

CITRUS SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS
27740 JEFFERSON AVE • TEMECULA, CA 92590

REGULAR MEETING
MINUTES

May 10, 2021

5:00 p.m.

2121 N. Grand Ave, Santa Ana, CA
and via Video Feed at 27740 Jefferson Ave., Temecula, CA
Due to CA safer at home order, meeting was held electronically.

Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.

Present:

Lauren Rugge, Chair
Sarah Schlatter, Vice Chair
Charlene Ponzio, Board Secretary
Mike Shurance, Board Director
Pam Rivas, Board Director
Cheryl LaCount, Board Director

Kathleen Hermsmeyer, Superintendent
Amy Podratz, Asst. Superintendent of Admin Ops
Tanya Rogers, Asst. Superintendent of Business
Vivian Price, Asst. Superintendent of Education
Doug House, Asst. Superintendent of Personnel
Debbie Daniel, Asst. Superintendent of Program Improvement
Natali South, Director of Executive Support

- 1. Call to Order and Pledge of Allegiance**
 - Ms. Rugge called the meeting to order at 5:01 p.m. and led the Pledge of Allegiance.
- 2. Action: Approval of Agenda**
 - Mr. Shurance moved to approve the agenda.
 - Ms. Rugge seconded.
 - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted
- 3. Action: Approval of Minutes from March 8, 2021**
 - Ms. Ponzio moved to approve the Minutes from the March 8, 2021 meeting.
 - Ms. LaCount seconded.
 - Discussion: None
 - Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes;

1 Absent: Solomon; Motion Adopted

4. Action: Approval of Consent Agenda

- Ms. Schlatter moved to approve the Consent Agenda, consisting of: Warrants, Personnel Action Report and OPS Contract Ratification.
- Ms. Ponzio seconded.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

5. Information: PUBLIC COMMENTS

- None

6. Information: Superintendent's Report

- Dr. Hermesmeyer reviewed this month's report and provided updates regarding current legislation affecting charter schools. In addition, Dr. Price reviewed our upcoming HELLO program.

7. Information: Public Comment - Local Control Accountability Plan

- Public Comment regarding our Local Control Accountability Plan was offered at 5:29 p.m. Katherine Van Leeuwen provided information regarding our LCAP. Board members asked clarifying questions and commended staff on the hearty survey and positive results. No one from the public made comments during the Public Comment window.

8. Information: Covid-19 Updates and Guidelines

- Jared McLeod reviewed our procedures related to Covid-19 as they currently exist for gathering together in our schools and buildings.

9. Information: Guidance Department Update

- Kristin Turner provided an update regarding the Guidance Department and things they've been implementing this year. A report with charter-specific data was shared with the Board.

10. Information: First Reading of Revised Board Policy 8006.1

- Doug House provided an explanation regarding the updates to the Certification policy. No changes or updates were requested, and the policy will be brought back at the next meeting for Second Reading and Approval.

11. Action: Approval of Financial Update

- Mr. Shurance moved to approve the Financial Update.
- Ms. LaCount seconded.

- Discussion: Tanya Rogers reviewed the financial update report and explained that two budget plans were developed for the upcoming school year. One includes budget projections based on expected revenue including one-time funding and being paid for growth, while the other budget scenario is based on 2020 funding in the event that our funding is restricted. Tanya will bring back a more solid plan at the next meeting which will be developed after the Governor's May Revised Budget is released.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

12. Action: Approval of ESSER Funds II/III Compensation Plan

- Ms. Schlatter moved to approve the ESSER Funds II/III Compensation Plan.
- Ms. Rivas seconded.
- Discussion: Dr. Hermsmeyer explained that ESSER II/III funds are Federal dollars that our school qualifies for. One acceptable use of the funds is employee compensation, and this plan would allow a 3% one-time bonus for our staff. The Board expressed the desire to consider an additional 1% or 2% staff bonus if there is the ability to do so with remaining ESSER funds after the entire plan is developed. Staff agreed to review this potential at a later date if funds allow.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

13. Action: Approval of Extended Learning Opportunities Expenditure Plan

- Ms. LaCount moved to approve the Extended Learning Opportunities Expenditure Plan.
- Ms. Rugge seconded.
- Discussion: Dr. Price reviewed the plan for utilizing Extended Learning Opportunities funds in keeping with the requirements established by the ELO program.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

14. Action: Approval of Corporate Resolution in Opposition to AB 1316

- Ms. Ponzio moved to approve the Corporate Resolution in Opposition to AB 1316.
- Ms. LaCount seconded.
- Discussion: Dr. Hermsmeyer reviewed AB 1316 which is a piece of harmful legislation designed to reduce funding for Independent Study charter

schools, among other negative effects. The Board was asked to adopt a resolution in opposition of the Bill, which will be forwarded to legislators.

- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

15. Action: Approval of SB 740 Grant

- Ms. LaCount moved to approve the SB 740 Grant.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers indicated that Citrus Springs qualifies for this grant based on being a seat-based program.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

16. Action: Approval of Consolidated Application (Con-App)

- Ms. Schlatter moved to approve the Consolidated Application.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers indicated that this application allows the school to submit for various Federal Funding opportunities.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

17. Action: Approval of Sublease with Empire Springs

- Ms. Rivas moved to approve the Sublease with Empire Springs.
- Ms. Ponzio seconded.
- Discussion: Tanya Rogers indicated that the lease for the Santa Ana student center is written in Empire Springs' name. This agreement establishes the ability for Citrus Springs to sublease the space from Empire Springs.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

18. Action: Approval of MOU with River Springs for Food Service

- Ms. Schlatter moved to approve the MOU with River Springs for Food Services.
- Ms. LaCount seconded.
- Discussion: At the Board's request, an MOU outlining the costs and services provided by River Springs for Citrus Springs' student food service was provided.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

19. Action: Approval of OCDE Treasury Account /CSCS Authorized Signers

- Ms. Rivas moved to approve the OCDE Treasury Account /CSCS Authorized Signers.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers explained that a staffing change has resulted in the need to update authorized signers
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

20. Action: Approval of Authorized Pacific West Bank Signers

- Ms. Ponzio moved to approve the Authorized Pacific West Bank Signers.
- Ms. Rugge seconded.
- Discussion: Tanya Rogers explained that a staffing change has resulted in the need to update authorized signers.
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted

21. Board Comments

- Ms. Ponzio: Thanks to our staff for their excellent work. I'm so proud to be part of an organization that responds to challenges by being creative.

22. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9 - Entered into at 7:02 p.m.

- Conference Regarding Settlement Agreement with Public Employee #305593
- Conference Regarding Pending Litigation: Employee #294378

23. Report of Action Taken in Closed Session

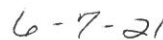
- Conference Regarding Settlement Agreement with Public Employee #305593
 - No Action to Report
- Conference Regarding Pending Litigation: Employee #294378
 - No Action to Report

24. Action: Motion to Adjourn the Meeting

- Ms. Schlatter moved to adjourn the meeting at 7:43 p.m.
- Ms. Rivas seconded.
- Discussion: None
- Vote: 6 Ayes: LaCount, Ponzio, Rivas, Rugge, Schlatter, Shurance; 0 Noes; 1 Absent: Solomon; Motion Adopted



Charlene Ponzio, Secretary



Date