

**HARBOR SPRINGS CHARTER SCHOOL BOARD OF DIRECTORS**  
27740 JEFFERSON AVE • TEMECULA, CA 92590

**REGULAR MEETING**  
**MINUTES**

**May 13, 2021**

**4:30 p.m.**

*Due to CA safer at home order, meeting was held electronically.*

*Our mission is to empower students by fostering their innate curiosity, engaging their parents, and promoting optimum learning by collaboratively developing a personalized learning program for each student.*

**Present:**

Marlene Darrow, Board Chair Yuan Hawkes, Vice Chair Justin Moldenhauer, Secretary Jennifer Mejares Pham, Board Treasurer Andrea Bundy, Director Collin Harrison, Director Jennifer Araiza, Director	Kathleen Hermsmeyer, Superintendent Amy Podratz, Asst. Superintendent Admin Ops Tanya Rogers, Asst. Superintendent of Business Vivian Price, Asst. Superintendent, Education Doug House, Asst. Superintendent, Personnel Debbie Daniel, Asst. Superintendent of Program Improvement Natali South, Director of Executive Support
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**1. Call to Order and Pledge of Allegiance**

- Ms. Darrow called the meeting to order at 4:37 p.m. and led the Pledge of Allegiance.

**2. Action: Approval of Agenda**

- Ms. Araiza moved to approve the agenda.
- Ms. Hawkes seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**3. Action: Approval of Minutes from March 11, 2021 Meeting**

- Mr. Moldenhauer moved to approve the March 11, 2021 minutes.
- Mr. Harrison seconded.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

4. **Action: Approval of Consent Agenda**
  - Ms. Mejares-Pham moved to approve the Consent Agenda consisting of: Warrants; Personnel Action Report; OPS Contract Ratification.
  - Mr. Harrison seconded.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
  
5. **Information: PUBLIC COMMENTS**
  - None
  
6. **Information: Superintendent's Report**
  - Dr. Hermsmeyer reviewed this month's report and provided updates regarding current legislation affecting charter schools. In addition, Dr. Price reviewed our upcoming HELLO program.
  
7. **Information: Public Comment - Local Control Accountability Plan**
  - Public Comment regarding our Local Control Accountability Plan was offered at 5:33 p.m. Katherine Van Leeuwen provided information regarding our LCAP. Board members asked clarifying questions. No one from the public made comments during the Public Comment window.
  
8. **Information: Covid-19 Updates and Guidelines**
  - Jared McLeod reviewed our procedures related to Covid-19 as they currently exist for gathering together in our schools and buildings.
  
9. **Information: First Reading of Revised Board Policy 8006.1**
  - Doug House provided an explanation regarding the updates to the Certification policy. No changes or updates were requested, and the policy will be brought back at the next meeting for Second Reading and Approval.
  
10. **Action: Approval of Financial Update**
  - Mr. Harrison moved to approve the Financial Update.
  - Ms. Mejares-Pham seconded.
  - Discussion: Tanya Rogers reviewed the financial update report and explained that two budget plans were developed for the upcoming school year. One includes budget projections based on expected revenue including one-time funding and being paid for growth, while the other budget scenario is based on 2020 funding in the event that our funding is restricted. Tanya will bring back a more solid plan at the next meeting which will be developed after the Governor's May Revised Budget is released.

- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 11. Action: Approval of ESSER Funds II/III Compensation Plan**
- Ms. Hawkes moved to approve the ESSER Funds II/III Compensation Plan.
  - Ms. Darrow seconded.
  - Discussion: Dr. Hermsmeyer explained that ESSER II/III funds are Federal dollars that our school qualifies for. One acceptable use of the funds is employee compensation, and this plan would allow a 3% one-time bonus for our staff.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 12. Action: Approval of Extended Learning Opportunities Expenditure Plan**
- Ms. Araiza moved to approve the Extended Learning Opportunities Expenditure Plan.
  - Mr. Harrison seconded.
  - Discussion: Dr. Price reviewed the plan for utilizing Extended Learning Opportunities funds in keeping with the requirements established by the ELO program.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 13. Action: Approval of Corporate Resolution in Opposition to AB 1316**
- Ms. Hawkes moved to approve the Corporate Resolution in Opposition to AB 1316.
  - Ms. Mejares-Pham seconded.
  - Discussion: Dr. Hermsmeyer reviewed AB 1316 which is a piece of harmful legislation designed to reduce funding for Independent Study charter schools, among other negative effects. The Board was asked to adopt a resolution in opposition of the Bill, which will be forwarded to legislators.
  - Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted
- 14. Action: Approval of Promissory between Harbor Springs and Vista Springs**
- Ms. Hawkes moved to approve the Promissory between Harbor Springs and Vista Springs.
  - Mr. Moldenhauer seconded.
  - Discussion: Tanya Rogers explained that it is beneficial for Vista to secure needed funds from Harbor under more beneficial terms than they would in the public market, being a new school.

- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**15. Action: Approval of Consolidated Application**

- Ms. Darrow moved to approve the Consolidated Application.
- Mr. Moldenhauer seconded.
- Discussion: Tanya Rogers indicated that this application allows the school to submit for various Federal Funding opportunities.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**16. Action: Approval of Authorized Pacific West Bank Signers**

- Ms. Hawkes moved to approve the Authorized Pacific West Bank Signers.
- Ms. Araiza seconded.
- Discussion: Tanya Rogers explained that a staffing change has resulted in the need to update authorized signers.
- Vote: 7 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham, Moldenhauer; 0 Absent; 0 Noes; Motion Adopted

**17. Board Comments**

- Ms. Mejares-Pham: Kudos to our staff for seeking every source of funding that we qualify for! It was rewarding to see the various grants on this agenda, and I am so glad we'll be able to offer the additional compensation for our staff.
- Ms. Darrow: Can you provide information regarding how to tune into the virtual graduation ceremony?
  - Staff will provide graduation information.
- Ms. Araiza: I had the opportunity to serve on the mock-interview committee, and it was such a testament to the great work the school is doing.
- Ms. Hawkes: I really appreciate how the team works so fast and with such innovation, such as the summer learning opportunities. Kudos to all of the staff who work on these things. Is there anything the Board can do regarding students wearing masks?
  - Staff explained that we will follow County Department of Health requirements.

**18. Closed Session - in Accordance with Gov Code Section 54957.1/54957.9 - entered into at 5:50 p.m.**

- Conference Regarding Settlement Agreement with Public Employee #305593
- Conference Regarding Pending Litigation: Employee #294378

- 19. Open Session: Report of Action Taken in Closed Session - Entered into at p.m.**
- Conference Regarding Settlement Agreement with Public Employee #305593
    - No Action to Report
  - Conference Regarding Pending Litigation: Employee #294378
    - No Action to Report
- 20. Action: Motion to Adjourn the Meeting**
- Ms. Bundy moved to adjourn the meeting at 7:59 p.m.
  - Ms. Hawkes seconded.
  - Vote: 6 Ayes: Araiza, Bundy, Darrow, Harrison, Hawkes, Mejares-Pham;  
1 Absent: Moldenhauer; 0 Noes; Motion Adopted



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**Justin Moldenhauer, Secretary**

06/10/21

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**Date**