

# PACIFIC SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS

27740 JEFFERSON AVE • TEMECULA, CA 92590

## REGULAR MEETING MINUTES

June 10, 2021

**4:30 p.m.**

*Due to CA safer at home order, meeting was held electronically.*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Marlene Darrow, Board Chair (arrived at 4:42pm)  
Yuan Hawkes, Vice Chair  
Justin Moldenhauer, Secretary  
Jennifer Mejares Pham, Board Treasurer  
Andrea Bundy, Director  
Collin Harrison, Director  
Jennifer Araiza, Director

Kathleen Hermsmeyer, Superintendent  
Amy Podratz, Asst. Superintendent Admin Ops  
Tanya Rogers, Asst. Superintendent of Business  
Vivian Price, Asst. Superintendent, Education  
Doug House, Asst. Superintendent, Personnel  
Debbie Daniel, Asst. Supt. of Program Improvement  
Natali South, Director of Executive Support

**1. Call to Order and Pledge of Allegiance**

- Ms. Mejares-Pham called the meeting to order at 4:35 p.m. and led the Pledge of Allegiance.

**2. Action: Approval of Agenda**

- Mr. Moldenhauer moved to approve the agenda.
- Mr. Harrison seconded.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;  
1 Absent: Darrow; 0 Noes; Motion Adopted

**3. Action: Approval of Minutes from May 13, 2021 Meeting**

- Ms. Bundy moved to approve the May 13, 2021 minutes.
- Mr. Harrison seconded.
- Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer;  
1 Absent: Darrow; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Mr. Harrison moved to approve the Consent Agenda consisting of: Warrants; Personnel Action Report; Contract Ratifications: School Ability, Kelly Services.
  - Mr. Moldenhauer seconded.
  - Vote: 6 Ayes: Araiza, Bundy, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 1 Absent: Darrow; 0 Noes; Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed the Superintendent's report and provided an update on AB1316 and other charter related legislation. AB1316 has been moved to the inactive file for this legislative session. This is good news as the bill would negatively impact charter schools if ever approved.
  
7. **Action: Approval of the 2021-22 Local Control Accountability Plan (LCAP)**
  - Mr. Moldenhauer moved to approve the 2021-22 Local Control Accountability Plan (LCAP).
  - Ms. Araiza seconded.
  - Discussion: Amy Podratz reviewed the LCAP and explained that the report outlines our eight state priorities that are tied to our funding.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
8. **Action: Approval of Reporting of State Priority Local Indicators to CDE Dashboard**
  - Ms. Mejares-Pham moved to approve the Reporting of State Priority Local Indicators to CDE.
  - Ms. Araiza seconded.
  - Discussion: Amy Podratz reviewed the Local Indicators that must be reported to the CA Dept. of Education. These are our self-selected priorities, and each goal was met for the year.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
9. **Action: Approval of 2021-22 Budget**
  - Ms. Mejares-Pham moved to approve the 2021-22 Budget.
  - Mr. Moldenhauer seconded.
  - Discussion: Tanya Rogers reviewed the proposed budget for 2021-22. The budget reflects a growth in ADA due to the lottery and ability to enroll additional students.

- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 10. Action: Approval of the 2020-21 Education Protection Account (EPA) plan Actuals**
- Ms. Araiza moved to approve the 2020-21 Education Protection Account (EPA) plan Actuals.
  - Ms. Mejares-Pham seconded.
  - Discussion: Tanya Rogers explained that Pacific's EPA actuals provided funding for 1.59 teachers' salaries for 2020-21.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 11. Action: Approval of 2021-22 Education Protection Account (EPA) Plan**
- Mr. Moldenhauer moved to approve the 2021-22 Education Protection Account (EPA) Plan.
  - Mr. Harrison seconded.
  - Tanya Rogers explained that additional expected enrollment will fund 1.78 teachers' salaries for 2021-22.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 12. Action: Approval of Anticipated Special Education Contracts**
- Mr. Harrison moved to approve the Anticipated Special Education Contracts.
  - Ms. Darrow seconded.
  - Discussion: Tanya Rogers indicated that the anticipated expenditure on Special Education contracts was determined by calculating previous years' contracts and adding a percentage based upon anticipated enrollment growth.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 13. Action: Approval of Approval of Legal Services Agreement - Hatch & Cesario**
- Mr. Moldenhauer moved to approve the Legal Services Agreement - Hatch & Cesario.
  - Ms. Hawkes seconded.
  - Discussion: Tanya Rogers explained that this is the annual renewal of the contract for Special Education legal services.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**14. Action: Second Reading and Approval of BP 8006.1 - Certification**

- Mr. Harrison moved to approve the Second Reading and Approval of BP 8006.1 - Certification.
- Ms. Hawkes seconded.
- Discussion: This item was presented for First Reading at the previous meeting, and no changes were requested.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**15. Approval of Committee on Assignment - Certification**

- Ms. Hawkes moved to approve the Committee on Assignment – Certification.
- Ms. Darrow seconded.
- Discussion: Doug House explained that a committee must be established to authorize a fully credentialed educator to serve in an assignment outside of the area authorized by their credential, if specified criteria are met.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**16. Approval of Position Control System and Salary Schedules**

- Ms. Araiza moved to approve the Position Control System and Salary Schedules.
- Ms. Darrow seconded.
- Discussion: Doug House explained that the Position Control System and Salary Schedules are presented each year, and provide the framework for determining the salary for each position within the network.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**17. Action: Approval of 2021-2022 Board Calendar**

- Mr. Moldenhauer moved to approve the 2021-2022 Board Calendar.
- Ms. Hawkes seconded.
- Discussion: Natali South reviewed the calendar for next year's Board meetings.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**18. Board Comments**

- Mr. Moldenhauer: It seems that the government is providing a massive amount of funding right now, but this is not sustainable. Do we have a transition plan for when this funding expires?

- Dr. Hermsmeyer indicated that the “one-time” funds are being used for items that do not need to be renewed or sustained if/when the funding is gone.
- Ms. Hawkes: What will the mask guidelines be for our students next year? The CDC will be announcing changes soon.
  - Staff explained that we have to comply with the CA Dept. of Education regardless of what the Centers for Disease Control recommends
- Ms. Darrow: I am looking forward to our Board meetings returning to the PLAZA for next year. I think it’s easier to work together and to stay more informed when we’re in person.
- Ms. Araiza: Can you please provide information regarding the Critical Race Theory and how our school will handle this controversial topic?
  - Dr. Hermsmeyer indicated that our curriculum specialists will be looking into this over the summer. While we have to comply with state standards, we will provide as much flexibility as possible for our parents and students.

**19. Action: Motion to Adjourn the Meeting**

- Mr. Harrison moved to adjourn the meeting at 5:52 p.m.
- Ms. Araiza seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

  
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**Justin Moldenhauer, Secretary**

07/13/2021  
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**Date**