to approve the Second Reading and Approval of BP 8006.1 - Certification.
- Ms. Rivas seconded.
- Discussion: This item was presented for First Reading at the previous meeting, and no changes were requested.
- Vote: 6 Ayes: LaCount, Rivas, Rugge, Schlatter, Shurance, Solomon; 1 Abstention: Ponzio; 0 Noes; 0 Absent; Motion Adopted

16. Action: Approval of Committee on Assignment - Certification

- Ms. Schlatter moved to approve the Committee on Assignment - Certification.
- Ms. Rugge seconded.
- Discussion: Doug House explained that a committee must be established to authorize a fully credentialed educator to serve in an assignment outside of the area authorized by their credential, if specified criteria are met.
- Vote: 6 Ayes: LaCount, Rivas, Rugge, Schlatter, Shurance, Solomon; 1 Abstention: Ponzio; 0 Noes; 0 Absent; Motion Adopted

17. Action: Approval of Position Control System and Salary Schedules

- Ms. Rivas moved to approve the Position Control System and Salary Schedules.
- Ms. LaCount seconded.
- Discussion: Doug House explained that the Position Control System and Salary Schedules are presented each year, and provide the framework for determining the salary for each position within the network.

- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon;
0 Noes; 0 Absent; Motion Adopted

18. Action: Approval of Superintendent's Contract 2021-24

- Ms. Schlatter moved to approve the Superintendent's contract 2021-24.
- Ms. Ponzio seconded.
- Discussion: Doug House presented the Superintendent's contract which reflects the same 3% salary increase that was provided to all staff.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon;
0 Noes; 0 Absent; Motion Adopted

19. Action: Approval of 2021-2022 Board Calendar

- Mr. Shurance moved to approve the 2021-2022 Board Calendar with an amendment to move Citrus Springs' Board meetings to Tuesday afternoons at 4 p.m.
- Ms. Rugge seconded.
- Discussion: The Board discussed a conflict related to Monday meetings, and decided to move their meetings to Tuesday afternoons.
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon;
0 Noes; 0 Absent; Motion Adopted

20. Board Comments

- Ms. Schlatter: Today is my last regular Board meeting with you all. I will be at Ignite! and look forward to seeing you all in person. It has been a pleasure to serve on this Board and wish you all the best.
 - The remaining Board members thanked Ms. Schlatter for her service and indicated that she will be missed.

21. Action: Motion to Adjourn the Meeting

- Mr. Shurance moved to adjourn the meeting at 6:19 p.m.
- Ms. Schlatter seconded.
- Discussion: None
- Vote: 7 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance, Solomon;
0 Noes; 0 Absent; Motion Adopted



 Charlene Ponzio, Secretary

7-13-21

 Date